



HIV PLANNING COUNCIL
www.ochca.com/hivcouncil
Wednesday, September 11, 2019
Public Health Services Training Center (1729E)
1725 W. 17th Street, Santa Ana, CA 92706



MINUTES

Para solicitar una copia de estos minutos en español por favor contacte a Martha Garcia al (714) 834-8399 o MGarcia@ochca.com.

Chair: Vince Frazier

Recorder: Martha Garcia

Members Present: Adam Crits, Vince Frazier, Michelle Gallardo, Geeta Gupta, Kean Kirk, Marc Meulman, and Christopher Ried

Affiliate Members Present: Adelmo Chan and Fernando Martinez

Members Absent: John Paquette (LOA)

Affiliate Members Absent: John Conrad (LOA)

Staff: Martha Garcia, Matilde González-Flores, Mindy He, Tamarra Jones, and Marlon Velasco

Staff Members Absent: Janlus Chou and Sam Monroy

Guests: Melissa Abeyta, Homero Beltran, Mike Carson, Narciso Guevara, Krystal Holguin, Steven Madrid, and Thomas Nakatsuchi

Item 1. Call to Order: Vince Frazier called the meeting to order at 6:02 pm.

Item 2. Welcome and Introductions:

Vince Frazier welcomed all in attendance. Vince provided an overview of the agenda, the purpose of public comment, and how the meeting will be facilitated. Vince provided an overview to clarify the steps for approval of the action items. The Pledge of Allegiance was conducted. A moment of remembrance was held. Members and guests introduced themselves. Martha Garcia announced that Fernando Martinez would be voting for John Paquette. A quorum was established.

Item 3. Approval of Agenda:

Prior to approval of the agenda Matilde Gonzalez-Flores requested that Item 10 be postponed until the next meeting. Michelle Gallardo put forward a motion to approve the agenda with the change. The Chair repeated the motion. Fernando Martinez seconded the motion. There was no discussion or public comment. The motion passed by consensus.

Item 4. Approval of August 14, 2019 Minutes:

Kean Kirk put forward a motion to approve the August 14, 2019 minutes. The Chair repeated the motion. Michelle Gallardo seconded the motion. There was no discussion or public comment. The motion passed by consensus.

Item 5. Public Comment:

There was no public comment.

Item 6. Our Working Council:

Vince Frazier reviewed the comment card handout.

Item 7. Member Acknowledgement:

There were no member acknowledgments.

Item 8. Nomination of Council Officers:

Martha Garcia reviewed the Planning Council Officer Responsibilities and Duties with the members. The Chair opened the floor for nominations as follows:

Chair:

- Michelle Gallardo nominated Vince Frazier (pending)
- Kean Kirk nominated Vince Frazier (pending)
- Marc Meulman nominated Michelle Gallardo who politely declined

Vice-Chair:

- Vince Frazier nominated Dr. Crits who respectfully declined
- Marc Meulman nominated Kean Kirk who respectfully declined

- Dr. Ried nominated John Paquette (pending)
- Kean Kirk nominated Dr. Gupta who respectfully declined
- Kean Kirk nominated Marc Meulman who respectfully declined

Nominations will remain open until October 9, 2019

Item 9. Review Membership Matrix and Discuss Recruitment Strategies:

Matilde Gonzalez-Flores provided an overview of the membership matrix showing Planning Council vacancies and demographics. A recruitment summary, including ideas from all committees will be provided to the Executive Committee. HIVPAC has implemented the following recruitment activities:

- Communicated with the Executive Committee to make them aware of the vacancies and ask for their support with recruitment and interviews
- Outreached to various community providers to promote Planning Council recruitment at their various support groups, events, and member newsletters
- Attended Radiant Health Center's Client Advisory Committee to Promote Planning Council

All applications for new and renewing members are due by October 1st and will be on the Planning Council's October agenda. Affiliate member applications can be submitted after October 1st.

Vince Frazier informed members of the Orange County Ride for AIDS event that is sponsored by Radiant Health Centers as a venue to potentially recruit new members.

Item 10. HIV Care Continuum Activity:

This item was postponed until the October 9th meeting.

Item 11. Break:

A break was held.

Item 12. Updates:

A. State Office of AIDS (SOA): Liz Hall shared the SOA report. The State Report is available at: www.ochealthinfo.com/hivcouncil

B. California Planning Group (CPG): Vince Frazier informed members the next meeting will be held October 21-23, 2019 in San Diego.

Item 13. Committee Reports: (Report made available in members packet)

A. Executive Committee: Vince Frazier provided the update.

B. HIV Client Advocacy Committee: Vince Frazier provided the update.

C. Priority Setting, Allocations, and Planning (PSAP) Committee:

- **Approve the FY 2020-21 Decrease Funding Scenario Allocations and Staging**
Mindy He provided an overview of the FY 2020-21 Decrease Funding Scenario Allocations and Staging. Prior to discussion and approval Kean Kirk recused himself from the meeting. Mac Meulman put forward a motion to approve the FY 2020-21 Decrease Funding Scenario Allocations and Staging. The Chair repeated the motion. Adam Crits seconded the motion. There was no further discussion or public comment. The Chair asked for the members in favor to say yay. The Chair then asked for any nay votes. The yay votes were unanimous to approve the FY 2020-21 Decrease Funding Scenario Allocations and Staging.

D. Integrated Plan Committee: Vince Frazier provided the update

Item 14. Grant Recipient Reports:

A. HIV Planning and Coordination: Matilde Gonzalez-Flores reported the following:

- **Plan to Submit HRSA application for Ending the HIV Epidemic: A Plan for America:**
This Grant covers the funding period of March 1, 2020 – February 28, 2025 The funding is to be used in conjunction with the Ryan White Program. The two Pillars that will be addressed are Pillar 2: Treat people with HIV rapidly and effectively to reach sustained viral suppression and Pillar 4: Response quickly to potential HIV outbreaks to get needed prevention and treatment services to people who need them. The due date to submit the application is October 15, 2019.
- **Update on HIV Care Services procurement for services starting March 1, 2020:**

The process to procure HIV services will be initiated by the end of this month or beginning of next month for services starting on March 1, 2020. Interested parties must register via BidSync to get information about the process.

- **Press Release National Latinx AIDS Awareness:**

The Health Care Agency is developing a press release to recognize National Latinx AIDS Awareness Day on October 15, 2019.

- **HRSA Training Opportunity:**

HRSA will host a series of webinars for new staff and those wanting a refresher. Council members can also access these webinars. The first webinar is scheduled for September 19, 2019 and future dates will be posted on the HRSA website. The training dates will be shared with Council members as they becomes available.

- **Review Q1 Expenditure Report:**

Mindy He provided an overview of the Q1 Expenditure Report. The report covered the first quarter, March 1, 2019 to May 31, 2019.

B. Ryan White Quality Management (QM): Marlon Velasco provided the update

Marlon Velasco provided an overview of the Minority AIDS Initiative Case Management Standards of Care and how they differ from the Case Management Standards of Care.

Item 15. Matters from the Chair:

Vince Frazier informed members the following was in their packets:

- FY 2020-21 Service Priorities
- FY 2020-21 Increase Funding and Staging

Vince Frazier informed members of the Orange County Ride for AIDS which will be held on October 27, 2019.

Item 16. Member's Privilege/Announcements:

There were no announcements from the members.

Item 17. Adjournment until October 9, 2019:

Vince Frazier adjourned the meeting at 8:02 pm.