



## Foundational Agreements for Planning

- ▶ Business must be done in a fair and respectful manner
- ▶ All Committee members are expected to treat others with dignity, respect, and courtesy
- ▶ One person speaks at a time; avoid interrupting, side conversations, and cross-talk
- ▶ “Share the floor” during discussion time – balance sharing and listening
- ▶ The Committee will strive for consensus in all its actions.
- ▶ Consensus is defined as agreement by all members present.
- ▶ If a consensus cannot be obtained, a vote will be taken on the issue. A majority (50% +1) of those present (assuming there is a quorum) is needed for approval.
- ▶ If you speak about a service that your agency provides, you must disclose that information.
- ▶ If your agency is the only provider of a specific service being considered for funding, then you must not vote.
- ▶ If your agency is a provider, you may vote on a slate of programs



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