



MINUTES

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Chair: Dianne Hummel

Recorder: Martha Garcia

Members Present: Ashley Eure, Wesley Fought, Jessica Heskin, Scott Huffman, Dianne Hummel, Marc Meulman, Maria Negrete, John Paquette, Rigoberto Pimentel Galvan, Albert Ramirez, Javier Saucedo and Angel VanStark

Affiliate Members Present: None

Members Absent: Bobby Avalos (LOA), Javier Buenrostro, Ralph Ponce, Edwin Poon (AN), Christopher Ried, and Pamela Smith (LOA)

Affiliate Members Absent: None

Staff: Janlus Chou, Martha Garcia, Mindy He, Tamarra Jones, Sam Monroy and Sheila Refoy

Staff Members Absent: None

Guests: Amy Cuckovich (LOA), Thom Chapman, Sofia Martinez, Hunter Engstrum, and Sandy Engstrum

Item I. Call to Order: Dianne Hummel called the meeting to order at 6:04 pm.

Item II. Welcome and Introductions:

Dianne Hummel welcomed all in attendance. Dianne Hummel provided an overview of the agenda; the purpose of public comment, and how the meeting will be facilitated. The Pledge of Allegiance was conducted. The moment of remembrance was held. Members and guests introduced themselves. A quorum was established. There were no affiliate members voting.

Item III. Approval of Agenda:

Ashley Eure put forward a motion to approve the agenda. The Chair repeated the motion. Scott Huffman seconded the motion. There was no discussion or public comment. The motion passed by consensus.

Item IV. Approval of December 13, 2017 Minutes:

Marc Meulman put forward a motion to approve the December 13, 2017 minutes. The Chair repeated the motion. Wesley Fought seconded the motion. There was no discussion or public comment. The motion passed by consensus.

Item V. Public Comment:

Hunter Engstrum spoke about his experiences with HIV prevention and requested that the Council and Board of Supervisors continue to support and fund HIV prevention services.

Item VI. Our Working Council:

Members reviewed the comment card handout. Rigoberto Pimentel Galvan reminded members to complete the Suggestions/Comments card. Angel VanStark shared that the activities have helped engage people. Suggests that the activities continue. There were no additional actions taken.

Item VII. Member Acknowledgement:

Wesley Fought informed members that this item will be postponed until the next meeting on February 7, 2018.

Item VIII. 2017 Year in Review

Tamarra Jones provided an overview of Council accomplishments in 2017.

Item IX. Updates:

A. State Office of AIDS (SOA):

- Amy Cuckovich presented an overview of the Governor's Budget. The Governor's Budget Report is available at: <https://www.cdph.ca.gov/Programs/CID/DOA/Pages/OAmain.aspx>
- Jessica Heskin presented an overview of updates on SOA activities. The State Report is available at:

B. California Planning Group (CPG): Dianne Hummel informed the members that there were no updates.

Item X. Nominations and Election of Executive Committee At-Large Members

Sam Monroy provided an overview of the Executive Committee At-Large Members roles and responsibilities. Wesley Fought put forward a motion to postpone the election until the next meeting. The Chair repeated the motion. Angel VanStark seconded the motion. There was no discussion or public comment. The Chair asked for the members in favor to say yay. She then asked for any nay votes. The yay votes were unanimous to postpone the election of the Executive Committee At-Large members until the next meeting.

Item XI. Approval of Planning Council and Grant Recipient Responsibilities

Tamarra Jones provided an overview of the Planning Council and Grant Recipient Responsibilities. Marc Meulman put forward a motion to approve the Planning Council and Grant Recipient Responsibilities. The Chair repeated the motion. Wesley Fought seconded the motion. There was no discussion or public comment. The Chair asked for the members in favor to say yay. She then asked for any nay votes. The yay votes were unanimous to approve the Planning Council and Grant Recipient Responsibilities.

Item XII. Approval of Tentative Master Calendar of Council and Committee Activities

Martha Garcia provided an overview of the Master Calendar of Council and Committee Activities. Angel VanStark put forward a motion to approve the Master Calendar of Council and Committee Activities. The Chair repeated the motion. Ashley Eure seconded the motion. There was no discussion or public comment. The Chair asked for the members in favor to say yay. She then asked for any nay votes. The yay votes were unanimous to approve the Master Calendar of Council and Committee Activities.

Item XIII. Review of 2018 Planning Council Binder.

Tamarra Jones provided an overview of the 2018 Planning Council Binder.

Item XIV. Committee Reports: (The following committees were dark in December: Membership, PCSC, and PSAP)

A. Executive Committee: Rigoberto Pimentel Galvan reported the following:

The committee:

- Approved a survey regarding team building activities
- Reviewed and revised the Executive Policies and Procedures

Rigoberto Pimentel Galvan provided an overview of the Executive Committee Policies and Procedures. Marc Meulman put forward a motion to approve the Executive Policies and Procedures. The Chair repeated the motion. Scott Huffman seconded the motion. During discussion there was clarification of item 6.2. There was no further discussion or public comment. The Chair asked for the members in favor to say yay. She then asked for any nay votes. The yay votes were unanimous to approve the Executive Policies and Procedures.

B. HIV Client Advocacy: Rigoberto Pimentel Galvan reported the following:

The committee:

- Determined the January and February dates. The committee will meet 1/29/18 and be dark in February.
- Reviewed and approved a new recruitment flyer and brochure
- The Our+Care newsletter was finalized

The committee also participated in a Housing activity to review the various changes to Housing services.

Item XV. Grant Recipient Reports:

A. HIV Planning and Coordination (HIVPAC): Tamarra Jones introduced Janlus Chou, the new Contract Analyst.

B. Quality Management (QM) Committee: Sam Monroy informed the members that the 1/8/18 meeting was cancelled.

Item XVI. Matters from the Chair:

Dianne Hummel informed members that there is a revised 2018 Planning Council Calendar for their binders.

Dianne Hummel reminded members to complete the Team Building Survey.

Item XVII. Member's Privilege/Announcements:

Sheila Refoy informed members that the Administrative Site Visits will be conducted in February.

Item XVIII. Adjournment until February 7, 2018:

Dianne Hummel adjourned the meeting at 7:37 pm.