



HIV PLANNING COUNCIL
www.ochealthinfo.com/hivcouncil
Wednesday, March 13, 2019
Public Health Services Training Center (1729E)
1725 W. 17th Street, Santa Ana, CA 92706



MINUTES

Para solicitar una copia de estos minutos en español por favor contacte a Martha Garcia al (714) 834-8399 o MGarcia@ochca.com.

Chair: Vince Frazier

Recorder: Martha Garcia

Members Present: Wesley Fought, Vince Frazier, Geeta Gupta, Kean Kirk, Marc Meulman, Hieu Nguyen, Albert Ramirez, Christopher Ried, and Angel VanStark

Affiliate Members Present: Adelmo Chan and Fernando Martinez

Members Absent: Adam Crits (Notification Received), Michelle Gallardo (LOA), John Paquette, and Pamela Smith

Affiliate Members Absent: None

Staff: Janlus Chou, Martha Garcia, Mindy He, and Sam Monroy

Staff Members Absent: None

Guests: Karen Ahumada, Mike Carson, Mario Casas, Tyler Evans, Liz Hall (on-phone), Sharisse Kemp (on-phone), Steven Madrid, and Nicolette Pinto

Item 1. Call to Order: Vince Frazier called the meeting to order at 6:04 pm.

Item 2. Welcome and Introductions:

Vince Frazier welcomed all in attendance. He provided an overview of the agenda, the purpose of public comment, and how the meeting will be facilitated. The Pledge of Allegiance was conducted. A moment of remembrance was held. Members and guests introduced themselves. Martha Garcia announced that Fernando Martinez would be voting for John Paquette and Adelmo Chan would be voting for Pamela Smith. A quorum was established.

Item 3. Approval of Agenda:

Marc Meulman put forward a motion to approve the agenda. The Chair repeated the motion. Albert Ramirez seconded the motion. There was no further discussion or public comment. The motion passed by consensus.

Item 4. Approval of February 13, 2019 Minutes:

Wesley Fought put forward a motion to approve the February 13, 2019 minutes. The Chair repeated the motion. Albert Ramirez seconded the motion. There was no further discussion or public comment. The motion passed by consensus.

Item 5. Public Comment:

There was no public comment.

Item 6. Our Working Council:

There were no comment cards for review. Angel VanStark reminded members to complete the suggestions/comments card.

Item 7. Member Acknowledgement:

Wesley Fought acknowledged Hieu Nguyen.

Item 8. Approval of AIDS on The Front Line Conference Attendance:

Sam Monroy informed members that AIDS on The Front Line is scheduled for April 17, 2019 at UCI. Planning Council attendees need be an Officer living with HIV, which would make Vince Frazier and Wesley Fought eligible to attend. The registration fee would be \$165 per attendee based on the group rate for a total of \$330 dollars for both officers to attend. Marc Meulman put forward a motion to approve that both Officers to attend the conference. The Chair repeated the motion. Christopher Ried seconded the motion. The Chair asked for the members in favor say yay. He then asked for any nay votes. The yay votes were unanimous and the motion carried to approve both officers to attend the conference.

Item 9. Updates:

A. State Office of AIDS (SOA): Liz Hall and Sharisee Kemp shared the SOA report. The State Report is available at: www.ochealthinfo.com/hivcouncil

C. California Planning Group (CPG): Angel VanStark informed members that the next meeting was scheduled for May 29 – 31, 2019 in Sacramento.

Item 10. Committee Reports: (HCAC was dark in February)

A. Executive Committee: Vince Frazier reported the following:

The committee approved the following:

- PSAP Members
- Technical Assistance Report
- Directives to the Grant Recipient
- FY19 Allocations Based on Award

The committee discussed and reviewed the following:

- AIDS on The Front Line Conference
- Members Contact Information
- Planning Council Support Policies and Procedures

❖ Approval of Planning Council Support Policies and Procedures:

- Vince Frazier provided an overview of the proposed changes to the Planning Council Support Policies and Procedures. Geeta Gupta put forward a motion to approve the Planning Council Support Policies and Procedures with the proposed changes. The Chair repeated the motion. Kean Kirk seconded the motion. There was no further discussion or public comment. The Chair asked for the members in favor say yay. He then asked for any nay votes. The yay votes were unanimous and the motion carried to approve the Planning Council Support Policies and Procedures with the proposed changes.

❖ Discuss PC Technical Assistance Report:

- Vince Frazier provided an overview of the Planning Council Technical Assistance Report. Technical Assistance from HRSA was requested to address barriers to the Planning Council. The document includes the Technical Assistance Recommendations, HIVPAC's Response, and Council Officers Recommendations. Members are to review the document prior to next month's meeting for additional recommendations prior to approval.

Item 11. Break:

A break was held.

Item 12. B. Priority Setting, Allocations, and Planning (PSAP) Committee: Vince Frazier reported the following:

The committee approved the following:

- 2019 Meeting Dates
- Directives to the Grant Recipient
- FY19 Allocations Based on Award

The committee reviewed and discussed the following:

- Recruitment updates
- Election of Officers

Vince Frazier provided an overview of the Directives to the Grant Recipient. Marc Meulman identified that the FY 2019-20 was incorrect and it should be FY 2020-21. Marc Meulman put forward a motion to approve the Directives to the Grant Recipient with the change. The Chair repeated the motion. Angel VanStark seconded the motion with the change. There was no further discussion or public comment. The Chair asked for the members in favor say yay. He then asked for any nay votes. The yay votes were unanimous and the motion carried to approve the Directives to the Grant Recipient.

Mindy He provided an overview on the FY19 Allocations Based on Award. Geeta Gupta put forward a motion to approve the FY19 Allocations Based on Award. The Chair repeated the motion. Albert Ramirez seconded the motion. There was no further discussion or public comment. The Chair asked for the members in favor say yay. He then asked for any nay votes. The yay votes were unanimous and the motion carried to approve the FY19 Allocations Based on Award.

C. Integrated Plan Committee: Vince Frazier reported the following:

The committee approved the Integrated Plan Committee calendar.

The committee reviewed and discussed the following:

- Recruitment updates
- 2019 EIIHA Plan

Item 13. Grant Recipient Reports:

A. HIV Planning and Coordination (HIVPAC): Sam Monroy provided an overview of the updated HRSA Service Definitions.

B. Quality Management (QM) Committee: Sam Monroy reported the following:
The committee approved the Standards of Care for Referral for Health Care and Supportive Services.

The committee discussed and reviewed the following:

- End+Disparities Orange County Outcomes
- Committee membership
- Schedule of review for Standards of Care

Item 14. Matters from the Chair:

Vince Frazier informed members the following was in their packets:

- Mileage Reimbursement Policies and Procedures
- Planning Council Open Nomination Process Policies and Procedures

Item 15. Member's Privilege/Announcements:

There were no matters from the members.

Item 16. Adjournment until May 8, 2019:

Vince Frazier adjourned the meeting at 7:31 pm.