MINUTES

Board Member Names

Elizabeth Andrade, Family Solutions Collaborative  
Jason Austin, O.C. Health Care Agency  
Jeanne Awrey, O.C. Dept. of Education [Secretary]  
Matt Bates, City Net  
Judson Brown, City of Santa Ana [Chair]  
Paul Cho, Illumination Foundation  
Donald Dermit, the Rock Church  
Curtis Gamble, Individual  
Patti Long, Mercy House  
Meghan Medlin, O.C. Re-Entry Partnership  
Dawn Price, Friendship Shelter [Vice-Chair]  
Albert Ramirez, City of Anaheim  
Maricela Rios-Faust, Human Options  
George Searcy, Jamboree Housing  
Timothy Wilson, Department of Veterans Affairs

PUBLIC COMMENTS: 15 Minutes will be set aside at the beginning of the meeting for public comments. If you wish to speak to the Board please complete a Request to Address the Board card and return it to one of the staff members present. Comments will be limited to three minutes. If there are more than five comments, this time will be reduced to two minutes.

• Call to Order – Judson Brown

Chair Brown called the meeting to order at 2:06pm.

• Pledge of Allegiance – Pastor Donald Dermit

Pastor Donald Dermit led the Pledge of Allegiance.

• Invocation/Inspiration – Pastor Donald Dermit

Pastor Donald Dermit led the Invocation.

• Roll Call – Jim Wheeler – Continuum of Care Manager, County of Orange

Present: Jeanne Awrey, Matt Bates, Judson Brown, Paul Cho, Curtis Gamble, Dawn Price, George Searcy, Donald Dermit, Elizabeth Andrade, Jason Austin, Albert Ramirez, Timothy Wilson, Patti Long

Absent Excused: Meghan Medlin, Maricela Rios-Faust

• Welcome and Introductions - Judson Brown

Chair Brown led the Welcome and Introductions.

• Public Comments
John Hacker from VOA stated that Stand Up For 2018 with the YMCA and Trellis are looking for sponsors. Stand Up will be meeting on November 10 at Trellis Ministries.

Paul Hueseck expressed a few issues he was having with Mercy House. Chair Brown recommended that CoC Board Member, Patti Long, discuss any issues with him as Mercy House’s representative after the meeting.

- **Approve Agenda Revision**

  Jim Wheeler stated that there have been a few revisions to the agenda. Revisions include: CES Updates, individual prioritization updates, and adding the Family Systems Data’s presentation to the agenda. Dawn Price motioned to approve the agenda Elizabeth Andrade seconded. The motion passed.

- **Approval of Family Unification Program (FUP) MOU and Statement of Need with the Orange County Housing Authority and Orange County Social Services Agency** – Jim Wheeler/Judson Brown

  Jim Wheeler and Judson Brown are seeking approval of the Family Unification Program MOU and Statement of Need document with the Orange County Housing Authority and Orange County Social Services Agency. The FUP would promote unification by providing Housing Choice Vouchers to low income families and transitional age youth that meet the requirements for the FUP MOU. The FUP would bring 100 additional Housing Choice Vouchers to Orange County. The last time HUD released FUP Housing Choice Vouchers was in 2010. Donald Dermit motioned to approve, George Searcy seconded the motion. The motion passed.

- **Approval of Family Unification Program (FUP) MOU and Statement of Need with the Santa Ana Housing Authority and Orange County Social Services Agency** – Jim Wheeler

  Jim Wheeler stated that the Family Unification Program MOU and Statement of Need with the Santa Ana Housing Authority and Orange County Social Services Agency is similar to OCHA’s and recommended that the FUP be approved. Matt Bates motioned to approve, Donald Dermit seconded the motion. Elizabeth Andrade, Judson Brown and Patti Long abstained from voting due to the conflict in interest. The motion passed.

- **Continuum of Care Committee Action Items**
  - **Data and Performance** – Elizabeth Andrade/Erin DeRycke
    - Monthly Performance Report – Erin DeRycke

    Erin and Elizabeth shared the monthly and quarterly performance report. The quarterly report is similar to the monthly CoC report with the exception that the quarterly report shows trends over time. Erin hope to get a full year of data on the trends side in the future. Elizabeth stated that entries from homelessness seems low and sees this area as a room for improvement. George Searcy praised the Data and Performance committee for creating data driven decisions. Paul Cho expressed concern over decreases in income that occur when a client’s housing situation changes, specifically with chronically homeless individuals. Paul Cho would like to focus income requirements only on employable clients. Jim Wheeler recommended discussing this issue with the HUD Representatives that meet with the OC CoC twice a year.

  - **Recommend Approval of Updated HMIS Policies & Procedures** – Elizabeth Andrade/Erin DeRycke

    Elizabeth shared the recent changes to the HMIS Policies and Procedures. The changes were recommended from the CoC Board, were included in the P&Ps, and shared with the Data and Performance committee. The changes are on page 15 of the document and include updates to the data release sections and parameters set to release data. All data requests will be monitored by 2-1-1 Orange County. All requests for data will also be shared with the Data and Performance Committee and if necessary to the CoC Board. Judson Brown made the motion to approve. The Board unanimously approved the updated HMIS Policies and Procedures.

  - **Becks Heyhoe U2EH Data Request**

    Given the request for data from HMIS, Jim Wheeler recommended that United Way present the details and use for the data to the CoC Board. Becks Heyhoe from OC United Way presented to the CoC Board demonstrating how the data would be used for their United to End Homelessness campaign. Performance metrics include: Number of people in CES, number of people homeless, number of PSH units available, inflow, and outflow. The purpose is to provide accurate information on the status of homelessness in OC and new housing developments. The purpose is also to guide United Ways’ pilot program and engage support to address barriers to ending homelessness. United Way is seeking monthly recoccurring data beginning on March 1, 2018. There is no set length of data, therefore Margie Wakeham recommended that there be a beginning and end date for the
data request. The Board approved to allow data from March 2018-March 2019. Adding the data set of ‘client age’ to the data request was also recommended. The CoC Board unanimously approved the request for data given the above recommendations.

- Recommend approval of Orange County United Way and Kathrine Gale/Family Systems Data Requests

Kathrine Gale answered an RFP released by Homaid Orange County and the Families Solutions Collaborative. She is requesting data to evaluate how the current system supports family function in Orange County. The evaluation will also look at the role of shelters within the system of care. The evaluation will also measure the overall system and how the changes in the last two years have affected the system. The data will then be used to evaluate system level improvements and how we solicit new information. The study will measure 2016-2018 to see what differences there are from then and now. The CoC Board unanimously approved the request for data.

b. Coordinated Entry System – Patti Long

Patti Long, the CES Steering committee Chair, shared a handout to the CoC Board that detailed a concept ‘road test’ for implementing prioritization for individuals in CES. The concept road test would assist with determining how the process impacts subpopulations, would gather feedback, and would work to refine, correct, and retest prioritization. The ‘road test’ is based off of 4 assumptions about homeless individuals in CES. The road test will be implemented for 90 days and will then return to the CoC Board with a recommendation on the final prioritization policy for individuals. The HUD standards that have been previously implemented into OC’s prioritization will not be affected by the concept prioritization.

Jim Wheeler shared that the CES SSO grant has transitioned over to the county. The county plans to hire a CES Coordinator to manage the CES functions. Zulima Lundy from the County of Orange will be interim CES Coordinator until one is hired. Zulima was also elected the CES Steering Committee Co-chair and will be attending the meetings.

- Continuum of Care 2018 NOFA Items – Jim Wheeler
  a. Approve Updated Policy and Process Document

Jim shared the updated Policy and Process document with the CoC board. The Process and Policy had been previously approved at the May meeting, but the document now contains added information now that the NOFA has been released.

i. DV Bonus and Bonus RFQ and RFPs

Jim Wheeler recommended that the CoC Board approve the Bonus RFP with a focus on Rapid Rehousing only. Additionally, given the current conversations around youth homelessness, it is recommended that Bonus RFP include an allowance so that agencies interested in responding to the RFP with a Rapid Rehousing project focus on youth be allowed to submit a response to the RFQ and RFP. Curtis Gamble motioned to approve the motion, Jeanne Awrey seconded the motion, the motion passed. Dawn Price, Paul Cho, Patti Long, and Elizabeth Andrade obtained from voting due to conflict of interest.

Jim recommended that the CoC Board approve the release of the Domestic Violence Bonus RFP with a focus on Rapid Rehousing and Joint Transitional Housing – Rapid Rehousing projects. Curtis Gamble motioned to approve the recommendation, Pastor Donald Dermit seconded the motion, the motion passed. Dawn Price, Paul Cho, Patti Long, and Elizabeth Andrade obtained from voting due to conflict of interest.

ii. Updated NOFA Timeline

Jim Wheeler shared the Updated NOFA timeline that details the action items and deadlines to successfully submit the application before the submission deadline. Jim recommended a motion to approve the updated timeline. Jason Austin motioned to approve, George Searcy seconded the motion, the motion passed. Dawn Price, Paul Cho, Patti Long, and Elizabeth Andrade obtained from voting due to conflict of interest.

iii. Presentation and Scoring Rubric
Jim Wheeler shared the NOFA Agency Presentation Sorting Rubric with the Board and noted the few changes to the rubric. Paul Cho, Patti Long, and Dawn Price shared a few concerns with the scoring rubric. The CoC Board recommended allocating points from project performance and project cost effectiveness to other areas within the rubric. The Housing Committee agreed to review project cost effectiveness and create a rubric for the future. Jim Wheeler will implement the recommendations and share the changes with the AdHoc. Jim Wheeler motioned to approve the rubric with the above recommended changes. Donald Dermit motioned to approve, George Searcy second the motion. Dawn Price, Paul Cho, Patti Long, and Elizabeth Andrade obtained from voting due to conflict of interest.

b. Emergency Transition Plan
   Agenda item not discussed.

c. Racial Disparity
   Agenda item not discussed.

- **Miscellaneous Updates**

  Jim stated that anyone attending the 2018 National Conference on Ending Homelessness reach out to him. Hafsa Kaka from the City of Santa Ana stated that she is representing the Congressional Districts of Kamala Harris and Maxine Waters and handed out a sign-in sheet for those who are attending the Capitol Hill Day.

  b. Board Member Training Curriculum

  Jim stated that there will be a follow up to the Board member training curriculum in the near future.

- **PRESENTATION(S):**
  a. None

- **BOARD MEMBER COMMENTS:**
  a. None

- **NEXT MEETING:** August 22, 2018

Meeting adjourned at 4:26pm.

For Further Information Regarding the Orange County Continuum of Care: