MINUTES

Board Member Names

Elizabeth Andrade, Family Solutions Collaborative
Jason Austin, O.C. Health Care Agency
Jeanne Awwery, O.C. Dept. of Education [Secretary]
Matt Bates, City Net
Judson Brown, City of Santa Ana [Chair]
Paul Cho, Illumination Foundation
Donald Dermit, the Rock Church
Curtis Gamble, Individual
Patti Long, Mercy House
Meghan Medlin, O.C. Re-Entry Partnership
Dawn Price, Friendship Shelter [Vice-Chair]
Albert Ramirez, City of Anaheim
Maricela Rios-Faust, Human Options
George Searcy, Jamboree Housing
Timothy Wilson, Department of Veterans Affairs

PUBLIC COMMENTS: 15 Minutes will be set aside at the beginning of the meeting for public comments. If you wish to speak to the Board please complete a Request to Address the Board card and return it to one of the staff members present. Comments will be limited to three minutes. If there are more than five comments, this time will be reduced to two minutes.

- Call to Order – Judson Brown
  Chair Brown called the meeting to order at 2:05pm.

- Pledge of Allegiance – George Searcy
  George Searcy led the Pledge of Allegiance.

- Invocation/Inspiration – George Searcy
  George Searcy Led the Invocation/Inspiration.

- Roll Call – Jim Wheeler – Continuum of Care Manager, County of Orange
  Present: Jeanne Awwery, Matt Bates, Judson Brown, Paul Cho, Curtis Gamble, Meghan Medlin, Dawn Price, George Searcy, Donald Dermit, Elizabeth Andrade, Jason Austin, Albert Ramirez, Timothy Wilson
  Absent Excused: Maricela Rios-Faust, Patti Long

- Welcome and Introductions - Judson Brown
  Chair Brown introduced the newest member to the CoC Board, Timothy Wilson from the Department of Veteran Affairs.

- Public Comments
Leslie McDonald from the City of Mission Viejo expressed an interest in seeing more data for the Point in Time count specifically students experiencing homelessness. Leslie recommends Saddleback College as an access point that focuses on homeless student needs. Leslie McDonald presented Lucie Hendrix to speak. Lucie, who went to Saddleback College and transferred to UCLA, recommends including a student into the Board to collaborate on best practices for students. Vice-Chair Price recommended Leslie or Lucy attend the Youth Homelessness Meeting on July 13th.

Hafsa Kaka from the City of Santa Ana provided an update stating that the City of Santa Ana has a strategic draft plan on ending homelessness in Santa Ana and the plan can be found on their website. The City of Santa Ana is accepting feedback and comments but the option for feedback will be closed soon. Lastly, the City of Santa Ana released a homelessness fact sheet on their website.

- **Approve Continuum of Care Board Meeting Minutes from 5/23/2018** – Judson Brown

Vice-Chair Price motioned to approve the May 23, 2018 CoC Board Meeting Minutes. Meghan Medlin seconded the motion. The motion to approve the minutes passed.

- **Approve Governance Charter Ad-Hoc Committee Recommendations** – Jim Wheeler

Jim Wheeler reviewed the recent changes to the Governance Charter as recommended by the Governance Charter Ad-Hoc committee. The CoC Board provided additional recommendations including, updating Appendix A to include Emergency Shelter Subcommittees and amending the CoC Board Composition quorum to fifty percent +1. George Searcy motioned to approve the Governance Charter with the recommendations included into the document. Jeanne Awrey seconded the motion. The motion passed by unanimous consent.

- **Director of Care Coordination Update** – Susan Price – Director of Care Coordination, County of Orange

Susan Price introduced the newest staff to join her department, Natalie Wieckert. Natalie will support Susan Price in coordinated with the Health Care Agency, Law Enforcement, and Collaborative Courts.

Susan continues to meet with stakeholders and has received positive feedback on the system of care. Susan will provide updates and progress on the System of Care development in the next coming weeks with the CoC. This will include recommendations about how to utilize current resources to house the most vulnerable and how to promote program and system integration. Any additional updates can be found on the June Newsletter found on the County Office of Care Coordination website.

- **Continuum of Care Committee Reports**
  - **Data and Performance** – Elizabeth Andrade/Erin DeRycke
    - **Monthly Performance Report** – Erin DeRycke
      - Erin shared the recent changes to the CoC Board Report and implemented feedback from the last meeting. She stated that successful exits are consistently being met, but areas for improvement include increased income for stayers/leavers and the number of days clients stay on the Prioritization List. The future goal is for Clarity to provide agencies the capacity to run their own reports to measure progress over time.
    - **Update on New HMIS/CES System Implementation** – Erin DeRycke
      - The July 1st “Go Live” date has been postponed. CES will move forward with implementing Family CES into Clarity first. Bitfocus will receive a test migration for family CES to then “Go Live”. Individual CES is expected to “Go Live” at a later date. 211OC is still waiting for the test migration from Bitfocus for the custom migration and custom services for case notes in HMIS.
  - **Recommend Approval of Updated HMIS Policies & Procedures** – Elizabeth Andrade/Erin DeRycke
    - Given the recent implementation of Clarity, the HMIS Policies and Procedures had to be updated. Elizabeth shared the recent changes to the P&P’s. The changes were recommended from the Data and Performance Management committee. She shared feedback in regards to changes to the document, specifically, the release of data to agencies or organizations not participating in HMIS. Jim Wheeler expressed an interest in seeing a matrix that would require CoC Board approval to release requested data. Elizabeth Andrade and Erin DeRycke agreed to incorporate all recommendations and provide an updated HMIS Policies and Procedures, sharing it with the Data Subcommittee and bringing it back for approval at the next CoC Board meeting.
  - **Coordinated Entry System** – Jim Wheeler
    - **CES Transition Update** – Jim Wheeler

**MINUTES**

June 27, 2018

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o The 211OC and Families Forward budget contract for CES has been approved by the Board of Supervisors. As of July 1st, CES will be with the County of Orange. Over time the Prioritization List will be moved to the County. Lastly, Families Forward will be leading the Family Match Meetings and 211OC will be supporting individual matches.

c. **Street Outreach Team** – Matt Bates
   i. Matt Bates expressed an interest in standardizing data collection across the County. The Street Outreach Team is also in conversations about piloting a youth outreach at community colleges to find hidden youth experiencing homelessness.

d. **Housing Opportunity Team** – George Searcy
   - Recommend Approval of “PSH Communications Toolkit”
     o George Searcy stated that the Housing Opportunities Team is seeking the approval of “PSH Communications Toolkit” designed to aid PSH projects with technical advice and strategy to aid in local project support and approvals. George asked David Gillanders from Pathways of Hope (POH) to speak about his difficulties with developing and getting the approval of POH’s new PSH project. Becks Heyhoe from United Way mentioned the resources available from United Way and how United Way has been able to collaborate with POH on their PSH project. George stated that he would like to see a resource toolkit to assist agencies in finding the correct resources for their project.
     o George motioned that the board approve the Housing Opportunities Team meet with United Way and county staff to create a “PSH Toolkit. All Board members unanimously approve the motion. The motion passed.

e. **Orange County’s Homeless Provider Forum** – Pastor Donald Dermit
   i. The Homeless Provider Forum for the month of July included a presentation by Hafsa Kaka about the current efforts in Santa Ana to combat homelessness, an update about the Orange County Restaurant Meals Programs, and an Agency Spotlight for HEART: Healthcare Emergency Animal Rescue Team. July will be Dark and the next meeting will be in August. Pastor Donald hopes to have Susan Price speak at the meeting.

f. **Emergency Shelters** – Dawn Price
   i. The Emergency Shelter Committee has not met, therefore there is no current update.

- **Continuum of Care Updates** – Jim Wheeler
  a. 2018 NOFA
     i. Jim stated that the NOFA has been released by HUD. The submission deadline is September 18. The NOFA released a bonus that focuses on clients with domestic violence. HUD allows current projects to expand to allow for domestic violence beds/units within their program. HUD will also allow agencies to consolidate up to four projects into one project. Jim has scheduled a meeting with the AdHoc and Executive Directors for July 9th.
  b. Recommend Approval of 2019 Point-in-Time (PIT)
     i. 2019’s PIT will be implemented differently from previous years. The count will be grouped by SPA, and CityNet is will be leading the PIT with the guidance of Joe Colletti from Urban Initiatives and 211OC’s support. A PIT AdHoc will be meeting soon to begin implementing the PIT Plan. Jim motioned to approve the conceptual plan to move forward. Donald Dermit motioned to approve the conceptual PIT plan, Meghan Medlin seconded. Matt Bates abstained given the conflict of interest. The motion passed.
  c. July 2018 Meeting
     i. Jim has requested that the CoC Board meet for a Special Board Meeting on July 18th since the 2018 National Conference on Ending Homelessness will be held during the regularly scheduled CoC Board meeting. Jim would also like to use the special meeting to approve the NOFA recommendations. The Board approved the special meeting date.

- **Miscellaneous Updates**
     A. Jim Wheeler requested that anyone attending the NAEH contact him.
  b. Board Member Training Curriculum
     A. Jim Wheeler and Co-Chair Price stated that the Board Member Training Curriculum should have been completed by now for all Board members.

- **PRESENTATION(S):**
  a. None

- **BOARD MEMBER COMMENTS:**
  Matt Bates stated that he would like to see the “PSH Communications Toolkit” implemented in the future.
Curtis Gamble shared a document that lists different churches and non-profit organizations that support the homeless community throughout Orange County. The document also includes a proposal seeking additional funding for churches providing shelter.

Vice-Chair Dawn Price mentioned that the City of Laguna Beach funded their Street Outreach program. She also recognized 211 OC’s work on the new HMIS software.

- **ADJOURN TO CLOSED SESSION:**
  a. The meeting adjourned to the closed session meeting to complete Retreat Goal-Setting at 4:17pm.

- **NEXT MEETING:** August 22, 2018

For Further Information Regarding the Orange County Continuum of Care: