MEETING DATE: [Canceled] [☑ Did not meet]

NUMBER IN ATTENDANCE: [2]

AGENDA ITEMS:

PRESENTATIONS:

ACTION ITEMS/NEXT STEPS:

NEEDED CoC BOARD ACTION:

DATE OF NEXT MEETING:

Additional Comments:

No report

Please submit your report to the Continuum of Care Manager by no later than the Friday prior to the Coc Board meeting.
MEETING DATE: September 13, 2018  □ Did not meet

NUMBER IN ATTENDANCE: 22

AGENDA ITEMS:

1. CoC Board Report
   a. Erin shared updates, highlights, and room for improvement for August’s CoC Board Report. See slide 2 for more information.
   b. Placements into Permanent Housing through CES will become available in the future and added to the CoC Board Report.

2. Data Release Policy
   a. The Data Release Policy and Matrix recently approved has proven difficult to implement and the concerns were shared with the Data Committee. There was a recommendation to create a sub-set committee to update the matrix and possibly create a sub-set committee to approve data that is urgently needed. Elizabeth Andrade made a motion to create a small subcommittee that can speak for the Committee to approve data requests. Helen Cameron seconded the motion.
   b. Five members of the committee will meet to consider amending the matrix and create a recommendation/plan and submit to the CoC Board for approval.

3. Data Request Updates
   a. United Way’s request for data has been delayed due to the transition of the Coordinated Entry grant from 211OC to The County. Once proper staffing is in place at The County, requests will be provided continuously. Quarterly reports were also suggested due to the lack in staffing.
   b. City of Santa Ana’s request for sheltered client data has had complications in capturing clients in projects with locations in multiple cities. The shelter committee may be notified to possibly support with finding a solution.
c. The HMIS Team is working on a draft dashboard to publish the sheltered client data by city monthly.

4. HMIS Monthly Statistics
   a. High-level monthly HMIS statistics will be published at the beginning of each month. All information will be from the month prior. Visit ochmis.org – reports for the HMIS monthly statistics.

5. Project Performance Analysis – Permanent Supportive Housing/Other Permanent Housing
   - The schedule and reporting periods have been updated for the project performance analysis and the new schedule was shared on slide 7. The next project type to be reviewed is Rapid Rehousing in November 2018.
   - The data committee reviewed each measure of the Permanent Supportive Housing/Other Permanent Housing report and discussed thresholds and strategies to improve performance. Slides 8-16 contain descriptions for each data measure used in the analysis.
   - Following the meeting, 211OC will email each agency their client level performance data with instructions on how to correct the data, as well as feedback from the group on strategies to improve performance. Next September, the data committee will compare the project’s performance over the past year and determine next steps.

6. Clarity Migration Update
   a. Due to the shortage of time, the update was not provided, the notes below contain slide 17’s updates.
      i. Services Migration
         1. 211OC is waiting for confirmation from BitFocus that the services migration has been completed
      ii. Coordinated Entry Migration
         1. BitFocus provided feedback on the CES exports we sent; we completed corrections and resent exports
         2. 211OC has completed the separation of family CES documentation so each document can be imported separately into Clarity; next step is to send BitFocus a test export to review
         3. CES Documentation for individuals and families should now be entered directly into Clarity; do not send documents to 211OC or the County

PRESENTATIONS: CoC Monthly Board Report
ACTION ITEMS/NEXT STEPS:

NEEDED CoC BOARD ACTION:

DATE OF NEXT MEETING: October 11, 2018, 1:30 – 3:00

Additional Comments:

*Please submit your report to the Continuum of Care Manager by no later than the Friday prior to the Coc Board meeting.*
GROUP/FORUM NAME: Orange County’s Homeless Provider Forum
Chairs: Tiffany Mitchell, Project Hope Alliance
       Donald Dermit, The Rock Homeless Ministries
       Tim Houchen, Hope 4 Restoration
MEETING DATE: September 6, 2018 9:00am – 11:00am □ Did not meet
NUMBER IN ATTENDANCE: 75

AGENDA ITEMS:
- Continuum of Care Updates - Jim Wheeler, CoC Manager, Orange County. OCCR has a new Staff Specialist, Ada Gomez. Jean Willis from the Veteran Association will be retiring from the VA VASH.
- Coordinated Entry System Update – Patti Long, Mercy House. CES is still in piloting its concept road test and update progress at the next Homeless Provider Forum.
- Data & Performance Management Update – Elizabeth Andrade, Family Solutions Collaborative. The Data and Performance Management Committee will begin a System Performance Analysis at the Data meetings. September’s meeting will review Permanent Supportive Housing and Other Permanent Housing.

PRESENTATIONS:
- Family Solutions Collaborative (FSC) – Elizabeth Andrade, Family Solutions Collaborative.
- National Association for the Education of Homelessness Children & Youth – Jeanne Awrey, Orange County Department of Education. The National Association for the Education of Homelessness Children & Youth will be held in Anaheim, CA on October 27th – October 30th. Visit: https://naehcy.org/2018-conference/ for more information.
- Agency Spotlight – The Wellness Center – Sohail Eftekharzadeh, Program Director. The Peer Support and Wellness Center provides services to walk-in adults, who have been diagnosed with a serious mental illness and may also have a co-occurring substance use.
- Veteran Suicide Assessment and Prevention – Whitacker Rehm and Dustin Halliwell, LCSW, Healthcare for Homeless Veterans. Presentation on Veteran Suicide Assessment prevention. The presentation includes facts about suicide, myths and realities about suicide, the steps to SAVE, and resources and references. Click here to view the presentation.

ACTION ITEMS/NEXT STEPS:
None

NEEDED CoC BOARD ACTION:
None

DATE OF NEXT MEETING: October 4th, 9:00-11:00 am

Additional Comments:
MEETING DATE: September 21, 2018

NUMBER IN ATTENDANCE: 15 members, 3 guests

AGENDA ITEMS:

1. Community Awareness & Engagement
2. Data & Housing Demand
3. Development & Subcommittee – AB 448
4. Landlord Engagement Subcommittee

PRESENTATIONS:

AB 448 - ACCOC

ACTION ITEMS/NEXT STEPS:

1. Formed Community Awareness & Engagement Subcommittee – Chair, Kelsey Brewer
2. Data & Housing Demand draft recommendation – to be discussed with CoC staff.

NEEDED CoC BOARD ACTION:

None

DATE OF NEXT MEETING:

TBD

Additional Comments:
Please submit your report to the Continuum of Care Manager by no later than the Friday prior to the Coc Board meeting.
Brain storm/Discussion of Committee Purpose statement:
Dawn Price agreed to compile ideas into one comprehensive statement to review at next meeting.

Priority Areas Determined for Shelter Committee:
A. Current Emergency Shelter System Alignment and Development
   1. Assessment and alignment with best practices
   2. System performance measures and data parameters
   3. Standardization of training for shelter staff
   4. System Gaps/Needs
B. Consumer feedback/input
   a. Assessment of current shelter feedback/grievance processes
   b. Develop a regular venue for system consumer feedback

Discussion of Committee Make-up: The CoC Shelter committee is for OC shelter providers. The committee will allow providers to discuss policies and procedures, best practices, system concerns and alignment. A separate shelter sub-committee will be formed to meet with public to solicit feedback, hear concerns, complaints, etc.

Emergency Shelter Self-Assessment (National Alliance to End Homelessness)
- Providers agreed to complete the NAEH self-assessment for next meeting, or to conduct the online version.
- Providers will also bring any other tools that would be helpful for evaluating best practices for shelters

System performance:
- Discussed the possibility of getting HMIS system performance measures prior to May date for committee review.
- Also acknowledged that were only 18 of the 33 shelters in HMIS. Would it possible for those agencies to provide common data parameters to the system?

Consumer Feedback/Grievance Processes
- Committee discussed and is open to the idea of standardizing grievance policies. Mainly to standardize for the county and city funded shelters.
- Standardization is to remain client focused.
- Providers agreed to bring/provide copies of their Grievance policies to next meeting.
Dawn Price and Curtis Gamble will create quarterly forums for consumer feedback, possibly using the Homeless Provider Forum as the location.

Other:
- Curtis Gamble shared several documents on available services from faith communities and city shelters.

**ACTION ITEMS/NEXT STEPS:**
1. Providers agreed to perform NAEH self-assessment and bring for discussion next meeting
2. Providers agreed to bring grievance P&P to next meeting
3. Dawn to provide purpose statement, to coordinate with Curtis G. on Consumer Feedback forum and to scan resource list.

The group established the 3rd Wednesday at 1:30 as its regular meeting time. Location is County offices at 1300 S. Grand.

**NEEDED CoC BOARD ACTION:**
None

**DATE OF NEXT MEETING:** October 17th 1:30pm

CoC Shelter Committee Monthly Report
ORANGE COUNTY
CONTINUUM OF CARE BOARD
Monthly Committee Report
Street Outreach Network

MEETING DATE: ____________________________ (X) Did not meet

NUMBER IN ATTENDANCE: ________________

AGENDA ITEMS:

PRESENTATIONS:

ACTION ITEMS/NEXT STEPS:

NEEDED CoC BOARD ACTION:

DATE OF NEXT MEETING:

Additional Comments:

Please submit your report to the Continuum of Care Manager by no later than the Friday prior to the Coc Board meeting.
Homeless Emergency Aid Program (HEAP) – Orange County

Overview
Orange County has been allocated $15,568,716.65 for the Homeless Emergency Aid Program (HEAP) grant from the State of California for emergency services, rental assistance or subsidies and capital improvements.

<table>
<thead>
<tr>
<th>Total Amount</th>
<th>$15,568,715.65</th>
</tr>
</thead>
<tbody>
<tr>
<td>Up to 5% Administrative Cost</td>
<td>$300,000.00*</td>
</tr>
<tr>
<td>5% Youth Set Aside</td>
<td>$778,435.78</td>
</tr>
<tr>
<td>Available for Allocation</td>
<td>$14,490,279.87</td>
</tr>
</tbody>
</table>

*OC Community Resources will reduce Administrative Cost from $778,435.78 (5%) to $300,000 (1.93%). 5% Administrative cost may be deducted from Emergency Services contracts from total award.

Local HEAP Process
- August 22, 2018 – Continuum of Care Board designated County of Orange as fiscal agency for HEAP funding.
- September 20 and 24, 2018 – Office of Care Coordination hosted three Service Planning Area Meetings attended by 150 individuals and had representation from 30 out of 34 cities.
- September 26, 2018 – Continuum of Care Board appointed Jason Austin, Donald Dermit and George Searcy to Ad Hoc Committee to facilitate the HEAP Proposal Process.
- October 5, 2018 – Completed HEAP project information forms with needed attachments were due
  - 27 proposals were received with a total funding request amount of $52,037,013.
- October 19, 2018 – Ad Hoc met to discuss proposed HEAP Projects, the following priorities and made funding recommendations detailed below.

Ad Hoc Principles to Prioritize Projects
- Create a net increase in emergency shelter beds.
- Prioritize projects that demonstrate Regional Service Planning Area and/or Countywide collaboration.
- Fund projects that have not yet been funded or received funding commitments from other sources.
- The awarded applicant for the Service Planning Area and Countywide programs should collaborate with other service providers and maximize funding by delivering client-centered services.

Ad Hoc Recommended Projects for Funding

<table>
<thead>
<tr>
<th>North Service Planning Area</th>
<th>Applicant</th>
<th>Project Type</th>
<th>Project Description</th>
<th>Requested Amount</th>
<th>Recommended Funding Amount</th>
</tr>
</thead>
</table>
|                             | Placentia | Capital Improvements | • Create 80 to 100 emergency shelter beds  
                           |           |               | • Will serve the entire North Service Planning Area | $6,550,000 | $5,650,000 |
|                             | Buena Park | Capital Improvements | • Create 150 to 200 emergency shelter beds  
                           |           |               | • Will serve the entire North Service Planning Area | $10,015,070 | $6,412,300 |

TOTAL: $12,062,300
### Central Service Planning Area

<table>
<thead>
<tr>
<th>Applicant</th>
<th>Project Type</th>
<th>Project Description</th>
<th>Requested Amount</th>
<th>Recommended Funding Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>City Net Emergency</td>
<td>Services</td>
<td>• Provide street outreach to the entire Central Service Planning Area. &lt;br&gt; • Submitted letters of support from four cities and has contracts with five cities and the County for Central Service Planning Area street outreach.</td>
<td>$350,000 per year</td>
<td>$350,000</td>
</tr>
</tbody>
</table>

TOTAL: **$350,000**

### South Service Planning Area

<table>
<thead>
<tr>
<th>Applicant</th>
<th>Project Type</th>
<th>Project Description</th>
<th>Requested Amount</th>
<th>Recommended Funding Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Laguna Beach Capital</td>
<td>Improvement Emergency Services</td>
<td>Renovate and rehabilitate existing ASL facility and expand operations to 24/7 with a drop-in day center program.</td>
<td>$909,000</td>
<td>$909,000</td>
</tr>
<tr>
<td>Mercy House Emergency</td>
<td>Services</td>
<td>• Provide street outreach to the entire South Service Planning Area.  &lt;br&gt; • Submitted letters of support from seven cities and has contracts with two cities in the South Service Planning Area.</td>
<td>$836,719</td>
<td>$638,980</td>
</tr>
<tr>
<td>Family Assistance</td>
<td>Ministries Emergency Services</td>
<td>Homeward bound program to reconnect individuals and families experiencing homelessness to their support systems outside of Orange County.</td>
<td>$30,000</td>
<td>$30,000</td>
</tr>
</tbody>
</table>

TOTAL: **$1,577,980**

### Countywide – Family Focus

<table>
<thead>
<tr>
<th>Applicant</th>
<th>Project Type</th>
<th>Project Description</th>
<th>Requested Amount</th>
<th>Recommended Funding Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Families Forward*</td>
<td>Emergency Services and Rental Assistance</td>
<td>Provide financial assistance, rental assistance and flexible housing funds to families at-risk of homelessness or experiencing homelessness.</td>
<td>$700,000</td>
<td>$500,000</td>
</tr>
</tbody>
</table>

TOTAL: **$500,000**

*Applied for South Service Planning Area, Ad Hoc makes recommendation, contingent upon emergency services and rental assistance being provided countywide.