



HIV PLANNING COUNCIL
www.ochca.com/hivcouncil
Wednesday, June 12, 2019
Public Health Services Training Center (1729E)
1725 W. 17th Street, Santa Ana, CA 92706



MINUTES

Para solicitar una copia de estos minutos en español por favor contacte a Martha Garcia al (714) 834-8399 o MGarcia@ochca.com.

Chair: Angel VanStark

Recorder: Martha Garcia

Members Present: Adam Crits, Wesley Fought, Michelle Gallardo, Kean Kirk, Marc Meulman, Hieu Nguyen, John Paquette, Christopher Ried, and Angel VanStark

Affiliate Members Present: Adelmo Chan

Members Absent: Vince Frazier (LOA), Geeta Gupta (LOA), and Pamela Smith (LOA)

Affiliate Members Absent: Fernando Martinez A(N)

Staff: Janlus Chou, Martha Garcia, Matilde Gonzalez-Flores, Mindy He, Tamarra Jones, and Sam Monroy

Staff Members Absent: None

Guests: Mike Carson, John Conrad, Amanda DeGoeas, Narciso Guevara, Steven Madrid, and Michelle Sobers

Item 1. Call to Order: Angel VanStark called the meeting to order at 6:13 pm.

Item 2. Welcome and Introductions:

Angel VanStark welcomed all in attendance. Angel provided an overview of the agenda, the purpose of public comment, and how the meeting will be facilitated. The Pledge of Allegiance was conducted. A moment of remembrance was held. Members and guests introduced themselves. Martha Garcia announced that Adelmo Chan would be voting for Pamela Smith. A quorum was established.

Item 3. Approval of Agenda:

Prior to approval Sam Monroy requested that Item 10. Be postponed until the next meeting. John Paquette put forward a motion to approve the agenda with the change. The Chair repeated the motion. Marc Meulman seconded the motion. There was no further discussion or public comment. The motion passed by consensus.

Item 4. Approval of May 8, 2019 Minutes:

Prior to approval Michelle Gallardo indicated that Item 17. read "July 10, 2019" and it should read "June 12, 2019". Michelle Gallardo put forward a motion to approve the May 8, 2019 minutes with the change. The Chair repeated the motion. Adelmo Chan seconded the motion. There was no further discussion or public comment. The motion passed by consensus.

Item 5. Public Comment:

There was no public comment.

Item 6. Our Working Council:

There were no comment cards for review.

Item 7. Member Acknowledgement:

Wesley Fought acknowledged Albert Ramirez.

Item 8. Discuss AIDS Walk:

Wesley Fought shared with members that it was a good turnout at the AIDS Walk and three to four applications were given out.

Item 9. HIV Epidemiological Profile Presentation:

Members participated in the HIV Epidemiology Data for Orange County quiz.

Item 10. National HIV/AIDS Strategy Update:

Postponed until the July 10, 2019 meeting.

Item 11. Break:

A break was held.

Item 12. Updates:

A. State Office of AIDS (SOA): Martha Garcia informed members that Liz Hall would not be joining the meeting and that the report was not available. The State Report is available at: www.ochealthinfo.com/hivcouncil

B. California Planning Group (CPG): Angel VanStark informed member that break out groups were developed such as Women Living with HIV and Youth Engagement. He is the Chair of the Aging with HIV subcommittee.

Item 13. Committee Reports:

A. Executive Committee: Angel VanStark reported the following:

The committee approved the following:

- Assessment of the Administrative Mechanism
- Conference Attendance Guidelines

The committee discussed and reviewed the following:

- Member Acknowledgment
- Council Absence Log
- Membership Matrix
- Open House Presentation
- Gay Men's Health Summit
- Anti-Stigma/STD Campaigns
- UCI Gender Diversity Training
- Health Care and Supportive Services Standards of Care
- FY 2018-19 Preliminary Year End Expenditures and Carryover

○ **Assessment of the Administrative Mechanism Survey:**

Matilde Gonzalez-Flores provided an overview of the Assessment of the Administrative Mechanism. The survey was completed by Council members at the May 8, 2019 meeting. A total of 12 surveys were completed from 12 members in attendance. On June 5, 2019 the Executive Committee reviewed the results and requested that a update be made to question four to include the written comment that noted "new member" and that is why they answered "Don't know". Michelle Gallardo put forward a motion to approve the Assessment of the Administrative Mechanism. The Chair repeated the motion. Hieu Nguyen seconded the motion. There was no further discussion or public comment. The Chair asked for the members in favor say yay. The Chair then asked for any nay votes. The yay votes were unanimous and the motion carried to approve the Assessment of the Administrative Mechanism.

○ **Approval of the Conference Attendance Guidelines:**

Angel VanStark provided an overview of the Conference Attendance Guidelines with the proposed changes. Christopher Ried put forward a motion to approve the Conference Attendance Guidelines with the proposed changes. The Chair repeated the motion. Adelmo Chan seconded the motion. There was no further discussion or public comment. The Chair asked for the members in favor say yay. The Chair then asked for any nay votes. The yay votes were unanimous and the motion carried to approve the Conference Attendance Guidelines.

B. HIV Client Advocacy Committee: Wesley Fought reported that the meeting for May 20th was cancelled for the Spanish Eligibility Focus Group.

C. Priority Setting, Allocations, and Planning (PSAP) Committee: John Paquette reported the following:

The committee approved the FY 2018-19 Year End Expenditures and Carryover.

The committee reviewed and discussed the following:

- Recruitment updates
- Nomination and Election of Officers
- 2018 Quality Management Report

The members participated in the following activities:

- Data Quiz and Training
- Orange County Continuum of Care and Epidemiological Data
- National HIV/AIDS Strategy Quiz Training

- **Approval of FY 2018-19 Year-End Expenditures and Carryover:**
Mindy He provided an overview of the FY 2018-19 Year-End Expenditures and Carryover. Prior to discussion, Kean Kirk, Hieu Nguyen, and Angel VanStark recused themselves and left the room. John Paquette put forward a motion to approve the FY 2018-19 Year-End Expenditures and Carryover. The Chair repeated the motion. Marc Meulman seconded the motion. There was no further discussion or public comment. The Chair asked for the members in favor say yay. The Chair then asked for any nay votes. The yay votes were unanimous and the motion carried to approve the FY 2018-19 Year-End Expenditures and Carryover.

D. Integrated Plan Committee: Wesley Fought reported the following:
There were no action items besides the agenda and minutes.

The committee reviewed and discussed the following:

- Recruitment updates
- Quality Management Outcomes and Goals

The members participated in a Service Priority activity.

Item 14. Grant Recipient Reports:

A. HIV Planning and Coordination: Matilde Gonzalez-Flores reported the following:

- **Gay Men’s Health Summit:**
The Gay Men’s Health Summit is scheduled for June 15th at the Delhi Center. There is a community track and a provider track. Participants must register to attend.
- **Anti-Stigma/STD Campaigns:**
 - **STD Campaign:** Campaign is in development to promote testing at the clinic
 - **HIV Ant-Stigma Campaign:** A few years ago, IPC conceptualized the campaign and developed a campaign logo and tag lines. One time prevention funding was received from the state Office of AIDS, some of these funds are being used to expand on the existing campaign. HIV Planning and Coordination is working with a vendor to identify images to go along with the tag lines and logo. Input was requested from IPC via email on the proposed images. Ads will be posted around Orange County on bus shelters, indoor locations such as convenience stores, and on social media.
- **UCI Gender Diversity Training**
The HCA is working on contracting with UCI to provide diversity training regarding the pronoun training request. Training may be scheduled sometime in the fall.

B. Ryan White Quality Management (QM): Sam Monroy reported the following:

The committee revised the FY19 outcome goal for Medical Case Management (Linkage to Care-Ryan White Medical Care) based on updates to the methodology used to pull the data. All other outcome goals were approved at the previous QM meeting.

The committee discussed and reviewed the following:

- Revised the 2019 QM meeting schedule and Standards of Care priority list
- Approved the FY19 QM measure for any discrepancies including initial discussions of performance measures that the committee will need to work on
- Revised the FY18 QM presentation for Planning Council
- **Approval of the Referral for Health Care Supportive Services Standards of Care:**
Sam Monroy provided an overview on the Referral for Health Care Supportive Services Standards of Care with the proposed changes. The members made an additional change to page 10. Marc Meulman put forward a motion to approve the Referral for Health Care Supportive Services Standards of Care with the change. The Chair repeated the motion. Kean Kirk seconded the motion. Angel VanStark asked if Peer Navigation should be included in this standard of care. Sam Monroy replied that it is currently under Linkage to Care (Case Management). There was no further discussion or public comment. The Chair asked for the members in favor say yay. The Chair then asked for any nay votes. The yay votes were unanimous and the motion carried to approve the Referral for Health Care Supportive Services Standards of Care.

Item 15. Matters from the Chair:

Angel VanStark informed members the following was in their packets:

- Grievance Procedure
- External Communications Policies and Procedures

- Fund Allocations Policies and Procedures
- Council Roster

Item 16. Member's Privilege/Announcements:

Michelle Gallardo informed members that the City of Anaheim 2019-2020 Annual Action Plan will be posted for public comment. The flyer will be sent to all members.

Angel VanStark informed members that Orange County PRIDE is scheduled for June 22, 2019.

Item 17. Adjournment until July 10, 2019:

Angel VanStark adjourned the meeting at 7:52 pm.