



HIV PLANNING COUNCIL
<http://ohealthinfo.com/public/hiv/>
Regular Meeting Wednesday – April 11, 2007
COUNTY OF ORANGE DATA CENTER
1400 S. Grand Avenue, Santa Ana

Approved with Corrections
MINUTES

Chair: Miles Wood
Vice Chair: Jerry Lail

Recorder: Kenny Gould

Members Present: Amanda Acabeo, Clayton Chau, Mitch Cherness, Donna Fleming, Linda Foster, Kelly Gomez, Jerry Lail, Johnny Nguyen, Liz Pejeau, Christopher Ried, Martin Salas, Alan Witchey and Miles Wood

Affiliates Present: None

Members Absent: David Guzman, Josie Lopez, Sylvia Mata, Therese Ploof, Gerardo Rosas, Jorge Santoscoy, Angel Serrano and Ricky Session

Staff: Sarah Corella, Kenny Gould, Rebecca Mares, Calandra Park, Tamara Jones and Colleen Van Winkle

Guests: Andy Encinas (Latino Family Institute), Shelly Lummus (Straight Talk), Chip Pope (REACH), Steven Power and Jason Tran (APAIT)

Item I. Call to Order:

The meeting was called to order at 6:09 p.m. by Chair Wood.

Item II. Welcome & Introductions:

Miles Wood welcomed all in attendance and asked the members and guests to introduce themselves. A quorum was established. The pledge of allegiance was not conducted. A moment of remembrance was held.

Item III. Approval of Agenda:

The Council approved the agenda by consensus.

Item IV. Approval of January 10, 2007 and March 14, 2007 minutes

The Council approved the minutes from January 10, 2007 and March 14, 2007 by consensus.

Item V. Public Comment:

There was no public comment.

Item VI. Presentation on the 2006 Epidemiology Update:

Rebecca Mares, Senior Epidemiologist for the HIV/AIDS Surveillance and Monitoring Program,

reviewed the 2006 HIV/AIDS Fact Sheet. A concern was raised about the fact sheet not including Transgender information and age breakdown. Rebecca stated this fact sheet is limited in regards to detailed information; however, the comprehensive HIV/AIDS Surveillance Statistics Report will include more thorough statistics. Donna Fleming stated that this document is a basic fact sheet designed for the widespread distribution to the community. More detailed data will be presented to the Council and the PSAP committee for the priority setting and allocations process.

Item VII. Overview of January 27, 2007 Training:

Miles Wood shared information regarding the importance of learning about planner vs. advocate during the training. The Chairs of the Council discussed doing an overview of the training for those members who were not able to attend.

Item VIII. Committee Reports:

A. Membership Committee: Jerry Lail stated that current Council Affiliate Program policies and procedures are inconsistent with the Planning Council Bylaws. Members were provided a handout that gave an overview of the current and proposed language. Jerry explained that the proposed language is consistent with the Bylaws. Furthermore, the new language about the correct term dates (one year period ending on December 31) will minimize the chances of Affiliate Members not being approved before the end of the year. The Council approved the policies and procedures by consensus.

Jerry stated that the Membership Committee recommends that the Planning Council approve Steven Power and Modesto Vasquez as Affiliate Members. The Council approved both Steven Power and Modesto Vasquez by consensus. Their applications will be forwarded to the Public Health Officer for approval.

Jerry stated that the Membership Committee recommends that the Planning Council approve Andy Encinas and Shelly Lummus for membership on the HIV Planning Council. The Council approved both Andy Encinas and Shelly Lummus by consensus. Their applications will be forwarded on to the Board of Supervisors for approval.

Jerry stated that the next Membership Committee meeting is on April 18, 2007.

B. Priority Setting, Allocations and Planning (PSAP) Committee: Miles Wood stated that there was no formal report. The next meeting is on April 18, 2007.

C. Executive Committee: Miles Wood and Jerry Lail reported that the committee (in the absence of a Membership Committee) reviewed the Membership Committee policies and procedures. The Membership Committee policies and procedures currently state that a minimum of six additional Council members or Affiliates should be appointed to the Membership Committee. Jerry stated that having a minimum number makes it difficult, at times, to develop a new Membership Committee based on the low number of people who are currently on Planning Council.

Jerry Lail also discussed changing the policies and procedures from the current term of one calendar year (that ends on December 31) to a term of 12 months from the date of appointment. Members were provided a handout that gave an overview of the current and proposed language. The Council amended the motion to include the following changes: 1) an extra sentence would be added to section three of the policies and procedures to state that "The Membership Committee must consist of current Planning Council members or affiliates" and 2) the member's term would be amended to state "Committee members shall be appointed annually." The Council approved the policies and procedures by consensus. A final copy of the policies and procedures will be provided at the next Membership

Committee on April 18, 2007.

D. Housing Committee: Jerry Lail stated that the committee had a good brainstorming session on (potentially) changing the way the Housing Committee operates with regards to information exchange, consumer participation and HOPWA allocations. Jerry and Linda Foster reported that another orientation will be held for the increasing amount of RAP applicants. Linda Foster also reported that a Request for Proposal (RFP) was recently distributed for development of HIV/AIDS Housing. The RFP is due April 20, 2007.

E. Client Advocacy Committee (HCAC): Kelly Gomez reported that the committee has started to revise the client handbook. Kelly noted that a concern about the need for more heterosexual support groups was raised at the meeting. Members in attendance provided information about current heterosexual groups that are available. Kelly passed around a sign-up sheet for those members interested in helping with the HCAC/Planning Council booth at the OC AIDS Walk.

F. Prevention Planning Committee (PPC): Tamarra Jones reported that copies of the Comprehensive Plan and Prevention Resource Guide will be provided shortly. Johnny Nguyen reported that REACH provided an interesting presentation on injection drug use at the last meeting.

Item IX. Staff Reports:

A. HIV Planning and Coordination: Tamarra Jones stated that there is an updated HIV Planning and Coordination/HIV Planning Council Master Calendar within the meeting packets to review. Tamarra also stated that 268 Client Needs Assessment surveys have been collected for review. Discussion ensued as to why there was a decreased amount of surveys collected compared to last year. Staff will review the surveys to ensure that the sample is representative of what was received last year. If necessary, the survey will be redistributed.

Tamarra Jones announced that the Department of Health and Human Services (DHHS) concluded its review of the Orange County (County) appeal regarding the Health Resources and Services Administration (HRSA) disallowance of \$143,328 in charges claimed for the period of April 3, 2001 - February 28, 2003. Tamarra reported that the DHHS decision was to reverse the disallowance for all but \$22,094 which will result in a repayment to the County in the amount of \$121,234.

B. Contract Development and Management:

Colleen Van Winkle reported that the Cooperative Agreement with the City of Santa Ana for FY 2006-07 is being amended to provide an additional \$30,750 in HOPWA funds. The Agreement with the HIV Housing Services provider is being amended to provide the same amount in additional funding to provide additional Emergency Financial Assistance (EFA) and Transitional Housing services. The reason additional services were needed is that there has been an increased demand for EFA due to the availability of other housing programs like Section 8 which caused an increased need for rent and utility deposits. In addition, there has been an unanticipated demand for transitional housing services. These amendments are going before the Board of Supervisors on April 24, 2007.

Item X. Standing Reports:

A. State Office of AIDS: Miles Wood gave a report on behalf of Therese Ploof. Some of the highlights included:

- Managing Scarcity Conference – May 15-17, 2 ½ day conference in San Francisco at the Fisherman's Wharf Marriott Hotel for invited Part A (Title I) Planning Council members.
- ADAP/CAREHIPP – Update on Part D premium payments: 860 applications approved, 600 applications were not eligible or incomplete, 36 applications are pending, have paid \$201,000 in premiums.
- Year 17 Earmark is \$612,107 less than previous year. However, ADAP remains stable and is able to absorb the reduction.
- AIDS Regional Information and Evaluation System (ARIES) – As of 4/3/2007:
 - Number of clients in ARIES: 12,543
 - Number of services in ARIES: 382,556
 - Number of Agencies, including sites, using ARIES: 71
 - Number of staff users: 639

For more information contact Susan Sabatier at (916) 449-5844.

- Care Services Program – Allocations will be sent the first week in April. Title II ADAP funds will cover the 75/25 provision.
- Dr. Mark Horton, was named by Governor Arnold Schwarzenegger as incoming director of the new Department of Public Health (DPH). DPH is currently undergoing administrative changes (personnel, etc.)

Item XI. Member's Privilege/Announcements:

Jerry Lail stated that California spends more on ADAP than any other state. Jerry thanked all Planning Council members for their efforts.

Alan Witchey announced that OC AIDS Walk is on Saturday, May 12, 2007 at Angel Stadium.

Dr. Jeremiah Tilles stated that the AIDS on the Frontline conference is on April 25, 2007. Dr. Clayton Chau will be presenting at the conference.

Donna Fleming thanked the Council for their support during the HRSA appeal.

Steven Power distributed two flyers from Shanti describing educational seminars on April 17, 2007 and April 24, 2007.

Item XII. Adjournment:

Miles Wood adjourned the meeting at 8:11p.m. until May 9, 2007.