



HIV PLANNING COUNCIL
<http://ohealthinfo.com/public/hiv/>
Regular Meeting Wednesday – May 9, 2007

COUNTY OF ORANGE DATA CENTER
1400 S. Grand Avenue, Santa Ana

MINUTES

Chair: Miles Wood
Co-Vice Chair: Jerry Lail

Recorder: Kenny Gould

Members Present: Mitch Cherness, Donna Fleming, Kelly Gomez, Jerry Lail, Josie Lopez, Johnny Nguyen, Liz Pejeau, Martin Salas, Alan Witchey and Miles Wood

Affiliates Present: Steven Power

Members Absent: Amanda Acabeo, Clayton Chau, Linda Foster, David Guzman, Sylvia Mata, Therese Ploof, Christopher Ried, Gerardo Rosas, Angel Serrano and Ricky Session

Staff: Jane Chai, Sarah Corella, Kenny Gould, Calandra Park, Tamara Jones and Colleen Van Winkle

Guests: Andy Encinas (Latino Family Institute), Ginger Hahn (The Center), Shelly Lummus (Straight Talk), Elizabeth Mediano (APAIT), Jason Tran (APAIT) and Sylvia Vaughn (Latino Family Institute).

Item I. Call to Order:

The meeting was called to order at 6:24 p.m. by Chair Wood.

Item II. Welcome & Introductions:

Miles Wood welcomed all in attendance and asked the members and guests to introduce themselves. A quorum was established. The pledge of allegiance was conducted. A moment of remembrance was held.

Item III. Approval of Agenda:

The Council approved the agenda by consensus.

Item IV. Approval of April 11, 2007 minutes:

The Council approved the minutes (with corrections) from April 11, 2007 by consensus.

Item V. Public Comment:

Sylvia Vaughn stated that Latino Family Institute has the capacity to receive referrals in order to work with Latina Women who have children aged 0-6 with a history of substance abuse or are HIV positive and/or have AIDS.

Ginger Hahn announced that The Center is holding its 36th Annual Gala Celebration on Saturday, May 12, 2007.

Jason Tran announced that May 19, 2007 is National Asian and Pacific Islander HIV/AIDS Awareness Day. APAIT is developing a Public Service Announcement for distribution on May 19, 2007.

Item VI. Review of EAM response:

Tamarra Jones reviewed the Grantee Response for FY 2005-06 Evaluation of the Administrative Mechanism (See handout). Copies of the full report are available to members on request. Alan Witchey raised a concern about the Grantee response to Recommendation 1, which cited the development of technical assistance to build agencies internal capacity. Discussion ensued about whether the Grantee has the capacity to provide this assistance and what the appropriate Grantee response should be. Alan raised another concern about the Grantee response to Recommendation 2, which cited that the process of assessing client satisfaction must be centralized out of the Fiscal Agents office. Alan stated his concern is that the timing of the surveys may conflict with service provider's own client satisfaction survey distribution. It was noted that the survey distribution date would be discussed at the upcoming provider meeting.

Tamarra also noted that page three of the handout has recommendations for the Planning Council. It was suggested to agendize the Planning Council recommendations and the above Grantee response concerns for the next Executive Committee. Alan Witchey put forward a motion to table the approval of the EAM response, Motion #3, in order to give the Executive Committee and the Grantee more time to develop accurate responses to the EAM recommendations. Jerry Lail seconded. The motion passed by consensus.

Item VIII. Committee Reports:

A. Membership Committee: Jerry Lail requested that people sign up for the AIDS Walk booth. Jerry reported that Motion #4, (Removal of a member from the Planning Council due to failure of response and excessive absences), concerns the membership of R. Session. Although a verbal resignation had been received, the Bylaws dictate that a written resignation must be provided. Therefore, after three consecutive absences, the Membership Committee recommends the removal of R. Session due to excessive absences. Jerry also stated that according to the Bylaws, the Membership Committee and the Planning Council can remove a member by a 2/3 vote. The Council decided by consensus to remove R. Session from the Planning Council. Jerry stated that the committee has begun revising the Planning Council Application. The next meeting on May 16, 2007 is cancelled.

B. Priority Setting, Allocations and Planning (PSAP) Committee: Miles Wood reported that the Committee met on April 25, 2007 and May 2, 2007. Miles introduced Motion #5, which would approve the PSAP Committee recommended revisions to the Mission/Vision, Shared Values Statements and Goals and Objectives of the Planning Council. The Council approved the Mission/Vision, Shared Values Statements and Goals and Objectives of the Planning Council by consensus. Miles Wood introduced Motion #6 which would approve the PSAP recommendation for no changes to be made to the Continuum of HIV Services. The Council approved the Continuum of HIV services, with no changes, by consensus.

Miles Wood introduced Motion #7 which would approve the PSAP recommendation for an allocation amount for Minority AIDS Initiative (MAI) funds. Tamarra Jones stated that the MAI guidance was released on April 27, 2007 and that the application is due on May 29, 2007. Tamarra provided information regarding the guidance, which the PSAP Committee considered prior to determining a recommendation for funding (See handout). In addition to information regarding the MAI guidance, the

PSAP Committee reviewed funding levels, epidemiological data, and service utilization data as it pertained to the trends and needs of minority populations. Based on the information, the Committee agreed on the following two funding scenarios:

1. Allocate \$300,000 to Medical Case Management and \$100,000 to Outreach Services.
2. Allocate \$300,000, in amounts to be determined by the Grantee, to Ambulatory Medical Care, Mental Health, and Oral Health; and allocate \$100,000 to Outreach Services.

Tamarra stated that an extra \$70,588 would be applied to the amount requested in order to cover Administration, Planning Council Support and Program Support (\$47,059) and Clinical Quality Management (\$23,529) costs associated with the MAI program. Therefore, the total amount applied for under the two funding scenarios would be \$470,588. The PSAP Committee recommended that the Council affirms the work of the Committee and approves the recommended funding scenarios. The PSAP Committee also recommended that the Council grant the Grantee the authority to submit either funding scenario based on pending information from HRSA regarding allowable service categories. The Council accepted the recommendations and approved the allocation amount for MAI funds by consensus.

C. Executive Committee: Miles Wood stated that the Executive Committee approved by consensus the following people for membership on the PSAP Committee: Amanda Acabeo, Mitch Cherness, Kelly Gomez, Steve Gunderman, David Guzman, Sarah Kasman, Jerry Lail, Jesse Lopez, Shelly Lummus, Liz Pejeau, Chip Pope, Steven Power, Angel Serrano, Alan Witchey, Miles Wood and Phil Yaeger.

Miles also stated that the committee discussed the idea of developing a membership satisfaction or exit survey.

D. Housing Committee: Jerry Lail reported that, as of July 1, 2007, any persons receiving any kind of federal housing program assistance can no longer receive Emergency Financial Assistance for utilities. Jerry also stated that there are new low income apartments opening in Irvine for people with disabilities.

Jerry introduced Motion #8, Approve Instructions to the Grantee Regarding Housing Services. Jerry stated that the only change was that the income definitions for Transitional Housing: General Population changed to Area Median Income instead of Federal Poverty Level.

Mitch Cherness stated that Substance Abuse Services category should include language that states that programs must be licensed by the State Alcohol and Drug Abuse Programs. Discussion ensued about whether this language should be included in the Instructions to the Grantee. Mitch Cherness put forward a motion to approve the Instructions to the Grantee with added language that states that programs must be licensed by the State Alcohol and Drug Abuse Programs. Donna Fleming amended the motion by allowing for the language of the Instructions to the Grantee to be approved excluding the dollar amounts because the next motion may provide a potential revision to the service category dollar amounts. Mitch Cherness seconded. The motion passed by consensus.

Tamarra Jones introduced Motion #9, Approve Housing Committee recommendation for FY 2007-08 HOPWA funded allocations for Supportive Services. Tamarra stated that the Housing Committee reviewed the recommended allocations of HOPWA funds for supportive services for FY 2007-08, beginning July 1, 2007. The Housing Committee determined that allocations in each service category should remain level from FY 2006-07 to FY 2007-08. The total level funding amount is \$789,000. This recommendation was based on priorities described in the 2005 Housing Plan, current and anticipated need, limitation of other resources, and efficiency of use of funds. Discussion ensued about whether the Council should be approving the actual award amount, \$774,650, with the understanding that the

Council would approve up to \$789,000 if funding becomes available. The Council unanimously denied the original motion of approving a total of \$789,000. Alan Witchey put forward a new motion to approve the actual award amount of \$774,650. Mitch Cherness seconded. The motion passed by consensus. The Council agreed that should additional funding become available the Council would approve the level funding scenario.

E. Client Advocacy Committee (HCAC): Kelly Gomez reported that the May 14, 2007 meeting is cancelled.

F. Prevention Planning Committee (PPC): Martin Salas reviewed the newly published Orange County Comprehensive HIV Prevention Plan. Donna Fleming suggested that the chairs of the PPC committee present the plan to the Planning Council.

Martin stated that a meeting will be held on May 14, 2007 to plan the PPC retreat which is scheduled for this summer.

Item IX. Staff Reports:

A. HIV Planning and Coordination: Tamarra Jones thanked those members of the Planning Council who attended the AIDS on the Frontline Conference. Tamarra also reported that staff has started to work on the State Part B (formerly Title II) and Part C (formerly Title III) application.

Jane Chai reviewed the FY 2006 Quarterly Report for March 1, 2006 – February 28, 2007 with the Council. Discussion ensued about developing a strategy within the PSAP Committee for FY 2007 reallocations in consideration of the new reauthorization requirements.

B. Contract Development and Management: Colleen Van Winkle announced that the HIV Housing Contract will go before the Board of Supervisors on June 5, 2007.

Item X. Standing Reports:

A. State Office of AIDS: There was no report.

Item XI. Member's Privilege/Announcements:

Jerry Lail announced that Steven Power and Modesto Vasquez have been approved by the Public Health Officer for affiliate membership on the Planning Council. Jerry acknowledged that this should have been announced under the Membership Committee reports.

Alan Witchey announced that OC AIDS Walk is on Saturday, May 12, 2007 at Angel Stadium.

Item XII. Adjournment:

Miles Wood adjourned the meeting at 8:39 p.m. until June 13, 2007.