



HIV PLANNING COUNCIL

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Wednesday – June 13, 2007

COUNTY OF ORANGE DATA CENTER

1400 S. Grand Avenue, Santa Ana

MINUTES

Chair: Miles Wood
Co-Vice Chair: Jerry Lail

Recorder: Kenny Gould

Members Present: Amanda Acabeo, Andy Encinas, Donna Fleming, Linda Foster, Kelly Gomez, David Guzman, Jerry Lail, Josie Lopez, Shelly Lummus, Liz Pejeau, Therese Ploof, Martin Salas, Jeremiah Tilles, Alan Witchey and Miles Wood

Affiliates Present: Steven Power

Members Absent: Mitch Cherness, Clayton Chau, Sylvia Mata, Johnny Nguyen, Therese Ploof, Christopher Ried, Gerardo Rosas, Angel Serrano and Modesto Vasquez

Staff: Jane Chai, Sarah Corella, Iris Corpus, Kenny Gould, Tamara Jones, Linda Kim and Colleen Van Winkle

Guests: Nancy Bowen (OCHCA), Marie Hawthorn (Virco Lab, Inc.), Stuart Pappas (Tibotec Therapeutics) and Jason Tran (APAIT)

Item I. Call to Order:

The meeting was called to order at 6:09 p.m. by Miles Wood.

Item II. Welcome & Introductions:

Miles Wood welcomed all in attendance and asked the members and guests to introduce themselves. A quorum was established. A moment of remembrance was held.

Item III. Approval of Agenda:

The Council approved the agenda by consensus.

Item IV. Approval of May 9, 2007 minutes:

The Council approved the minutes from May 9, 2007 by consensus.

Item V. Public Comment:

Marie Hawthorne (guest) presented information about VircoType Predictive Phenotype testing.

Item VII. Committee Reports:

A. Membership Committee: Jerry Lail thanked all members and community members for their efforts at the Orange County AIDS Walk. The committee is planning on having a meeting next week to review recruitment efforts.

B. Priority Setting, Allocations and Planning (PSAP) Committee: Miles Wood stated that the committee met on May 6, 2007, May 23, 2007 and June 6, 2007. Miles and Tamarra Jones reviewed the Motion #3 handout (see handout) and stated that the Grantee received the Supplemental Award for FY 2007-08 in the amount of \$1,345,454 on May 22, 2007. The total award amount for Ryan White Part A is \$4,673,733. This amount does not include the competitive Minority AIDS Initiative (MAI) funds. On May 23, 2007, the PSAP Committee reviewed the award amount, HRSA's mandate for 75% of funds to be allocated to core medical services, and HRSA's new service category definitions. Based on the information reviewed, the committee recommended the following allocations to the Planning Council:

\$201,094 for Substance Abuse Residential Services funded by Ryan White Part A be funded by HOPWA as that service category does not seem to be allowable under Ryan White Part A. In return, \$201,094 of Emergency Financial Assistance: Housing costs would be funded by Ryan White Part A.

\$509,857 of Case Management be funded by Ryan White Part B, rather than Ryan White Part A. This is because Case Management services currently provided would likely fall under HRSA's definition of Non-Medical Case Management Services, which is not a core medical service. In exchange, \$509,857 of Ambulatory Care, which is a core medical service, (previously funded by Ryan White Part B), will be funded under Ryan White Part A. This will help Orange County move towards meeting the goal of having 75% of its service dollars allocated to core medical services.

Miles and Tamarra stated that the funding remix will ensure that all services provided in the continuum of care are maintained at approved funding levels. Tamarra also stated that the Housing Committee reviewed and endorsed the PSAP Committee's recommendation at their June 4, 2007 meeting.

Discussion ensued about the Grantee applying for the waiver because there is still money needed for 75% of Part A to be allocated towards core medical services. Tamarra stated that if the waiver is not approved, the Grantee will work with the Planning Council and providers to ensure that allocated funds meet the core medical services requirement. Tamarra also stated that the process is also contingent upon HRSA's newly revised service definitions, which will influence the overall decision-making process. Tamarra stated that a conference call has been scheduled with the HRSA Project Officer next Tuesday, June 19, 2007 in order to ask questions about the service definitions.

Donna Fleming inquired as to how funding was allocated overall based on the award. Jane Chai indicated that the funding award was slightly greater from the previous year; the FY 2006-07 Part A award without MAI funding was \$4,643,975, which represents a \$29,758 increase in Part A funding. Based on the new requirements regarding Administrative fees and Quality Management, funding for those categories decreased and was presented to the Council at the previous meeting. With the decrease in funding to those categories and the slight increase in Part A award, the Committee considered funding five months of MAI Case Management services (at \$84,527) so that those services could continue until the MAI award is received in August. The remaining funds were allocated toward Outpatient/Ambulatory Medical Care: Specialty Medical Care services as previously indicated by the Council.

The Planning Council approved the FY 2007-08 Allocations by consensus.

Miles and Tamarra also reviewed the FY 2006 Final Expenditures handout with the members. Tamarra stated that a total of \$1,919 was not included in the final financial status report submitted to HRSA due to the timing of final invoices received by HCA Accounting. An attempt is being made to submit a supplemental invoice to HRSA. If approved the total carryover will be \$133,639. Miles noted no action was needed on this agenda item. However, Tamarra explained that should the carryover funds be distributed by HRSA, the PSAP Committee will meet to recommend (to the Planning Council) where those funds are to be allocated.

C. Executive Committee: Miles Wood stated that the Review of the EAM Response was agendaized at the last Planning Council meeting. A motion was put forward to table the approval of the EAM response in order to give the Executive Committee and the Grantee more time to develop accurate responses to the EAM. Miles stated the Executive Committee met on June 12, 2007 to review the responses. Miles referred members to a handout that detailed the revised Grantee Response for FY 2005-06 Evaluation of the Administrative Mechanism. Discussion ensued about the creation of a standard of care task force to assist with quality management activities. The Planning Council approved the Grantee Response to the EAM by consensus.

Jerry Lail stated that the Executive Committee will recommend that the Planning Council not hire a consultant for the FY 2006-07 EAM. Jerry explained that the Executive Committee will function as the committee that oversees the EAM. Jerry stated that the Executive Committee will survey the Grantee and Providers using an internet based survey tool. Discussion ensued about whether or not it is necessary to conduct an EAM annually. The Executive Committee discussed its intention to perform more detailed EAM during every two years and more general EAM without the use of a consultant every other year in order to conserve resources.

D. Housing Committee: Shelly Lummus stated that the Housing Committee met on June 4, 2007 to discuss the FY 2007-08 Allocations. This was recommended to the Housing Committee because of the \$201,094 for Substance Abuse Residential Services funded by Ryan White Part A needed to be funded by HOPWA as that service category does not seem to be allowable under Ryan White Part A. In return, \$201,094 of Emergency Financial Assistance: Housing costs would be funded by Ryan White Part A.

Shelly stated that the Housing Committee endorsed these recommendations. Shelly stated that the committee will further review the Orange County HIV/AIDS Housing Plan at the next meeting. Discussion ensued about the Housing Committee's role in handling the HOPWA allocations. Shelly stated that the HOPWA Allocations process will also be discussed at the next meeting.

E. Client Advocacy Committee (HCAC): Kelly Gomez thanked all members and community members for their help during the Orange County AIDS Walk. Kelly reported that the June 11, 2007 meeting went dark. The next meeting is on July 9, 2007 and the committee will be reviewing the final draft of the Client Satisfaction Survey.

F. Prevention Planning Committee (PPC): Martin Salas stated that the committee is planning a retreat for July 24, 2007. Martin also announced that June 27, 2007 is National HIV Testing Day. A copy of the PPC Provider's Guide to HIV Prevention, Care, and Supportive Services was distributed to the members and guests. The next meeting will be on June 26, 2007.

Item VII. Break

Item VIII. Staff Reports:

A. HIV Planning and Coordination: Tamarra Jones introduced Iris Corpus as the new Secretary for HIV Planning and Coordination. Tamarra also introduced Linda Kim as the new intern for HIV Planning and Coordination.

Tamarra referred members to the Orange County Ryan White Act Outcome Measures Report FY 2006-07 (See handout). Tamarra explained that the modification to the acuity scale may influence the way the findings were reported. The Committee had no questions about the report. Tamarra noted that this report will be reviewed by the quality management committee.

B. Contract Development and Management: Colleen Van Winkle stated that all contracts have been approved by the Board of Supervisors. Colleen also stated that an RFP will be issued this summer for HIV services.

Item IX. Standing Reports:

A. State Office of AIDS:

Therese Ploof, the State Office of AIDS representative on the Planning Council reported the following items:

The State Office of AIDS submitted an MAI application to HRSA in the amount of \$750,000 for 3 years for the BRIDGE program.

The CARE HIPP program will begin providing trainings again.

That there are 15,280 unduplicated clients in ARIES; the web based case management system.

The CA HIV Planning Group will be meeting in Monterey on June 19 and 20, 2007.

Item X. Member's Privilege/Announcements:

Jerry Lail announced that the Ex-Gay Survivor Conference is being held at the University of California Irvine from June 29, 2007 to July 1, 2007.

Alan Witchey suggested that the Planning Council or the Executive Committee review the materials provided by Marie Hawthorne (guest from Virco Lab, inc.). Donna Fleming stated that it would be more appropriate for medical providers to review the information to determine if it is an appropriate vendor.

Item XII. Adjournment:

Miles Wood adjourned the meeting at 7:47 p.m. until July 11, 2007.