



HIV PLANNING COUNCIL

<http://www.ochealthinfo.com/public/hiv/index.htm>

Wednesday – July 11, 2007

COUNTY OF ORANGE DATA CENTER

1400 S. Grand Avenue, Santa Ana

MINUTES

Chair: Miles Wood
Co-Vice Chair: Jerry Lail

Recorder: Kenny Gould

Members Present: Amanda Acabeo, Clayton Chau, Mitch Cherness, Donna Fleming, Linda Foster, Kelly Gomez, Jerry Lail, Josie Lopez, Shelly Lummus, Johnny Nguyen, Christopher Ried, Gerardo Rosas, Martin Salas, Jeremiah Tilles and Miles Wood

Affiliates Present: Steven Power

Members Absent: Andy Encinas, David Guzman, Sylvia Mata, Liz Pejeau, Therese Ploof, Angel Serrano, Modesto Vasquez and Alan Witchey

Staff: Jane Chai, Sarah Corella, Iris Corpus, Kenny Gould, Tamara Jones, Calandra Park and Colleen Van Winkle

Guests: Terry DeLonas (ASF/Hagen Place), Patrick Jarzombek, Chip Pope (REACH), Jason Tran (APAIT) and Silvia Vaughn (Latino Family Institute)

Item I. Call to Order:

The meeting was called to order at 6:15 p.m. by Miles Wood.

Item II. Welcome & Introductions:

Miles Wood welcomed all in attendance and asked the members and guests to introduce themselves. A quorum was established. A moment of remembrance was held.

Item III. Approval of Agenda:

The Council approved the agenda by consensus.

Item IV. Approval of June 13, 2007 minutes:

The Council reviewed the minutes from June 13, 2007. Mitch Cherness put forward a motion to approve the minutes with no corrections. Josie Lopez seconded. The minutes from June 13, 2007 were approved by consensus.

Item V. Public Comment:

Silvia Vaughn announced that Latino Family Institute will be offering support groups for HIV positive

Latina women. Handouts for upcoming support groups were also distributed.

Item VI. Committee Reports:

A. Membership Committee: Donna Fleming reported that the committee has been working on a revised Planning Council application and an interview rating document. Donna also stated that the committee is in the process of developing ways to recruit new members. The committee discussed the idea of targeting the month of September for all providers to recruit one consumer for Planning Council membership.

B. Priority Setting, Allocations and Planning (PSAP) Committee: Miles Wood reviewed Motion #3, Review and Approve FY 2006-07 Carryover Allocations, with the Council. Miles stated that a total of \$133,639 was unspent in FY 2006-07. The PSAP committee made the following recommendations for the allocation of carryover funds:

1. \$13,363 to Grantee Administration (10% cap)
2. \$6,681 to Clinical Quality Management (5% cap)
3. \$55,000 to Oral Health Care with \$25,000 specifically earmarked for Advanced Dental Care
4. \$58,595 to Home Health Care

Linda Foster put forward a motion to approve the PSAP Committee's recommendation for FY 2006-07 carryover allocations. Clayton Chau seconded. The motion passed by consensus.

Miles Wood reviewed Motion #4, Review and Approve the PSAP Committee's recommendation for the following FY 2008-09 service priorities, with the Council:

1. Outpatient / Ambulatory Medical Care
2. Health Insurance Premium and Cost Sharing Assistance / Emergency Financial Assistance – Medications
3. Medical / Non-Medical Case Management
4. Housing (Emergency Financial Assistance – Housing, Housing Coordination, Transitional Housing: General Population, Transitional Housing: Substance Users)
5. Mental Health Services
6. Oral Health Care
7. Medical Nutrition Therapy
8. Medical Transportation Services
9. Substance Abuse Services (Outpatient, Residential Services, Detox)
10. Legal Services
11. Food Bank / Home Delivered Meals
12. Outreach Services
13. Home Health Care / Home and Community-Based Health Services / Hospice / Rehabilitation
14. Prevention with Positives
15. Independent Living Skills

Linda Foster asked if there were any major changes made from last years service priorities. Tamarra

Jones stated that the Benefits Counseling service priority was folded into Case Management services. Tamarra also stated that Medical Nutrition Therapy was moved from priority # 14 to priority #7. Jane Chai added that the committee decided to utilize the new Ryan White service category titles. Linda Foster put forward a motion to approve the recommended FY 2008-09 service priorities. Clayton Chau seconded. The motion passed by consensus.

C. Executive Committee: Miles Wood stated that there was no report since the committee did not meet in July.

D. Housing Committee: Shelly Lummus stated that the Housing Committee discussed its role in the Priority Setting and Allocations process. The committee agreed that Shelly Lummus and Phil Yaeger would present recommendations to the Priority Setting, Allocations and Planning (PSAP) Committee on behalf of the Housing Committee. Shelly also stated that the committee reviewed the first part of the "Critical Issues and Recommendations" (part of the Orange County HIV/AIDS Housing Plan) and will continue to review the remaining parts at the next meeting on August 6, 2007.

Shelly also announced that an eight bedroom, four bathroom house has been purchased with HOPWA Development Funds. The house is currently in escrow and will be utilized as permanent housing for people with substance abuse history and HIV/AIDS.

E. Client Advocacy Committee (HCAC): Kelly Gomez reported that the committee reviewed the Client Satisfaction Survey at the last meeting. Tamarra Jones stated that committee members provided valuable feedback on the survey.

F. Prevention Planning Committee (PPC): Martin Salas reported that the PPC is holding its annual retreat on Tuesday, July 24, 2007 at the Santiago Oaks Regional Park. The retreat will be facilitated by the U.S.-Mexico Border Health Association.

Item VII. Break

Item VIII. Review and Approve FY 2008-09 Level Funding Scenario (Motion #5):

Miles Wood reviewed Motion #5, Review and Approve FY 2008-09 Level Funding Scenario, with the Council. Miles stated that the committee met on July 2, 2007 to review the level funding scenario for FY 2008-09. There was no quorum at the meeting so a formal vote was never made on the recommended level funding scenario. However, the committee did review extensive information and recommended that the FY 2008-09 level funding scenario remain the same as the FY 2007-08 level funding scenario.

Donna Fleming asked why the total amount of \$6,133,228 is more than the FY 2007-08 level funding scenario amount of \$4,673,733. Tamarra Jones and Jane Chai explained that given the remix of funding implemented in FY 2007-08, to ensure maintenance of services despite service category restrictions for Ryan White-funded services, the PSAP committee reviewed all funding streams for HIV services in Orange County. The amount presented includes all funding streams, not just Ryan White-funded services. In addition, the scenario includes funding for a full year of Minority AIDS Initiative case management, which was previously prorated for five months for FY 2007-08.

Martin Salas put forward a motion to approve the FY 2008-09 level funding scenario. Johnny Nguyen seconded. The motion passed by consensus.

Item VIII. Staff Reports:

A. HIV Planning and Coordination: Tamarra Jones reminded members of the last meeting when information was presented about Genotype / Phenotype testing during Public Comment and asked for Dr. Christopher Ried, medical director of the HCA Special Diseases Clinic, to provide a follow-up report. Dr. Ried stated that Orange County already has a vendor who provides Genotype and Phenotype testing and interpretation. The vendor who was soliciting business only offered Phenotype interpretation. Phenotype testing and interpretation is already provided by the current vendor and is conducted only about once a month. Therefore, the soliciting vendor's services would be redundant and not more cost effective. Jerry Lail asked the Grantee whether other vendors would be allowed to bid for these services when the contract expires. Donna Fleming indicated that services are generally put out to bid so that all willing and able providers can bid for a project. If a service is not put out to bid and offered to a single provider, the Grantee must provide justification as to why that provider is the only provider who can offer that service. .

Tamarra Jones referred members to a memo that gave an overview of the Site Visit Review Summary Report – Ryan White Fiscal Year 2006-07. Jerry Lail inquired about the one provider who has yet to submit their response. Tamarra explained that providers received their reports later than usual due to a staff member being out. She added that the one provider has yet to submit their response because it is currently being reviewed by the agency prior to submission.

Tamarra Jones referred members to a memo that gave an overview of the Advanced Oral Health Care needs that have been discussed at the PSAP Committee meetings. Tamarra explained that there are 130 people on the waiting list for advanced dental services. Based on FY 2006 projections for the advanced dental care reallocation request (\$30,000 for 65 clients), the average cost is \$462 per client. Therefore, it can be expected that \$25,000 of the requested carryover funds earmarked for advanced dental services in FY 2007 would serve approximately 54 clients, leaving about 76 clients on the current waiting list. Tamarra also stated that an analysis of those people on the waiting list is being undertaken to determine who has the greatest need for services.

Tamarra Jones indicated that the first set of Conditions of Award due to HRSA were submitted. This included the Financial Status Report, Women Infants, Children, and Youth (WICY) Report, and the FY 2006 MAI Report. Due to reauthorization, the deadline for other Conditions of Award, including the FY 2007 Implementation Plan has been delayed. Due to this, the Quarterly Expenditure Report will be ready at the next Planning Council meeting.

B. Contract Development and Management: Colleen Van Winkle stated that the RFP for HIV services should be out within the next couple of weeks. Discussion ensued about the RFP process.

Item IX. Standing Reports:

A. State Office of AIDS: Tamarra Jones announced that Dr. Michelle Roland was appointed as the new Chief of the State Office of AIDS.

Item X. Member's Privilege/Announcements:

Jerry Lail announced that the Membership Committee will be working hard on recruitment of new members.

Donna Fleming announced that the MSI (Medical Services for Indigents) program is now accepting applications. Donna stated that MSI programs could also cover oral health care.

Item XII. Adjournment:

Miles Wood adjourned the meeting at 7:46 p.m. until August 8, 2007.

