



HIV PLANNING COUNCIL
www.ochealthinfo.com/public/hiv/index.htm
Wednesday – April 9, 2008

COUNTY OF ORANGE DATA CENTER
1400 S. Grand Avenue, Santa Ana

MINUTES
(Approved with Corrections)

Chair: Miles Wood
Co-Vice Chair: Jerry Lail

Recorder: Kenny Gould

Members Present: Amanda Acabeo, Clayton Chau, Mitch Cherness, Dianna Daly, Andy Encinas, Donna Fleming, Linda Foster, Rosie Galvan, Kelly Gomez, Alfonso Guerrero, Jerry Lail, Josie Lopez, Shelly Lummus, Johnny Nguyen, Steven Power, Christopher Ried, Martin Salas, Jeremiah Tilles, Liz Voelkert, Alan Witchey and Miles Wood

Affiliates Present: Jonathan Kostka, Modesto Vasquez and Leslie Wilson

Members Absent: David Guzman, Sylvia Mata and Elizabeth Styffe

Staff: Jane Chai, Sarah Corella, Kenny Gould, Kevin Reilly, Colleen Van Winkle and Julie Webster

Guests: Renee Austin, Robin Keeble (REACH), Chip Pope (REACH), Jason Tran (APAIT) and Phil Yaeger (ASF)

Item I. Call to Order:

Miles Wood called the meeting to order at 6:11pm.

Item II. Welcome & Introductions:

Miles Wood welcomed all in attendance and asked the members and guests to introduce themselves. The Pledge of Allegiance was conducted. A moment of remembrance was held. A quorum was established.

Item III. Approval of Agenda:

The Council approved the agenda by consensus.

Item IV. Approval of March 12, 2008 minutes:

Mitch Cherness put forward a motion to approve the minutes from January 9, 2008. Linda Foster seconded the motion. The motion passed by consensus.

Item V. Public Comment:

There was no public comment.

Item VI. Presentation on Mental Health Issues:

Dr. Clayton Chau discussed the relationship between HIV and Mental Health Issues.

Item VII. Committee Reports:

A. Membership Committee: Jerry Lail reported that additional members are needed for the Membership Committee. The committee is developing a Planning Council satisfaction survey for the purposes of member retention. Jerry also reported that the Council will have its own booth at AIDS Walk. A sign-up sheet was disseminated to Council members.

B. Priority Setting, Allocations and Planning (PSAP) Committee: Miles Wood stated that the Executive Committee approved by consensus the following people for membership on the PSAP Committee: Amanda Acabeo, Renee Austin, Mitch Cherness, Rosie Galvan, Kelly Gomez, David Guzman, Ginger Hahn, Sarah Kasman, Jonathan Kostka, Jerry Lail, Jesse Lopez, Shelly Lummus, Chip Pope, Steven Power, Miles Wood and Phil Yaeger.

Miles Wood and Jane Chai reviewed a handout that explained Motion #1, Approve Recommended FY 2008-09 County-Retained Funding (see handout). On March 26, 2008, the Priority Setting, Allocations and Planning (PSAP) Committee met to determine the FY 2008-09 County-Retained funding. The Grantee proposed a County-Retained funding scenario for each service category. The committee reviewed the following handouts to determine the FY 2008-09 County-Retained Funding:

- FY 2008-09 Instructions to the Grantee
- FY 2006, FY 2007 and Proposed FY 2008 County-Retained Funding

The committee recommended the following FY 2008-09 County-Retained Funding (see handout), which will be included in the Instructions to the Grantee:

- Medical Care (Priority 1): Total allocation of \$2,129,372 with County-Retained funding of \$1,887,791 as follows:
 - Ambulatory Medical Care: Total allocation of \$1,744,857 with County-Retained funding of \$1,503,276
 - Specialty Medical Care: Total allocation of \$364,515 with County-Retained funding up to full allocation
 - Treatment Adherence: Total allocation of \$20,000 with County-Retained funding up to full allocation
- Health Insurance/EFA Medications: Total allocation of \$15,000 with County-Retained funding of \$0
- Case Management (Priority 3): Total allocation of \$1,419,289 with County-Retained funding of \$240,000 as follows:
 - Medical Case Management: Total allocation of \$566,762 with County-Retained funding of \$240,000
 - Non-Medical Case Management: Total allocation of \$591,389 with County-Retained funding of \$0
 - MAI Case Management: Total allocation of \$261,138 with County-Retained funding of \$0
- Housing (Priority 4): Total Allocation of \$677,895 with County-Retained funding of \$0
- Mental Health Services (Priority 5): Total Allocation of \$258,000 with County-Retained funding

of \$0

- Oral Health Care (Priority 6): Total Allocation of \$340,000 with County-Retained funding up to full allocation
- Medical Nutrition Therapy (Priority 7): Total Allocation of \$83,184 with County-Retained funding of \$25,600 as follows:
 - Nutritional Supplements: Total Allocation of \$57,584 with County-Retained funding of \$0
 - Nutritional Counseling: Total Allocation of \$25,600 with County-Retained funding up to full allocation
- Medical Transportation (Priority 8): Total Allocation of \$257,875 with County-Retained funding of \$82,725
- Substance Abuse Tx/Counseling (Priority 9): Total Allocation of \$265,294 with County-Retained funding of \$17,030 as follows:
 - Residential Services: Total Allocation of \$248,264 with County-Retained funding of \$0
 - Medical/Social Detox: Total Allocation of \$17,030 with County-Retained funding up to full allocation
- Legal Services (Priority 10): Total Allocation of \$85,895 with County-Retained funding of \$0
- Food Bank / Home Delivered Meals (Priority 11): Total Allocation of \$191,450 with County-Retained funding of \$0
- Outreach Services (Priority 12): Total Allocation of \$0
- Home Health Care / Home and Community-Based Health services / Hospice / Rehabilitation (Priority 13): Total Allocation of \$135,000 with County-Retained funding of \$0
- Prevention with Positives (Priority 14): Total Allocation of \$0
- Independent Skills (Priority 15): Total Allocation of \$25,500 with County-Retained funding of \$0

The motion passed by consensus.

The 2008 meeting schedule was also determined at the last meeting. The next meeting will be on April 14, 2008.

C. Executive Committee: Miles Wood reported that the FY 2007 Evaluation of the Administrative Mechanism (EAM) will be completed with a revised survey utilizing Survey Monkey. The Grantee held a planning meeting to discuss the role and structure of the Quality Management Committee on April 7, 2008. Another planning meeting will be held on April 21, 2008 and is limited to those people who attended (or RSVP for) the first meeting. Council and community members will be invited to apply for the committee once applications are distributed.

D. Housing Committee: Shelly Lummus reported that a bus tour of the HOPWA-funded development projects will take place on May 5, 2008 from approximately 9:30am to 3:30pm. Shelly Lummus and Jane Chai also reviewed a handout that explained Motion #2, Approve FY 2008-09 Housing Allocations (see handout). On March 12, 2008, the Planning Council approved allocations for FY 2008-09 based on receipt of the Ryan White Part A award. At that time, the Grantee anticipated an increase in HOPWA funding. On April 7, 2008 the Housing Committee determined an Increase Scenario for FY 2008-09 Housing services, based on an anticipated increase of \$50,000 in FY 2008-09 HOPWA funding. The committee reviewed the following information to

determine allocations for FY 2008-09 Housing services:

- FY 2008 Increase Scenario for Housing Approved by Planning Council September 12, 2007
- FY 2004, 2005, 2006 Final Expenditures and Final FY 2007 allocations for Housing Services

The committee recommended the following:

- Accept the FY 2008 Increase Scenario with a total \$70,000 increase, approved by the Planning Council on September 12, 2007. The increase included: \$10,000 for Emergency Financial Assistance for Housing, \$30,000 for Transitional Housing: General Population, and \$30,000 for Transitional Housing: Substance Users.
- Increase Medical/Social Detox Services by \$10,000 in order to meet community needs and cost of care.

The Grantee will therefore request an additional \$30,000 increase in FY 2008-09 HOPWA funds to a total increase of \$80,000. If the full \$80,000 increase is not received, the committee recommended a staged reduction (from \$80,000 to \$50,000) that, fully implemented, impacts (in this order):

- 1) Transitional Housing: General and Transitional Housing: Substance Users – Decrease by up to \$10,000 with an equal amount reduction to each service category.
- 2) Emergency Financial Assistance: Housing – Decrease by up to \$10,000
- 3) Transitional Housing: General and Transitional Housing: Substance Users – Decrease by up to \$10,000 with an equal amount reduction to each service category.

The motion passed by consensus.

Shelly Lummus and Jane Chai explained that it was not necessary to review Motion #3 as the Housing Committee will discuss and recommend FY 2007-08 Reallocations at a future meeting.

E. Client Advocacy Committee (HCAC): Kelly Gomez reported that the next meeting will be held on April 28, 2008. Beth Henson, HRSA Project Officer, will attend the meeting as part of her Site Visit Review for Ryan White Part A. The committee has also been assisting with the needs assessment focus groups.

F. Prevention Planning Committee (PPC): Martin Salas reported that the committee finally approved the revisions to the policies and procedures and PPC application materials. The committee will now move forward with the new membership structure. A training on the priority setting and allocations process was also provided at the last meeting. Martin also stated that the PPC retreat is temporarily scheduled for September 23, 2008.

Item VIII. Break:

Item IX. Staff Reports:

A. HIV Planning and Coordination:

Jane Chai provided the following report:

- The Grantee received approval of the Ryan White Part A core medical services waiver.
- HCAC and staff are conducting focus groups on women's health and oral health care.
- Provider trainings including pharmaceutical update, case management 101 and burn out are scheduled for the near future. Dates will be finalized and distributed to providers shortly.

B. Contract Development and Management: Colleen Van Winkle reported that the Grantee is busy working with Contract Development and Management on FY 2008 contracts which begin in July. Discussion ensued about Colleen providing an overview of the contracts process at the next meeting.

The final date is to be determined.

Item X.

Standing Reports:

A. State Office of AIDS:

Liz Voelkert provided the following report:

- The State received a 10% cut to the general funds allocation which includes services like EIP (Early Intervention Program), Case Management and medical care.
- The Department of Corrections medical repair will cost billions.
- The State received its Part B notice of grant award and it is at approximate level funding. Local Grantees should be receiving their Part B awards within the next few weeks.
- A handout regarding name-based HIV reporting was distributed to the Council.
- There will be a 24 month cap on using Ryan White funds for Transitional Housing and Emergency Financial Services. It was noted that at this time, this will not affect Orange County because Ryan White funds are not used for Housing Services in this capacity.

Item XI.

Member's Privilege/Announcements:

Martin Salas distributed flyers about an HIV 101 Train-the-Trainer Workshop on Tuesday, April 22, 2008. Martin also announced that AIDS Walk will be held on May 10, 2008.

Johnny Nguyen stated that Cal State Long Beach and the Long Beach Meth Task Force will be holding a forum on treatment and prevention. The forum will be held on April 16, 2008 at Peterson Hall 223.

Alan Witchey announced that Phil Yaeger is the new Executive Director of ASF.

Jeremiah Tilles announced that AIDS on the Frontline will be held on April 23, 2008.

Jerry Lail announced that Louise L. Hay books are now available on DVD.

Donna Fleming and Alfonso Guerrero announced that the transgender beauty pageant was a success and an article about the pageant was published in the *OC Weekly*.

Item XII.

Adjournment:

Miles Wood adjourned the meeting at 8:03pm until May 14, 2008.