



HIV PLANNING COUNCIL  
[www.ochealthinfo.com/public/hiv/index.htm](http://www.ochealthinfo.com/public/hiv/index.htm)  
Wednesday – August 13, 2008

COUNTY OF ORANGE DATA CENTER  
1400 S. Grand Avenue, Santa Ana

## MINUTES

**Chair:** Miles Wood

**Recorder:** Kenny Gould

**Members Present:** Clayton Chau, Mitch Cherness, Dianna Daly, Andy Encinas, Donna Fleming, Linda Foster, Kelly Gomez, Alfonso Guerrero, Jerry Lail, Josie Lopez, Shelly Lummus, Sylvia Mata, Steven Power, Christopher Ried, Martin Salas, Elizabeth Styffe, Jeremiah Tilles and Miles Wood

**Affiliates Present:** None

**Members Absent:** Amanda Acabeo, Rosie Galvan, David Guzman (LOA), and Liz Voelkert

**Staff:** Jane Chai, Sarah Corella, Kenny Gould, Tamarra Jones, Calandra Park, Kevin Reilly and Julie Webster

**Guests:** Renee Austin, Martin Becerra, Sarah Kasman (Shanti OC), Christina Weckerly Ramirez (REACH), George Smith (ASF), Ricardo Velasco and Phil Yaeger (ASF)

**Item I. Call to Order:**

Miles Wood called the meeting to order at 6:11pm.

**Item II. Welcome & Introductions:**

Miles Wood welcomed all in attendance and asked the members and guests to introduce themselves. A moment of remembrance was held. A quorum was established.

**Item III. Approval of Agenda:**

The Council approved the agenda by consensus.

**Item IV. Approval of July 9, 2008 minutes:**

The minutes were approved by consensus.

**Item V. Public Comment:**

There was no public comment.

**Item VI. Presentation on the International AIDS Conference:**

Elizabeth Styffe provided a presentation on her experience at the International AIDS Conference in Mexico City.

**Item VII. Committee Reports:**

A. Membership Committee: Jerry Lail reviewed Motion #1, Approve Recommended Applicants for Planning Council Membership, with the Council. The motion recommended that Tony Barnett, Sarah

Kasman, Jonathan Kostka, Leslie Wilson and Phil Yaeger be recommended for Planning Council Membership. It was noted that all applicants will be recommended for a two year term ending December 31, 2010. Actual terms will be determined by the number of current vacancies. The motion passed by consensus.

Jerry Lail reviewed Motion #2, Approve Recommended Applicants for Affiliate Membership, with the Council. The motion recommended Planning Council affiliate membership for Renee Austin and Tony Barnett (until he is officially approved for Planning Council membership by the Board of Supervisors). It was noted that Renee Austin will be recommended for one term ending December 31, 2008 and another term ending December 31, 2009. The motion passed by consensus.

Jerry Lail also referred the committee to a handout describing the Planning Council Satisfaction Survey (See handout). The survey was developed by the Membership and Executive Committees in order to determine members' satisfaction with the Council for the purposes of increasing membership retention. The survey will be administered through Survey Monkey and the link will be emailed to the members.

B. Priority Setting, Allocations and Planning (PSAP) Committee: Miles Wood and Tamarra Jones reviewed the handouts that explained Motion #3, Review and Approve the PSAP Committee's Recommendation for the FY 2009-10 Increase Level Funding Scenario, with the Council (See handouts).

Discussion ensued about the decision to cut Specialty Care by \$40,000 and Ambulatory Care by \$14,857 within the increase scenario. Jerry Lail put forward an amended motion to increase the Specialty Care service category by \$40,000 and the Ambulatory Care service category by \$14,857. Linda Foster seconded the amended motion. The FY 2009-10 Increase Scenario was approved by consensus with the proposed amendments. The following bullet points outline the revised FY 2009-10 Increase Scenario:

- Outpatient / Ambulatory Medical Care (Priority 1): \$2,129,372 as follows:
  - Ambulatory Care: \$1,744,857
  - Specialty Care: \$364,515
  - Treatment Adherence Services: \$20,000
- Emergency Financial Assistance (EFA) –Medications / Health Insurance Premium and Cost Sharing Assistance (Priority 2): \$15,000
- Case Management (Priority 3): Increase of \$131,239 to a total allocation of \$1,550,528 as follows:
  - Case Management: Medical: Increase by \$33,238 to a total allocation of \$600,000 based on service utilization data and Client Needs Survey results showing increasing numbers of case management clients with increased psycho-social acuity.
  - Case Management: Non-Medical: Increase by \$59,139 to a total allocation of \$650,528 based on the possibility of increased numbers of case management clients.
  - Case Management: MAI: Increased by \$38,862 to a total allocation of \$300,000 based on service utilization data and Client Needs Survey results showing increased numbers of disproportionately impacted case management clients with increased psycho-social acuity.
- Housing (Priority 4): \$717,895 (Determined by the Housing Committee on August 4, 2008) as follows:

- Emergency Financial Assistance – Housing: \$263,525
- Housing Coordination: \$90,000
- Transitional Housing – General: \$151,685
- Transitional Housing – Substance Users: \$212,685
- Oral Health Care (Priority 5): \$340,000
- Food Bank / Home Delivered Meals (Priority 6): Increase of \$22,436 to a total allocation of \$213,886 as follows:
  - Food Bank: Increased by \$17,436 to a total allocation of \$130,000 due to increased cost of food and Client Needs Survey results showing an increased service gap.
  - Home Delivered Meals: Increased by \$5,000 to a total allocation of \$83,886 due to increased cost of food and transportation and Client Needs Survey results showing an increased service gap.
- Mental Health Services (Priority 7): Increased by \$67,000 to a total allocation of \$325,000 due to Client Needs Survey results showing an increased service gap and probable cuts in State funding.
- Medical Transportation Services (Priority 8): Increase of \$17,125 to a total allocation of \$275,000 based on increased cost of transportation and the Client Needs Survey results showing necessity of transportation services in disproportionately impacted populations.
  - General Population: Amount to be determined by Planning Council
  - Substance Users: County: Amount to be determined by Planning Council
- Substance Abuse Services (Priority 9): Increase by \$12,000 to a total allocation of \$287,294 as follows:
  - Residential: Increased by \$12,000 to a total allocation of \$260,264 in order to meet the increased costs associated with the program.
  - Detox Services: \$27,030
- Medical Nutrition Therapy (Priority 10): Increase of \$10,000 to a total allocation of \$93,184 as follows:
  - Nutritional Supplements: \$57,584
  - Nutritional Counseling: Increase of \$10,000 to a total allocation of \$35,600 to meet actual costs of the program.
- Legal Services (Priority 11): \$85,895
- Home Health Care / Home and Community-Based Health Services / Hospice / Rehabilitation (Priority 12): \$135,000
- Outreach Services (Priority 13): \$75,000
- Prevention with Positives (Priority 14): \$28,984
- Independent Skills (Priority 15): \$25,500

Miles Wood and Tamarra Jones reviewed the handouts that explained Motion #4, Approve Recommended FY 2009-10 Decrease Funding Scenario, with the Council (See handouts). Discussion ensued about the committee's decisions to cut certain services, especially Food Bank / Home Delivered Meals, Ambulatory Care and Specialty Care. Mitch Cherness put forward a motion to table

the approval of the Recommended FY 2009-10 Decrease Funding Scenario. Jerry Lail seconded the motion. The motion passed by consensus. The PSAP Committee will review the FY 2009-10 Decrease Scenario again at the next meeting on August 20, 2008.

C. Executive Committee: Miles Wood reported that the committee reviewed the Planning Council Satisfaction Survey at the last meeting. Tamarra Jones reported that the Evaluation of the Administrative Mechanism (EAM) survey has been distributed and seven providers have responded. Providers were encouraged to complete the survey.

D. Housing Committee: George Smith reported that the committee worked on the FY 2009-10 Increase and Decrease Funding Scenario for housing services.

E. Client Advocacy Committee (HCAC): Kelly Gomez reported that the committee reviewed the Client Satisfaction Survey at the last meeting.

F. Prevention Planning Committee (PPC): Martin Salas reported that the committee is planning an all day retreat on September 23, 2008. ASF is organizing a community health fair on October 18, 2008 that will commemorate National Latino HIV/AIDS Awareness Day. Martin also thanked Calandra Park for her service to the committee as she will be leaving her position at HCA.

**Item VIII. Break**

**Item IX. Staff Reports:**

**A. HIV Planning and Coordination:**

Tamarra Jones provided the following report:

- The Part A grant application is due on September 29, 2008.
- The revised three-year Comprehensive Plan is due on January 5, 2009.
- The Office of the Inspector General (OIG) will be meeting with grantees to examine how they have implemented the 75% Core Medical Services funding requirement.
- The Client Satisfaction Survey will be reviewed by the providers on September 9, 2008.
- The Ryan White FY 2007-08 Fourth Quarter Report (March 1, 2007 – February 29, 2008) was reviewed with the Council (See handout).
- The Ryan White FY 2008-09 First Quarter Report (March 1, 2008 – May 31, 2008) was reviewed with the Council (See handout).
- Calandra Park, Program Supervisor for the Prevention Program, would be leaving her position at the end of the month.

B. Contract Development and Management: There was no report.

**Item X. Standing Reports:**

**A. State Office of AIDS:**

Tamarra Jones noted that Liz Voelkert will not be able to attend Planning Council meetings due to an Executive Order stating that state employees are not allowed to travel until the California's budget is signed. Tamarra provided a report on Liz Voelkert's behalf.

**Item XI. Member's Privilege/Announcements:**

Miles Wood complimented the ADAP department's high-quality service.

Christopher Ried referred members to a flyer that was distributed and reported that the Special Diseases STD/HIV Clinic is expanding its facility and searching for a new name for the clinic.

Suggestions for new names can be submitted to Natalie Silva at (714) 834-8551 or NSilva@ochca.com.

Mitch Cherness announced that Chip Pope accepted a new county position in the Alcohol and Drug Abuse Services Unit.

Elizabeth Styffe encouraged members to submit questions for the John McCain/Barack Obama Civil Forum at Saddleback Church to be held on the weekend.

**Item XII.**

**Adjournment:**

Miles Wood adjourned the meeting at 8:06pm until September 10, 2008.