



# HIV Planning Council

HIV PLANNING COUNCIL

<http://www.ochealthinfo.com/public/hiv/index.htm>

Wednesday – November 12, 2008

COUNTY OF ORANGE DATA CENTER

1400 S. Grand Avenue, Santa Ana

## MINUTES

**Chair:** Miles Wood

**Recorder:** Kenny Gould

**Members Present:** Clayton Chau, Mitch Cherness, Dianna Daly, Andy Encinas, Donna Fleming, Linda Foster, Rosie Galvan, Kelly Gomez, Alfonso Guerrero, Jerry Lail, Josie Lopez, Shelly Lummus, Steven Power, Elizabeth Styffe, Jeremiah Tilles and Miles Wood

**Affiliates Present:** None

**Members Absent:** Amanda Acabeo, David Guzman, Sylvia Mata, Martin Salas, Christopher Ried and Liz Voelkert

**Staff:** Jane Chai, Sarah Corella, Iris Corpus, Kenny Gould, Tamarra Jones, Kevin Reilly, Colleen Van Winkle and Julie Webster

**Guests:** Martin Becerra, Shawn Coakley, Carrie DeLaurie (Mercy House), Sarah Kasman (Shanti OC), Krista Nadolski (Garden Grove Pharmacy), Patrick Singer (Gerry House), George Smith (ASF) and Christina Weckerly-Ramirez (REACH)

**Item I. Call to Order:**

Miles Wood called the meeting to order at 6:13pm.

**Item II. Welcome & Introductions:**

Miles Wood welcomed all in attendance and asked the members and guests to introduce themselves. A moment of remembrance was held. A quorum was established.

**Item III. Approval of Agenda:**

Miles Wood requested that Nominations for Chair and Vice Chair(s) of the Council be added to the agenda. The Council agreed by consensus to add the agenda item.

**Item IV. Approval October 8, 2008 minutes:**

Linda Foster put forward a motion to approve the October 8, 2008 minutes. Clayton Chau seconded the motion. The motion passed by consensus.

**Item V. Public Comment:**

There was no public comment.

**Item VI. Nominations for Chair and Vice Chair(s) of the Council:**

Miles Wood opened the floor for nominations of Chair of the Council. Jerry Lail nominated Miles Wood and he accepted. No other nominations were made. Miles Wood opened the floor for nominations for Vice Chair(s) of the Council. Clayton Chau nominated Jerry Lail and he accepted. Donna Fleming nominated Josie Lopez but

she respectfully declined. Kelly Gomez nominated Shelly Lummus but she respectfully declined. Clayton Chau nominated Kelly Gomez but she respectfully declined. Nominations for Chair and Vice Chair will remain open until the next meeting.

**Item VII. Conflict of Interest, Equal Employment Opportunity and Sexual Harassment Prevention Training:**  
Grantee staff provided a training on Conflict of Interest, Equal Employment Opportunity and Sexual Harassment Prevention.

**Item VIII. Approval of Draft Reauthorization Letter:**  
The Council reviewed a draft letter developed by Visioning Change; an initiative supported by the University of California's HIV/AIDS Research Program and charged with reevaluating existing systems of prevention and care (see handout). Donna Fleming reviewed the major goals of the letter and the history of Visioning Change. A discussion ensued regarding the letter and the Council's approval of the letter for forwarding to the Board of Supervisors for endorsement. Mitch Cherness put forward a motion that the Council endorse the Visioning Change letter. Linda Foster seconded the motion. The motion passed by consensus. Donna Fleming noted that the letter may not need to be approved by the Board of Supervisors but will inform the Council of the status of the letter.

**Item IX. Approval of 2009-2011 Comprehensive Plan Long Term Goals:**  
Tamarra Jones and Jane Chai referred Council members to handouts that outlined the Orange County Comprehensive Plan 2009-2011 Goals, Outcomes and Strategies and Long Term Goals (see handouts). It was noted that a small workgroup revised and edited the goals on November 5, 2008. The Council reviewed the handouts and made the necessary changes. The changes will be reflected in the full Comprehensive Plan which will be reviewed by the Council at the beginning of the year. Jerry Lail put forward a motion to approve the 2009-2011 Comprehensive Plan Long Term Goals with corrections. Shelly Lummus seconded the motion. The motion passed by consensus.

**Item X. Approve Staging of FY 2009-10 Decrease Scenario:**  
Jane Chai and Miles Wood reviewed handouts that explained Motion #1, Approve Staging of FY 2009-2010 Decrease Funding Scenario, with the Council (see handouts). It was noted that the PSAP committee met on October 22, 2008 to determine the staging of the FY 2009-10 Decrease Funding Scenario. The committee reviewed decreases in the following order:

1. Administration and Clinical Quality Management: Decrease to charge no more than amount allowable by grant. Administration may be decreased by up to \$24,606 and Clinical Quality Management may be decreased by up to \$12,302.
2. Prevention with Positives: Decrease by up to total allocation of \$28,984 (100%) to \$0.
3. Outreach Services: Decrease by up to \$37,500 (50%) to \$37,500. This service will continue to be funded in part by Ryan White.
4. For services listed in the table below, proportionate decrease by up to \$105,149 based on ratio of the maximum cut to each service to \$105,149.

Priority No.	Service	Maximum cut to service
3.1	Medical Case Management	\$13,321
3.2	Non-Medical Case Management	\$23,655
4.1	Emergency Financial Assistance for Housing	\$10,225
4.3	Transitional Housing – General Population	\$15,499
4.4	Transitional Housing – Substance Users	\$12,685
6.1	Food Bank	\$7,705
6.2	Home Delivered Meals	\$12,059

11.0	Legal Services	\$10,000
	<b>Total</b>	<b>\$105,149</b>

5. Outreach Services: If the total cut to all services exceeds \$171,633, decrease Outreach by up to an additional \$37,500 to \$0. This service would no longer be funded by Ryan White. Non-Ryan White funding will continue to fund another Outreach program in the county.

Mitch Cherness put forward a motion to approve the Staging of FY 2009-10 Decrease Funding Scenario. Linda Foster seconded the motion. The motion passed by consensus.

**Item XI. Committee Reports: There were no committee reports at this meeting**

**Item XII. Break**

**Item XIII. Staff Reports:**

A. HIV Planning and Coordination:

Tamarra Jones provided the following report:

- The Council reviewed a handout that outlined the Grantee update on the status of the FY 2008 Reallocations (see handout).
- The Council reviewed a handout that outlined the FY 2008 Part A Expenditure and Service Utilization Report for the 2<sup>nd</sup> Quarter: March 1, 2008 – August 31, 2008.
- Katherine Patterson is the new HRSA Project Officer for Orange County.
- A presentation on the ARIES database will be made at the next Council meeting. ARIES has been implemented for all but one service provider.
- Orange County received a \$65,355 decrease in FY 2008-09 prevention services funds.

B. Contract Development and Management: Colleen Van Winkle stated that contracts for Home Health Care and Ambulatory Care services are being amended. Intent to renew documents will be sent out to providers soon.

**Item XIV. Standing Reports:**

A. State Office of AIDS:

There was no report.

**Item XV. Member's Privilege/Announcements:**

Miles Wood announced that the next PSAP meeting will be on November 19, 2008.

Dianna Daly announced that CalOptima will be holding an HIV/AIDS Awareness and Education Seminar in honor of World AIDS Day on December 1, 2008.

Jerry Lail announced that the Membership Committee will not be meeting on November 19, 2008.

**Item XVI. Adjournment:**

Miles Wood adjourned the meeting at 8:05pm until December 10, 2008.