



# HIV Planning Council

## HIV PLANNING COUNCIL

<http://www.ochealthinfo.com/public/hiv/index.htm>

Wednesday – January 14, 2009

Public Health Services Training Center (1729E)  
1725 West 17<sup>th</sup> Street  
Santa Ana

### MINUTES

(Approved with Corrections)

**Chair:** Miles Wood

**Recorder:** Kenny Gould

**Members Present:** Amanda Acabeo, Tony Barnett, Clayton Chau, Mitch Cherness, Shawn Coakley, Dianna Daly, Andy Encinas, Donna Fleming, Linda Foster, Rosie Galvan, Kelly Gomez, Sarah Kasman, Jonathan Kostka, Josie Lopez, Shelly Lummus, Sylvia Mata, Steven Power, Christopher Ried, Martin Salas, Elizabeth Styffe, Jeremiah Tilles, Miles Wood and Phil Yaeger.

**Affiliates Present:** Renee Austin

**Members Absent:** Alfonso Guerrero, David Guzman, Jerry Lail and Liz Voelkert

**Staff:** Jane Chai, Sarah Corella, Iris Corpus, Kenny Gould, Tamarra Jones, Bill Norsetter, Sheila Refoy, Kevin Reilly, Colleen Van Winkle and Julie Webster

**Guests:** Leslie Lindgren (Public Law Center), Alexis McLeod (Public Law Center), Krista Nadolski, Patrick Singer (Gerry House), George Smith (ASF) and Christina Weckerly-Ramirez (REACH)

**Item I. Call to Order:**

Miles Wood called the meeting to order at 6:23pm.

**Item II. Welcome & Introductions:**

Miles Wood welcomed all in attendance and asked the members and guests to introduce themselves. A moment of remembrance was held. A quorum was established. Susan Novak, from the County of Orange Clerk of the Board Office, swore in new members.

**Item III. Approval of Agenda:**

The agenda was approved by consensus.

**Item IV. Approval of December 10, 2008 minutes:**

Shelly Lummus put forward a motion to approve the December 10, 2008 (with corrections) minutes. Kelly Gomez seconded the motion. The motion passed by consensus.

**Item V. Public Comment:**

Mitch Cherness reported that the County of Orange Methadone Clinic is closing on June 30, 2009. All clients will be transitioned smoothly to other Methadone Clinics within Orange County.

**Item VI. HIV/AIDS Surveillance Presentation:**

Brandon Page and Rebecca Mares provided a presentation on HIV/AIDS Surveillance in Orange County.

**Item VII. FY 2008-09 Reallocations:**

Tamarra Jones and Donna Fleming reported that the Board of Supervisors and County Counsel have expressed concerns about how the Planning Council and its committees handle conflict of interest. County Counsel is currently evaluating the Planning Council's conflict of interest policy.

As a result, the following members (Rosie Galvan, Alfonso Guerrero, Sarah Kasman, Shelly Lummus, Martin Salas and Phil Yaeger) recused themselves by leaving the room while the FY 2008-09 reallocations approved at the December 10, 2008 Planning Council meeting were ratified. Tamarra Jones reviewed handouts that outlined the Planning Council's approved FY 2008-09 reallocations. Linda Foster put forward a motion that the Planning Council ratify the approved FY 2008-09 reallocations. Clayton Chau seconded the motion. The motion passed by consensus.

**Item VIII. Committee Reports:**

A. Membership Committee: Miles Wood reported that the new member orientation will be held on February 18, 2009. Members were encouraged to join the Membership Committee. The next meeting is on January 21, 2009.

B. Priority Setting, Allocations and Planning (PSAP) Committee: Miles Wood reported that the next meeting is scheduled for January 28, 2009. All members or guests interested in joining the committee should let staff or Miles know by the end of March.

C. Executive Committee: Miles Wood reported that the committee discussed the conflict of interest policy as it relates to the Housing Committee and the overall Planning Council. The committee determined that all priority setting and funding allocations would be the function of the PSAP committee. Shelly Lummus reported that she is stepping down as Vice Chair of the Planning Council.

D. Housing Committee: Shelly Lummus reported that the committee discussed its function; its current member configuration, including the need to have more consumer members and to have an additional, non-conflicted co-chair; and recommendations were made for the Executive Committee consideration, including the discontinuation of priority setting and allocations. The committee will meet next month to address the chair situation and further discuss its role as a Planning Council committee.

E. Client Advocacy Committee (HCAC): Kelly Gomez reported that the committee nominated new members for Chair and Vice Chair or Co-Chairs.

F. Prevention Planning Committee (PPC): Martin Salas reported that the committee is working on the priority setting process. The committee also decided to hold the 2009 subcommittee meetings before the regularly scheduled meetings.

**Item IX. Break**

**Item X. Staff Reports:**

A. HIV Planning and Coordination: Tamarra Jones provided the following report:

- The Client Satisfaction Survey closed on December 31, 2008 and analysis of the results will begin soon.
- The Comprehensive HIV Services Plan was submitted on January 5, 2009. A copy will be placed on the website.
- Event calendar requests and/or updates for the website should be given to staff.
- Julie Webster and Art Thompson are transferring to other departments within the Health Care Agency effective January 30, 2009.

B. Contract Development and Management: Colleen Van Winkle stated that the office is busy working on contract amendments.

**Item XI. Standing Reports:**

A. State Office of AIDS:  
There was no report.

**Item XII. Member's Privilege/Announcements:**

Linda Foster reported that the HOPWA Annual Strategy meeting will be held on January 22, 2009.

Josie Lopez thanked Clayton Chau for his presentation at the Big Seven Series.

Tony Barnett encouraged more clients to participate in committees.

Donna Fleming discussed the Health Care Agency's budget adjustments.

**Item XIII. Adjournment:**

Miles Wood adjourned the meeting at 8:02pm until February 11, 2009.