



# HIV Planning Council

## HIV PLANNING COUNCIL

<http://www.ochealthinfo.com/public/hiv/index.htm>

Wednesday – February 11, 2009

Public Health Services Training Center (1729E)  
1725 West 17<sup>th</sup> Street  
Santa Ana

## MINUTES

**Chair:** Miles Wood

**Recorder:** Kenny Gould

**Members Present:** Amanda Acabeo, Tony Barnett, Clayton Chau, Mitch Cherness, Shawn Coakley, Dianna Daly, Donna Fleming, Linda Foster, Rosie Galvan, Kelly Gomez, Alfonso Guerrero, Sarah Kasman, Jonathan Kostka, Josie Lopez, Shelly Lummus, Sylvia Mata, Steven Power, Christopher Ried, Martin Salas, Jeremiah Tilles, Miles Wood and Phil Yaeger.

**Affiliates Present:** Renee Austin

**Members Absent:** Andy Encinas, David Guzman, Jerry Lail, Elizabeth Styffe, Leslie Wilson and Liz Voelkert

**Staff:** Jane Chai, Sarah Corella, Kenny Gould, Tamarra Jones, Bill Norsetter, Sheila Refoy, Kevin Reilly, Raul Sobero and Colleen Van Winkle

**Guests:** Antonio Ibane, Leslie Lindgren (Public Law Center), Kathleen Moran (Board of Supervisors, Supervisor Moorlach's Office), Stuart Pappas, Patrick Singer (Gerry House), George Smith (ASF) and Christina Weckerly-Ramirez (REACH)

**Item I. Call to Order:**

Miles Wood called the meeting to order at 6:14pm.

**Item II. Welcome & Introductions:**

Miles Wood welcomed all in attendance and asked the members and guests to introduce themselves. A moment of remembrance was held. A quorum was established.

**Item III. Approval of Agenda:**

The agenda was approved by consensus.

**Item IV. Approval of January 14, 2009 minutes:**

Mitch Cherness put forward a motion to approve the January 14, 2009 (with corrections) minutes. Clayton Chau seconded the motion. The motion passed by consensus.

**Item V. Public Comment:**

There was no public comment.

**Item VI. Discussion of the Mentoring Program:**

Mitch Cherness led a discussion on the Council's Mentoring Program.

**Item VII. Presentation on the Contract Development and Management Process:**

Colleen Van Winkle provided a presentation on the County's contract development and management process.

**Item VIII. FY 2008-09 Reallocations:**

In accordance with the conflict of interest policies and procedures, the following members recused themselves from discussion and voting on the action item by leaving the room: Rosie Galvan, Alfonso Guerrero, Sarah Kasman, Shelly Lummus, Martin Salas and Phil Yaeger. Tamarra Jones reviewed handouts that outlined the Planning Council's approved FY 2008-09 reallocations. The following bullet points outline the FY 2008-09 Reallocations (only those service categories with a decrease/increase in reallocations are noted see handout):

- Outpatient / Ambulatory Health Services (Priority #1): Increase by \$212 to a total allocation of \$2,194,584 as follows:
  - Specialty Medical Care: Increase by \$212 to a total allocation of \$414,727 based on increased demand for services.
- Medical Case Management (Priority #3.1): Increase by \$11,210 to a total allocation of \$781,215 as follows:
  - Medical Case Management: Increase by \$14,472 to a total allocation of \$536,526 based on increased need for medical case management services.
  - MAI Case Management: Decrease by \$3,262 to a total allocation of \$244,689 based on projected underexpenditures.
- Mental Health Services (Priority #5): Decrease by \$1,309 to a total allocation of \$260,999 based on projected underexpenditures.
- Non-Medical Case Management (Priority #3.2): Decrease by \$9,041 to total allocation of \$523,806 based on projected underexpenditures.
- Housing (Priority #4): Increase by \$83,787 to a total allocation of \$832,079 as follows:
  - Emergency Financial Assistance Housing: Increase by \$47,989 to a total allocation of \$347,853 based on increased expenditures for service due to increased demand.
  - Housing Coordination: Decrease by \$7,005 to a total allocation of \$74,642 based on projected underexpenditures.
  - Transitional Housing: General Population: Increase by \$42,803 to a total allocation of \$196,899 based on increased utilization of service.
- Medical Transportation Services (Priority #8): Decrease by \$9,759 to a total allocation of \$257,911 as follows:
  - General Population: Decrease by \$9,759 to a total allocation of \$175,186 based on projected underexpenditures.
- Substance Abuse Tx / Counseling: Decrease by \$10,000 to a total allocation of \$275,294 as follows:
  - Medical / Social Detox (Priority #9): Decrease by \$10,000 to a total allocation of \$17,030 based on decreased utilization of services.

As shown, the County would require an additional \$65,100 in service dollars in order to meet the project needs of the community. HOPWA funding has been requested from the City of Santa Ana. It was noted that the final reallocations are dependent upon the City of Santa Ana's final budget for housing services. Mitch Cherness put forward a motion to approve FY 2008-09 reallocations with the understanding that the Grantee will make modifications to the approved reallocations should the award from the City of Santa Ana differ from the proposed award. Tony Barnett seconded the motion. The motion passed by consensus.

**Item IX. Committee Reports:**

A. Membership Committee: Mitch Cherness reported that the new member orientation will be held on February 18, 2009.

B. Priority Setting, Allocations and Planning (PSAP) Committee: Miles Wood reported that the committee reviewed the Client Needs Survey at the last meeting. All members or guests interested in joining the committee should let staff or Miles know by the end of March. Miles Wood and Renee Austin were nominated as Chair and Vice Chair of the committee.

C. Executive Committee: The committee discussed the Council conflict of interest policy. It was noted that all Planning Council members are recognized as public officials according to State law. A public official who has a financial interest in a decision must recuse himself or herself from discussing and voting on the matter and leave the room until after the discussion or vote has concluded.

D. Housing Committee: Jane Chai reported that the committee decided by consensus to remain a Planning Council committee. Staff will conduct a survey of committee members to gather information regarding the frequency of meetings and committee functions.

E. Client Advocacy Committee (HCAC): Kelly Gomez reported that the committee elected Tony Barnett and Leslie Wilson as Co-Chairs of the committee. The committee also reviewed the Client Needs Survey. The Council recognized Kelly Gomez for her leadership on the committee.

F. Prevention Planning Committee (PPC): Martin Salas reported that the committee is working on the priority setting process. Elections for new officers will be held at the next meeting.

**Item X. Break**

**Item XI. Staff Reports:**

A. HIV Planning and Coordination: Tamarra Jones provided the following report:

- Raul Sobero was introduced as the new Program Supervisor for prevention services.
- The Comprehensive HIV Services Plan has been placed on the website.
- Per the Council's instructions, the Grantee has identified an additional provider for oral health services.
- 429 Client Satisfaction Surveys were collected and the results are currently being analyzed.
- HRSA has informed all grantees that only 50% of the Part A formula award will be granted by the beginning of the fiscal year. The remainder of the award, including formula and supplemental may be provided in May or June.
- Staff reviewed a handout that outlined the FY 2008 Expenditures and Service Utilization Report. Discussion ensued about alternate ways of presenting the data.

B. Contract Development and Management: Colleen Van Winkle stated that the office is busy working on contract renewals.

**Item XII. Standing Reports:**

A. State Office of AIDS:  
There was no report.

**Item XIII. Member's Privilege/Announcements:**

Sarah Kasman distributed handouts regarding Shanti OC services.

Donna Fleming distributed a copy of the Resident Housing and Community Development Survey.

Phil Yaeger reported that Orange County AIDS Walk is on May 16, 2009.

Tony Barnett reported that ASF's Client Advisory Committee is looking for new members.

**Item XIV. Adjournment:**

Miles Wood adjourned the meeting at 8:14pm until March 11, 2009.