



HIV Planning Council

HIV PLANNING COUNCIL

<http://www.ochealthinfo.com/public/hiv/index.htm>

Wednesday – April 8, 2009

Public Health Services Training Center (1729E)
1725 West 17th Street
Santa Ana

MINUTES

Chair: Miles Wood

Recorder: Jane Chai

Members Present: Tony Barnett, Clayton Chau, Mitch Cherness, Dianna Daly, Andy Encinas, Donna Fleming, Linda Foster, Rosie Galvan, Kelly Gomez, Alfonso Guerrero, Sarah Kasman, Jonathan Kostka, Josie Lopez, Christopher Ried, Elizabeth Styffe, Jeremiah Tilles, Liz Voelkert, Leslie Wilson, and Miles Wood.

Affiliates Present: Renee Austin

Members Absent: Amanda Acabeo, Shawn Coakley, Jerry Lail (LOA), Shelly Lummus, Sylvia Mata (LOA), Steven Power, and Martin Salas

Staff: Jane Chai, Sarah Corella, Tamarra Jones, Bill Norsetter, Sheila Refoy, and Kevin Reilly

Guests: Leslie Lindgren (Public Law Center), Alexis McCleod (Public Law Center), Kathleen Moran (Board of Supervisors, Supervisor Moorlach's Office), Patrick Singer (Gerry House), and George Smith (ASF) and Phil Yaeger (ASF)

Item I. Call to Order:

Miles Wood called the meeting to order at 6:05pm.

Item II. Welcome & Introductions:

Miles Wood welcomed all in attendance and asked the members and guests to introduce themselves. A moment of remembrance was held. The Pledge of Allegiance was performed. A quorum was established.

Item III. Approval of Agenda:

Tamarra Jones asked that Action Item #6 be tabled. The agenda was approved by consensus with changes.

Item IV. Approval of February 11, 2009 minutes:

Clayton Chau put forward a motion to approve the February 11, 2009 minutes with corrections. Dianna Daly seconded the motion. The motion passed by consensus.

Item V. Public Comment:

There was no public comment.

Item VI. Approve Council Designee for Leave of Absence Approvals:

Renee Austin put forward a motion to designate the Membership Committee as the Council's designee to approve leave of absences. Dianna Daly seconded the motion. The motion passed by consensus.

Item VII.

Committee Reports:

A. Membership Committee: Mitch Cherness reported that the committee reviewed the process for requesting leave of absences. More information regarding leave of absence will be provided at the next Council meeting. The Planning Council retreat will be on May 2, 2009 at Dave and Buster's in Irvine from 10am – 4pm. Members were asked to RSVP for the event and send ideas for team building activities to the Grantee.

B. Priority Setting, Allocations and Planning (PSAP) Committee: Miles Wood announced that the Executive Committee has approved the following individuals as members of the PSAP Committee for the new planning cycle: Amanda Acabeo, Renee Austin, Tony Barnett, Mitch Cherness, Shawn Coakley, Rosie Galvan, Kelly Gomez, Sarah Kasman, Jonathan Kostka, Jesse Lopez, Shelly Lummus, Alexis McCleod, Steven Power, Patrick Singer, Leslie Wilson, Miles Wood, and Phil Yaeger.

In accordance with the conflict of interest policies and procedures, the following members announced their names and conflict and recused themselves from discussion and voting on the action item by leaving the room: Sarah Kasman (Shanti Orange County), Rosie Galvan (Delhi Center), and Alfonso Guerrero (The Center Orange County). Tamarra Jones reviewed handouts that outlined revision of the Planning Council's approved FY 2009-10 level funding scenario. The following bullet points outline the FY 2009-10 revisions (only those service categories with a decrease/increase from the original allocation are noted):

- Outpatient / Ambulatory Health Services (Priority #1): Increase by \$100,000 to a total allocation of \$2,149,372 as follows:
 - Specialty Medical Care: Increase by \$100,000 to a total allocation of \$424,515 based on increased utilization in FY 2008.
- Medical Case Management (Priority #3): Increase by \$41,873 to a total allocation of \$869,773 as follows:
 - Medical Case Management: Increase by \$56,203 to a total allocation of \$622,965 based on increased utilization of Medical Case Management versus Non-Medical Case Management.
 - MAI Case Management: Decrease by \$14,330 to a total allocation of \$246,808 in order to keep allocation level with FY 2008.
- Non-Medical Case Management (Priority #3): Decrease by \$152,073 to a total allocation of \$439,316 based on decreased utilization of Non-Medical Case Management versus Medical Case Management. Proposed funding for Case Management as a whole (Medical, Non-Medical, and MAI) would be \$1,309,089 in FY 2009 compared to \$1,305,021 in FY 2008, representing a \$4,068 increase.
- Housing (Priority #4): Increase by \$16,450 to a total allocation of \$717,895 as follows:
 - Emergency Financial Assistance (EFA): Housing: Increase by \$5,264 to a total allocation of \$263,525 to maintain original FY 2008 level funding. Utilization of this service increased by 97% from FY 2007 to FY 2008; this trend is expected to continue in FY 2009. Therefore, a decrease in this service is not recommended. Increased funding may be reassessed based on FY 2009 HOPWA award.
 - Transitional Housing – General Population: Increase by \$11,186 to a total allocation of \$151,685 to maintain original FY 2008 level funding. Utilization of this service increased by 67% from FY 2007 to FY 2008; this trend is expected to continue in FY 2009. Therefore, a decrease in this service is not recommended. Increased funding may be reassessed based on FY 2009 HOPWA award.
- Medical Transportation Services (Priority #8): Total allocation of \$257,875 as follows:
 - General Population: Decrease by \$5,634 to a total allocation of \$169,516 based on trends in FY 2008 expenditures.
 - Substance Users: Increase by \$5,634 to a total allocation of \$88,359 based on trends in FY 2008 expenditures.

Mitch Cherness put forward a motion to approve revisions to the FY 2009-10 level funding scenario as proposed. Dianna Daly seconded the motion. The motion passed by consensus.

Tamarra Jones reviewed handouts that outlined revision of the Planning Council's approved FY 2009-10 increase funding scenario and the staged order of the increases. The following bullet points outline the FY 2009-10 revisions (only those service categories with a decrease/increase from the original allocation are noted):

- Outpatient / Ambulatory Health Services (Priority #1): Increase by \$75,000 to a total allocation of \$2,204,372 as follows:
 - Ambulatory Primary Care: Increase by \$15,000 to a total allocation of \$1,759,857 based on increased need and utilization of service.
 - Specialty Medical Care: Increase by \$60,000 to a total allocation of \$424,515 based on increased utilization in FY 2008. Level with Grantee-recommended revised FY 2009 Level Funding Scenario.
- Medical Case Management (Priority #3): Increase by \$78,315 to a total allocation of \$978,315 as follows:
 - Medical Case Management: Increase by \$78,315 to a total allocation of \$678,315 based on increased utilization of Medical Case Management versus Non-Medical Case Management. Grantee-recommended revised Level Funding Scenario and increase of \$55,350 to provide services to 56 additional clients.
- Non-Medical Case Management (Priority #3): Decrease by \$78,315 to a total allocation of \$572,213 based on decreased utilization of Non-Medical Case Management versus Medical Case Management. Proposed funding for Case Management as a whole (Medical, Non-Medical, and MAI) would be \$1,550,528 in FY 2009 compared to \$1,305,021 in FY 2008, representing a \$245,507 or 18.8% increase.
- Medical Nutrition Therapy (Priority 10): \$98,600 as follows:
 - Nutritional Supplements: Increase by \$5,416 to total allocation of \$63,000 based on FY 2008 trends.
- Home Health Care / Home and Community-Based Health Services / Hospice / Rehabilitation (Priority 12): Increase by \$15,000 to total allocation of \$150,000 based on FY 2008 trends.

The proposed staged order of the increase was as follows.

1. Ambulatory Primary Care: Increase by \$55,000 to a total allocation of \$1,759,857.
2. Medical Case Management: Increase by \$55,350 to a total allocation of \$678,315.
3. MAI Case Management: Increase by \$53,192 to a total allocation of \$300,000.
4. Mental Health Services: Increase by \$67,000 to a total allocation of \$325,000.
5. Home Health Care: Increase by \$15,000 to a total allocation of \$150,000.
6. Nutritional Supplements: Increase by \$5,416 to a total allocation of \$63,000.
7. Nutritional Counseling: Increase by \$10,000 to a total allocation of \$35,600.
8. Food Bank: Increase by \$17,436 to a total allocation of \$130,000.
9. Home Delivered Meals: Increase by \$5,000 to a total allocation of \$83,886.
10. Medical Transportation Services: Increase by \$17,125 to a total allocation of \$275,000.
11. Residential Substance Abuse Services: Increase by \$12,000 to a total allocation of \$260,264.
12. Non-Medical Case Management: Increase by \$132,897 to a total allocation of \$572,213.
13. Oral Health: Increase by \$19,043 to a total allocation of \$340,000.

Linda Foster put forward a motion to approve revisions to the FY 2009-10 increase funding scenario as proposed and the staged order up to number five. Jeremiah Tilles seconded the motion. The motion passed by consensus.

C. Executive Committee: Miles Wood reported that the committee discussed other committee reports.

D. Housing Committee: George Smith (guest and Co-Chair of Housing Committee) reported that Linda Foster from the City of Santa Ana provided an overview of the Rental Assistance Program and Section 8. Stephanie

Miles from Mercy House will be providing an overview of that program at the next meeting.

E. Client Advocacy Committee (HCAC): Tony Barnett and Leslie Wilson reported that the committee has been discussing ways to increase recruitment including guest speakers and an open house. George Smith, Housing Supervisor at AIDS Services Foundation, will be a guest speaker at the next meeting. Due to scheduling of other activities during the second week of the month, the committee agreed to change the meeting dates to the third week of the month.

F. Prevention Planning Committee (PPC): Tamarra Jones reported that the committee is having an open house on April 28, 2009 at 2:30pm.

Item XI. Staff Reports:

A. HIV Planning and Coordination: Tamarra Jones provided the following report:

- The 2008 HIV/AIDS Fact Sheet has been printed in English and put on the website. Spanish and Vietnamese versions are being finalized.
- The Client Handbook has been printed in English and put on the website. The Spanish version is being finalized.
- Fact Sheets regarding HIV/AIDS Policy related to Ryan White, Medicare, and Medicaid by the Kaiser Family Foundation were made available. These Fact Sheets are also available on www.kff.org.
- The 2008 Client Satisfaction Surveys have been collected and highlights of the summary report were provided. The full report with or without comments may be requested.
- The 2009 Client Needs Surveys were distributed and 169 have been received at this point. The deadline for submission of the surveys is the end of April.
- Programmatic Site Visits were conducted for all Ryan White providers for FY 2008. No major deficiencies were identified.

B. Contract Development and Management: Bill Norsetter stated that the office is working on contract renewals for HIV Housing services.

Item XII. Standing Reports:

A. State Office of AIDS: Liz Voelkert provided the following report:

- The State is awaiting its Part B Award.
- The State has applied for supplemental funding and is awaiting an award.
- There are several vacancies in the State Office of AIDS.
- The State has completed the Statewide Coordinated Statement of Need (SCSN) and the Comprehensive HIV Plan.

The California HIV Planning Group (CHPG) is currently undergoing restructuring.

Item XIII. Member's Privilege/Announcements:

Kelly Gomez distributed a handout regarding the Day Away event on April 19, 2009.

Miles Wood indicated that Phil Yaeger had resigned from the Planning Council.

Alfonso Guerrero distributed handouts regarding The Center events including Hermosa y Protegida on May 2, 2009 and the Gala on April 25, 2009.

Phil Yaeger reported that Orange County AIDS Walk is on May 16, 2009.

Andy Encinas distributed handouts regarding Spanish support groups at Latino Family Institute held on Wednesdays at 3:30pm.

Christopher Ried announced that the HCA HIV Clinic has been renamed 17th Street Care and the STD Clinic and HIV Testing Clinic have been renamed 17th Street Testing and Treatment.

Dianna Daly announced that there would be a community forum on Building Healthy Communities in Santa Ana on April 9, 2009 from 6-8:30pm at the Laborer's Hall on 1532 E. Chestnut Avenue, Santa Ana, CA 92701.

Item XIV. Adjournment:

Miles Wood adjourned the meeting at 8:05pm until May 13, 2009.