



Wednesday, April 14, 2021
Webinar Meeting



MINUTES

Para solicitar una copia de estos minutos en español por favor contacte a Martha Garcia al (714) 834-8399 o MGarcia@ochca.com.

Chair: John Paquette

Recorder: Martha Garcia

Members Present (via Webinar): Michelle Gallardo, Dr. Geeta Gupta, Dr. Scott Huffman, Kean Kirk, and Dr. Christopher Ried

Members Present (In office): Homero Beltran, Narciso Guevara, Steven Madrid, Fernando Martinez, and John Paquette

Affiliate Members Present (In Office): Adelmo Chan

Members Absent: Mark Coleman (LOA), John Conrad (Notification Received), and Lydia Tran (LOA)

Affiliate Members Absent: None

Staff: Martha Garcia, Matilde Gonzalez-Flores, Mindy He, Karen Leland, and Marlon Velasco

Staff Members Absent: None

Guests: Ignacio Alvarez, Jeanine Mumford, Tara Raoufi, Ace Robinson, Kevin Sitter, Angelique Skinner

- Item 1. Call to Order:** John Paquette called the meeting to order at 6:04 pm.
- Item 2. Welcome and Introductions:**
John Paquette welcomed all in attendance. John provided an overview of the agenda, the purpose of public comment, and how the meeting will be facilitated. The meeting was held in office and also as a webinar due to special circumstances. A roll call for attendance was taken. A quorum was established.
- Item 3. Approval of Agenda:**
Michelle Gallardo put forward a motion to approve the agenda. The Chair repeated the motion. Fernando Martinez seconded the motion. There was no discussion or public comment. The motion passed by consensus.
- Item 4. Approval of March 10, 2021 Minutes:**
Fernando Martinez put forward a motion to approve the March 10, 2021 minutes. The Chair repeated the motion. Kean Kirk seconded the motion. There was no discussion or public comment. The motion passed by consensus.
- Item 5. Public Comment:**
There was no public comment.
- Item 6. Our Working Council Discussion:**
There were no comment cards for review. John Paquette reminded members that comment cards can be submitted to Planning Council Support via email.
- Item 7. Approval to Retire Mileage Guidelines Policies and Procedures:**
Matilde Gonzalez-Flores provided an overview of the Compensation Policies and Procedures and the Mileage Reimbursement Policies and Procedures and proposed that the Mileage Reimbursement Policies and Procedures be retired since the information is redundant to the Compensation Policies and Procedures. Dr. Ried put forward a motion to retire the Mileage Reimbursement Policies and Procedures. The Chair repeated the motion. Dr. Huffman seconded the motion. There was no discussion or public comment. A roll call vote was taken. The yay votes were unanimous and the motion carried to retire the Mileage Reimbursement Policies and Procedures.
- Item 8. Review Preliminary Q4 Expenditure Report:**
Mindy He provided an overview of the Q4 Expenditure Report. This is a preliminary report which covered the time frame of March 1, 2020 to February 28, 2021.
- Item 9. Review Ryan White Client Satisfaction Survey Results 2020:**
Marlon Velasco provided an overview of the results of the Ryan White Client Satisfaction Survey that was conducted from December 2020 to February 2021.

- Item 10. HIV Epidemiological Profile Presentation:**
Matilde Gonzalez-Flores provided an overview of the 2020 HIV Epidemiological and Continuum of Care Data for Orange County.
- Item 11. Grant Recipient Reports:**
- A. HIV Planning and Coordination:** Matilde Gonzalez-Flores provided the following updates:
- **Part A Award**
The FY21 Ryan White Part A Grant Notice of Award was received on March 30, 2021. Orange County was awarded a total amount of \$6,292,035, which represents a \$57,677 (-0.91%) decrease from FY20.
 - **CPG**
Matilde Gonzalez-Flores shared that no applications were received to replace Sandra Boodman through the end of her term on CPG. CPG information will be resent to members regarding the application process for the upcoming year. Matilde encouraged members to consider joining and represent Council.
 - **Ryan White COVID Vaccine Clinic**
17th Street Clinic is planning a COVID vaccine event for Ryan White patients. Additional information will follow in the next couple of weeks.
 - **Open House**
A survey will be sent out to members to assess interest and determine if an Open House will be held this year and how it will be conducted due to the current COVID restrictions.
 - **HIV Prevention Progress Report**
Marlon Velasco provided an overview of the 2020 HIV Targeted Testing Report and the Jail HIV Testing Report with the members. Dr. Gupta asked if there was any additional information available for the 7 individuals that were newly diagnosed and not linked to care in the first 30 days from the HIV Targeted Testing Report. HIVPAC will provide additional outcome information, if available for these patients.
- B. Quality Management:**
Due to time constraints Matilde Gonzalez-Flores asked the committee to postpone the review of the Housing Standards of Care until next month. Dr. Ried put forward a motion to postpone the review of the Housing Standards of Care until next month. The Chair repeated the motion. Steven Madrid seconded the motion. There was no discussion or public comment. A roll call vote was taken. The yay votes were unanimous and the motion carried to postpone the review of the Housing Standards of Care until next month.
- Item 12. Matters from the Chair:**
John Paquette informed members the following was in their packet
- Council Open Nomination Process Guidelines Policies and Procedures
 - Common Standards of Care
- Item 13. Member's Privilege/Announcements:**
There were no matters from the members.
- Item 14. Adjournment until May 12, 2021:**
John Paquette adjourned the meeting at 7:55 pm.