



Wednesday, July 14, 2021  
Webinar Meeting



**MINUTES**

Para solicitar una copia de estos minutos en español por favor contacte a Martha Garcia al (714) 834-8399 o [MGarcia@ochca.com](mailto:MGarcia@ochca.com).

**Chair:** John Paquette

**Recorder:** Martha Garcia

**Members Present (via Webinar):** Michelle Gallardo, Dr. Geeta Gupta (arrived during Item 8), Dr. Scott Huffman, Kean Kirk, Dr. Christopher Ried, and Lydia Tran

**Members Present (In office):** Homero Beltran, Narciso Guevara, Steven Madrid, and John Paquette

**Affiliate Members Present (In Office):** Adelmo Chan

**Members Absent:** Mark Coleman and Fernando Martinez (LOA)

**Affiliate Members Absent:** None

**Staff:** Martha Garcia, Matilde Gonzalez-Flores, Mindy He, and Marlon Velasco

**Staff Members Absent:** Karen Leland

**Guests:** Ignacio Alvarez, Martin Becerra, Jessica Castellón, Tamarra Jones, Kristen Kowalczyk, Ace Robinson, and Khloe Rios-Wyatt

**Item 1. Call to Order:** John Paquette called the meeting to order at 6:05 pm.

**Item 2. Welcome and Introductions:**

John Paquette welcomed all in attendance. John provided an overview of the agenda, the purpose of public comment, and how the meeting will be facilitated. The meeting was held in office and also as a webinar due to special circumstances. A roll call for attendance was taken. Martha Garcia announced that Adelmo Chan would be voting for Fernando Martinez. A quorum was established.

**Item 3. Approval of Agenda:**

Dr. Huffman put forward a motion to approve the agenda. The Chair repeated the motion. Narciso Guevara seconded the motion. There was no discussion or public comment. The motion passed by consensus.

**Item 4. Approval of June 9, 2021 Minutes:**

Adelmo Chan put forward a motion to approve the June 9, 2021 minutes. The Chair repeated the motion. Homero Beltran seconded the motion. There was no discussion or public comment. The motion passed by consensus.

**Item 5. Public Comment:**

Ace Robinson informed members that today was National Non Binary Gender Identity Day.

**Item 6. Our Working Council Discussion:**

There were no comment cards for review. John Paquette reminded members that comment cards can be submitted to Planning Council Support via email.

**Item 7. Approval of New Council Members:**

Matilde Gonzalez-Flores provided an overview of the new Planning Council applicants who will be presented to the Board of Supervisors on August 24<sup>th</sup>. The Council decided to vote for each individual applicant rather than as a slate due to a member expressing concerns with one of the applicants. The votes were as follows:

Jessica Catellon: Homero Beltran, Adelmo Chan, Michelle Gallardo, Narciso Guevara, Dr. Huffman, Kean Kirk, Steven Madrid, John Paquette, Dr. Ried, and Lydia Tran

Kristen Kowalczyk: Homero Beltran, Adelmo Chan, Michelle Gallardo, Narciso Guevara, Dr. Huffman, Kean Kirk, Steven Madrid, John Paquette, Dr. Ried, and Lydia Tran

Wendy Lords: Homero Beltran, Adelmo Chan, Michelle Gallardo, Narciso Guevara, Dr. Huffman, Kean Kirk, John Paquette, Dr. Ried, and Lydia Tran

Ace Robinson: Homero Beltran, Adelmo Chan, Michelle Gallardo, Narciso Guevara, Dr. Huffman, Kean Kirk, Steven Madrid, John Paquette, Dr. Ried, and Lydia Tran

Ricardo Velasco: Homero Beltran, Adelmo Chan, Michelle Gallardo, Narciso Guevara, Dr. Huffman, Kean Kirk, Steven

Madrid, John Paquette, Dr. Ried, and Lydia Tran  
Khloe Rios-Wyatt, Homero Beltran, Adelmo Chan, Michelle Gallardo, Narciso Guevara, Dr. Huffman, Kean Kirk, Steven Madrid, John Paquette, Dr. Ried, and Lydia Tran

Adelmo Chan put forward a motion to approve the new Council applicants. The Chair repeated the motion. Kean Kirk seconded the motion. There was no further discussion or public comment. The yay votes outnumbered the nay votes and the motion carried to approve the new Planning Council applicants.

**Item 8. Approval of Executive Committee At-Large Members:**

Martha Garcia presented an overview of the Executive Committee At-Large Membership Seats. The Chair opened the floor for nominations as follows:

- Steven Madrid nominated Dr. Gupta (respectfully declined)
- John Paquette nominated Dr. Ried (respectfully declined)

There were no additional nominations. Due to the fact that there were no accepted nominations the committee did not approve any At-Large members.

**Item 9. Approval of FY20 Final Expenditures and Carryover Request:**

Mindy He provided an overview of the FY20 Final Expenditures and Carryover Request. Adelmo Chan put forward a motion to approve the FY20 Final Expenditures and Carryover Request. The Chair repeated the motion. Dr. Huffman seconded the motion. There was no discussion or public comment. A roll call vote was taken. The yay votes were unanimous and the motion carried to approve the FY20 Final Expenditures and Carryover Request.

**Item 10. Approval of FY 2022-23 Service Category Priorities:**

Matilde Gonzalez-Flores and Marlon Velasco provided an overview of the FY 2022-23 Service Category Priorities. The following was the priorities approved by PSAP:

1. Outpatient / Ambulatory Health Services
2. Medical (MCM) / Non-Medical Case Management (Non-MCM) Services
3. Housing – EFA for Housing / Housing Coordination / Transitional Housing: General Population/ Transitional Housing: Substance Users
4. Referral for Health Care and Supportive Services
5. Emergency Financial Assistance (EFA) – Medications / Health Insurance Premium (HIPP) & Cost Sharing Assistance\*/ AIDS Drug Assistance Program (ADAP)
6. Mental Health Services
7. Oral Health Care
8. Early Intervention Services (EIS) [formerly categorized as HIV Counseling and Testing]
9. Substance Abuse Outpatient Care (Narcotic Replacement Program / Detox / Counseling) / Substance Abuse Services Residential
10. Medical Transportation Services
11. Outreach Services
12. Nutrition Services (Medical Nutrition Therapy Nutritional Counseling / Food Bank / Home Delivered Meals / Nutritional Supplements)
13. Home Health Care / Home and Community-Based Health Services (HCBHS)/ Hospice / Rehabilitation
14. Other Professional Services including Legal Services
15. Independent Living Skills [HRSA Category Health Education / Risk Reduction]
16. Prevention with Positives including Education and Prevention for HIV positive individuals [HRSA Category Health Education/Risk Reduction]
17. Psychosocial Support Services

During discussion the committee proposed the following changes to the service priority order:

3. Referral for Health Care and Supportive Services
4. Emergency Financial Assistance (EFA) – Medications / Health Insurance Premium (HIPP) & Cost Sharing Assistance\*/ AIDS Drug Assistance Program (ADAP)
5. Housing – EFA for Housing / Housing Coordination / Transitional Housing: General Population/ Transitional Housing: Substance Users

Steven Madrid put forward a motion to approve the FY 2022-23 Service Category Priorities with the proposed changes. The Chair repeated the motion. Adelmo Chan seconded the motion. There was no further discussion or public comment. The Chair asked for the members in favor say yay. The Chair then asked for any nay votes. A roll call vote was taken. The

yay votes were unanimous and the motion carried to approve the FY 2022-23 Service Category Priorities with the proposed changes.

**Item 11. Approval of Planning Council Support Policies and Procedures:**

Mindy He provided an overview of the Planning Council Support Policies and Procedures. Homero Beltran put forward a motion to approve the Planning Council Support Policies and Procedures. The Chair repeated the motion. Adelmo Chan seconded the motion. There was no discussion or public comment. A roll call vote was taken. The yay votes were unanimous and the motion carried to approve the Planning Council Support Policies and Procedures.

**Item 12. Approval of Evaluation of Grant Recipient Policies and Procedures:**

Due to time constraints Matilde Gonzalez-Flores proposed that items 12 and 13 be postponed until next month. Steven Madrid put forward a motion to approve the postponement of items 12 and 13 until next month. The Chair repeated the motion. Dr. Gupta seconded the motion. There was no further discussion or public comment. The Chair asked for the members in favor say yay. The Chair then asked for any nay votes. A roll call vote was taken. The yay votes were unanimous and the motion carried to approve the postponement of items 12 and 13 until next month.

**Item 13. Approval of Grievance Procedure Policies and Procedures:**

Postponed until next month.

**Item 14. California Planning Group (CPG) Update: Matilde Gonzalez-Flores shared the following:**

- Matilde Gonzalez-Flores shared with the members that she attended the California Planning Group meeting on July 1<sup>st</sup>. There was a presentation from the Southern California HIV AIDS Policy Research Center using a COVID HIV Geo mapping tool. The tool is going to be made available to various stakeholders to provide neighborhood level information in terms of HIV prevalence and COVID-19 vulnerability. In addition to participating in CPG Matilde will also be joining the Youth subcommittee.
- The California Department of Health is seeking input from key stakeholders from across the state to develop a statewide plan in preventing and treating HIV, Hepatitis C Virus, and Sexually Transmitted Diseases. The link to the survey to provide input will be shared via email.

**Item 15. Grant Recipient Reports: Matilde Gonzalez-Flores shared the following:**

**A. HIV Planning and Coordination:**

- The Executive Committee meetings will be reinstated on August 4<sup>th</sup>.
- New Council Member Training is scheduled for October 6<sup>th</sup> at 6:00p.m. More information to follow.
- On June 30<sup>th</sup> HRSA and CDC released the Integrated HIV Prevention and Care Plan Guidance for 2022 – 2026. The Integrated Plan Committee will lead the process of developing and updating the Integrated Plan which is due December of 2022.
- HRSA will be conducting an Ending the HIV Epidemic Program review in August. Part of the review is having a meeting with stakeholders and consumers. They want to get general feedback on HIV services in Orange County.

**Item 16. Matters from the Chair:**

There were no matters from the Chair.

**Item 17. Member's Privilege/Announcements:**

Ace Robinson informed members that the International AIDS Conference is being held virtually July 18<sup>th</sup> – July 21<sup>st</sup>.

Dr. Ried reminded members that the committees put a lot of work in performing their duties and Council should take that into consideration as it relates to the review of service category priorities.

Matilde Gonzalez-Flores informed members that other locations are being explored to resume in-person Council and Committee meetings. The Training Center is not available to host meetings at this time.

Ace Robinson informed members that the United States Conference on HIV/AIDS is being held October 28 - 31, 2021, in Washington DC. Scholarships to participate in the conference are available.

**Item 18. Adjournment until August 11, 2021:**

John Paquette adjourned the meeting at 8:04 pm.