

Public Health Services Environmental Health Division – (Water Quality)

Well Construction, Well Destruction, Test and Exploratory Hole Permit Application Submission Process:

Instructions:

Please complete the attached document and provide the information requested.

Submission and Payment:

Appointments – Main office regular business hours are Monday to Friday between 8:00 a.m. - 4:30 p.m.

- 1. Use the following link https://kiosk.na6.qless.com/kiosk/app/home/125 and follow the instructions to schedule an appointment before arriving to our main office (address below).
- 2. Enter your name (first, last) and cell phone number (only one number per user). You will receive text messages about your appointment. Skip the window labeled "Additional Information." Select "Wells Appointment Only", then select "Submit application and documents" and choose the date and time. When you have finished submitting the application package to the front desk personnel, staff will place you into the queue to pay for the submission.
- 3. The well permit application and required documents will be reviewed within 10 business days. Ensure to provide a valid email address to receive the approved well permit applications. If no email address is provided, the approved well permit application will be mailed to the well owners or consultants.

Walk-In – Main office regular business hours are Monday to Friday between 8:00 a.m. - 4:30 p.m.

- 1. Please bring the well permit application, required documents, and payment method to our main office. You will have to make an appointment on the QLess system at the lobby or front desk using our QR code. Follow the instructions as shown above in **Appointments** to make appointments on the QLess system.
- 2. Acceptable payment methods in-person: cash, credit cards, money orders and checks.
- 3. The well permit application and required documents will be reviewed within 10 business days. Ensure to provide valid email addresses to receive the approved well permit application. The approved well permit application will be mailed to the well owners or consultants if no email addresses are provided.

Email – The well permit application and required documents may be submitted to EHOCWells@ochca.com for review and approval. The well permit application, required documents, and payment are still required to be submitted either in-person or via mail. Follow the in-person instructions to submit application, documents, and payment.

Mail – Completed and signed applications, supporting documents, and corresponding fees shall be mailed or delivered to:

Orange County Health Care Agency Attn.: Water Quality, Wells Section 1241 East Dyer Road, Suite 120 Santa Ana, CA 92705-5611

Make checks or money orders payable to: **COUNTY OF ORANGE**

Permitting Exemptions:

- 1. Hand-augered work.
- 2. Vadose zone monitoring systems regulated by the administrative authority for enforcement of the Underground Storage Tank Laws and Regulations.
- 3. Wells used for the purpose of dewatering excavations during construction, or stabilizing hillsides or earth embankments.
- 4. Soil borings which meet <u>all</u> of the following conditions:
 - a) less than 50 feet in depth;
 - b) do not enter into groundwater;
 - c) do not penetrate significant confining material beds;
 - d) will be backfilled within 24 hours of completion (i.e., nothing will be left in place after 48 hours).
- 5. Oil and gas wells, or other wells, constructed under the jurisdiction of the State Department of Conservation, except those wells converted to use as water wells.
- 6. The EPA exempts permitting requirements for well construction and destruction activities conducted within Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA) sites, commonly known as Superfund.
- 7. Inclinometers for dams overseen by the Division of Safety of Dams.
- 8. Other wells whose regulation is not necessary, as determined by the County of Orange's Well Standards Advisory Board (WSAB).

Please note:

- For projects located within the cities of Anaheim, Buena Park, Fountain Valley, Orange, and San Clemente, please contact the respective cities' well permitting desks. For the projects located in the unincorporated areas of these cities, continue with this form.
- For projects located within the City of Fullerton, the application must be reviewed and signed by the City of Fullerton's Public Works Department prior to submittal to this Agency.
- Nested wells at or near remediation sites shall be approved by the overseeing regulatory agencies (e.g., Local Oversite Program, Department of Toxic Substances Control, Regional Water Board, etc.) prior to submitting the application to this Agency.
- Well destructions at remediation sites require prior approval for their removal by the overseeing regulator prior to submitting the application to this Agency.
- Well/Exploratory Boring Permits are nontransferable and expire one year from the date of approval.
- An applicant shall be assessed a late charge if a well permit is not obtained prior to the date construction commences. Late charges shall be equal to twenty-five percent (25%) of the applicable fee, rounded to the whole dollar.
- Fifty percent (50%) of the fee shall be returned to the applicant should the permit be denied or if the permit is canceled within sixty (60) days after issuance and no work has been done.
- Notify this Agency of any changes to the work plan at least 48 hours prior to start via email at EHOCWells@ochca.com.
- Please refer to the fee schedule for water quality programs on our website for the latest fees. https://www.ochealthinfo.com/about-hca/public-health-services/environmental-health-services/resources/fees-services.
- Please refer to the Bulletin for the Destruction of Monitoring Wells and Soil Borings on our website
 for a list of approved sealing materials for well constructions and destructions, and the backfilling
 borings.
- Incomplete applications will not be accepted.

APPLICATION FOR WELL/EXPLORATORY BORING PERMIT

ORANGE COUNTY HEALTH CARE AGENCY ENVIRONMENTAL HEALTH DIVISION

1241 E. DYER ROAD, SUITE 120 SANTA ANA, CA 92705-5611 EHOCWELLS@OCHCA.COM 714-433-6000

	For multiple cities, addresses, or locations, complete a separate permit application. PROPOSED START DATE					
CITY WELL LOCATION / STREET INTERSECTION						
LONGTITUDE (DECIMAL)	LATITUDE (DECIMAL)		OVERSIGHT AGENCY (if applicable)			
,	`	,			(II)	
EMAIL PERMIT TO:			☐ Consultant	☐ Driller	☐ Well Owner	
SERVICE	☐ Construction	on	[☐ Destruction (Fee i	is per well)	
WATER WELLS ☐ Public Domestic/Municipal	☐ Private D	Oomestic & No.		ermit application for per		
□ CATHODIC WELL				permit application for per		
NON-PRODUCTION WELLS (fee is the	e same as monitoring wel	ll construction)	Total No. of V	Vells		
☐ Monitoring ☐ Air Sp	parge	Soil Vapor Ex	traction	☐ Electrical Ground	ing Well	
☐ Water Extraction ☐ Incline	ometer	Injection/Recl	narge	☐ Geothermal Heat	Exchange	
☐ Piezometer ☐ Horiz	ontal	Soil Vapor Pr	obes	☐ Other		
EXPLORATORY BORINGS (complete separate permits for probe survey and s	oil boring. Also complete th	ne WELL & EXPLO	ORATORY BORIN	IG DESTRUCTION section	on the next page.)	
		ic Weel a Exi ex				
□ Probe Survey (CPT or Direct Push C□ Probe Survey Soil Vapor Probes (Di	- ·			g (hollow stem auger, et auger, etc)	mud rotary,	
1 1100e Survey Son Vapor 1100es (Di			some, or ouck	et auger, etc)		
FOR ACCOUNTING USE ONLY		DISPOSITION	OF PERMIT (FO	R OFFICE USE ONLY)		
HSO NO CHECK NO	·	☐ APPROVAL	IS SUBJECT TO T	HE FOLLOWING CONDI	TIONS:	
DATE AMOUNT_		NOTIFY THIS AGENCY AT LEAST 48 HOURS:				
INTL		☐ PRIO	R TO ANY CHANG	GES OF THE WORK PLA	N.	
APPROVAL BY OTHER AGENCIES		☐ PRIOR	TO SEALING TH	E ANNULAR SPACE.		
JURISDICTION		□ PRIOR	TO FILLING OF	CONDUCTOR CASING.		
REMARKS		□ SUBMIT TO	THIS AGENCY, V	VITHIN 30 DAYS OF COM	MPLETION OF WORK,	
KLIVIAKKS		A COPY OF	THE WELL COM	PLETION REPORT(S) AN	D/OR DRILLING	
		LOG(S). PLE	ASE REFERENCE	PERMIT NO.		
		□ SECURE AL	L WELLS TO PRE	VENT TAMPERING.		
		□ NOTIFY WH	EN ALL WORK IS	S COMPLETED AND INC	LUDE THE DEPTH TO	
		FIRST ENCC	UNTERED WATE	ER, PHOTO DOCUMENTA	ATION, AND/OR	
		COPIES OF O	CEMENT TICKET	S/CALCULATIONS.		
		☐ WORK COM	PLETED PRIOR T	O SUBMITTING PERMIT	Γ APPLICATION TO	
ATTHORIZED GLONA TUBE	DATE	THIS AGENO	CY			
AUTHORIZED SIGNATURE FOR OFFICE USE ONLY	DATE					
NO PERMIT IS DEEMED COMPLETED FOLLOWING ARE MARKED AND SIGN						
□ NOTIFICATION OF COMPLETION RE						
☐ FINAL INSPECTION	VED.	PERMIT ISSUED	ВҮ	DA	ТЕ	
☐ ALL REQUIRED DOCUMENTS RECEI	VED					
PRINT NAME	PHONE NUMBER	PRINT NAME		PHONE N	UMBER	

WELL PERMIT NO.

I hereby agree to comply with all applicable requirements of the Health Care Agency and with all ordinances and laws of the County of Orange and of the State of California pertaining to well construction, reconstruction and destruction, including the requirements to maintain the integrity of all significant confining zones. A violation of the California Well Standards and the local Well Ordinances may constitute a misdemeanor (County Well Ordinance Sec. 4-5-31).

	WELL OWNER					
WELL OWNER'S NAI	EMAIL ADDRESS					
WELL OWNER'S ADDRES	S / CITY / STATE/ ZIP CODE		TELEPHONE NUMBER			
WELLOWNER'S ADDRESS / CITT / STATE / Zil CODE						
WELL OWNER	R'S SIGNATURE		DATE			
WEELOWINE	C S SIGNATURE		BATE			
	CONCHI TING FIRM					
NAME OF CONSULTING FIRM	CONSULTING FIRM BUSINESS ADDRESS/CITY/STATE	E/ZIP CODE	PROFESSIONAL LICENSE NUMBER			
CONSULTANT'S SIGNATURE	DATE		EMAIL ADDRESS			
	DDH LING CONTRACTION					
NAME OF DRILLER	DRILLING CONTRACTOR EMAIL ADDRESS		C-57 LICENSE NUMBER			
DRILL EDG CICAN	ATIDE		DATE			
DRILLER'S SIGNATURE			DATE			
REQUIRED DOCUMENTS						
WATER & STORMWATER DRY INJECTION WELL CONSTRUCTION An approval from the Division of Drinking Weter (DDW) for public or municipal water walls						
☐ An approval from the Division of Drinking Water (DDW) for public or municipal water wells.						
\square A cross-section well diagram detailing total depth, borehole diameter, depth and thickness of the sanitary seal(s), type(s) of casing(s), and length(s) of screen(s) / slotting. A top view is required for nested wells that demonstrate the radial thickness separation.						
☐ Indicate the number of water aquifers the well will be screened through.						
☐ A site map using a 250-foot radius from the proposed water well location that includes locations and distances to:						
 All existing, active, inactive, and/or abandoned water wells. 						
 All existing, abandoned, and/or proposed sewer lines, recycled water lines, and storm drain lines. 						
All active and/or abandoned leach fields, cesspits, and septic tanks.						
• All animal enclosures (e.g., stables, coops, kennels, etc.).						
• All water courses and/or bodies of water, including, but not limited to: rivers, creeks, ponds, retention ponds, and/or swimming pools.						
 All other underground storage tanks and open (regulated) remediation sites. All nearby structures (e.g., commercial and residential buildings, houses, storage sheds) sanitary hazards and their locations. 						
NON-PRODUCTION WELL CONSTRUCTION						
☐ Written work plan. For regulated sites, an approved work plan by the overseeing regulatory agency must be included for the installation of						
any type of nested well.						
☐ Site map(s) showing the locations of the proposed wells (no topographical maps).						
☐ A cross-section well diagram detailing total depth, borehole diameter, depth and thickness of the sanitary seal(s), type(s) of casing(s), and						
length(s) of screen(s) / slotting. A top view is required for nested wells that demonstrates a 2-inch radial thickness separation between casings and casing and wall of the borehole.						
•	EXPLORATORY BORING DES	TDUCTION				
WELL & EXPLORATORY BORING DESTRUCTION ☐ Written work plan. For regulated sites, an approval of the work plan by the overseeing regulatory agency must be included.						
☐ Site map(s) showing the locations of the wells to be destroyed (no topographical maps).						
☐ Type and amount of sealant (show calculations for water wells):						
Total depth feet Borehole diameter inches Sealing material						
☐ Method of destruction:		C				
☐ Pressure grout / removal of top 5 feet casing / removal of well boxes ☐ Overdrill ☐ Excavation						
☐ Other						

(R10/21)