



## REGIONAL TRAUMA OPERATIONS COMMITTEE BYLAWS

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### I. NAME:

The name of this group shall be the Regional Trauma Operations Committee (RTOC).

### II. PURPOSE:

The Regional Trauma Operations Committee is a recognized technical advisory group of Orange County Emergency Medical Services. The purpose of the RTOC is to serve as a multidisciplinary forum to monitor, evaluate, and report on the operation and quality of trauma services in Orange County.

### III. MEMBERSHIP:

Membership will include the Trauma Medical Director and Trauma Program Manager (and associate) from each of the following designated trauma centers:

- a) UC Irvine Medical Center
- b) Orange County Global Medical Center
- c) Providence Mission Hospital Mission Viejo
- d) Long Beach Memorial Medical Center
- e) Children's Hospital of Orange County

Employees of the Orange County Health Care Agency/Emergency Medical Services (HCA/EMS) Program who are appointed to the RTOC and whose appointments are concurrent with their terms of employment shall be known as Ex Officio members. Ex Officio members of the RTOC are:

- a) EMS Medical Director and Associate Medical Director
- b) EMS Facilities Coordinator
- c) EMS ALS/CQI Coordinator
- d) EMS Administrator/Associate Administrator
- e) EMS Information Technology Analyst
- f) Systems and Standards Chief
- g) Other EMS staff may attend as needed

Additional members may be named by Orange County Emergency Medical Services (OCEMS) medical director as needed.

Members shall serve while they occupy the qualifying positions.

### IV. CHAIRPERSON:

The Chair shall be elected by majority committee vote.

### V. MEETINGS:

Meetings are closed and confidential, and subject to Section 1157.7 of the California Evidence Code.

### VI. VOTING REQUIREMENT:

Administrative issues shall require a majority of members present (if a quorum exists) for approval.

Medical issues shall require a majority vote of the physicians present (if a quorum exists).



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A quorum shall be defined as a majority of the RTOC membership. No business shall be transacted unless a quorum is present.

**Approved:**

Carl Schultz, MD, FACEP  
OCEMS Medical Director

Tammi McConnell, MSN, RN  
OCEMS Administrator

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