



MINUTES

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Chair: John Paquette

Recorder: Martha Garcia

Members Present (via Webinar): Jessica Castellon, Michelle Gallardo, Dr. Geeta Gupta, Dr. Scott Huffman, Kristen Kowalczyk, Wendy Lords, Dr. Christopher Ried, Khloe Rios-Wyatt, Lydia Tran, and Ricardo Velasco

Members Present (In office): Homero Beltran, Fernando Martinez, and John Paquette

Affiliate Members Present (In Office): Adelmo Chan

Members Absent: Kean Kirk (LOA)

Affiliate Members Absent: None

Staff: Martha Garcia, Matilde Gonzalez-Flores, Mindy He, Karen Leland, and Marlon Velasco

Staff Members Absent: None

Guests: Ignacio Alvarez and Tamarra Jones

Item 1. Call to Order: John Paquette called the meeting to order at 6:05 pm.

Item 2. Welcome and Introductions:

John Paquette welcomed all in attendance. John provided an overview of the agenda, the purpose of public comment, and how the meeting will be facilitated. The meeting was held in office and also as a webinar due to special circumstances. A roll call for attendance was taken. A quorum was established.

Item 3. Approval of Agenda:

Fernando Martinez put forward a motion to approve the agenda. The Chair repeated the motion. Michelle Gallardo seconded the motion. There was no discussion or public comment. The motion passed by consensus.

Item 4. Approval of January 12, 2022 Minutes:

Khloe Rios-Wyatt put forward a motion to approve the January 12, 2022 minutes. The Chair repeated the motion. Fernando Martinez seconded the motion. There was no discussion or public comment. The motion passed by consensus.

Item 5. Public Comment:

There was no public comment.

Item 6. Our Working Council Discussion:

There were no comment cards for review. John Paquette reminded members that comment cards can be submitted to Planning Council Support via email.

Item 7. Member Acknowledgement

Matilde Gonzalez-Flores acknowledged Tamarra Jones.

Item 8. Approval of Executive Committee Policies and Procedures

Matilde Gonzalez-Flores provided an overview of the Executive Committee Policies and Procedures. Dr. Gupta put forward a motion to approve the Executive Committee Policies and Procedures. The Chair repeated the motion. Michelle Gallardo seconded the motion. There was no discussion or public comment. The yay votes were unanimous to approve the Executive Committee Policies and Procedures.

Item 9. Approval of PSAP Committee Policies and Procedures

Marlon Velasco provided an overview of the PSAP Committee Policies and Procedures. Michelle Gallardo put forward a motion to approve the PSAP Committee Policies and Procedures. The Chair repeated the motion. Dr. Gupta seconded the motion. There was no discussion or public comment. The yay votes were unanimous to approve the PSAP Committee Policies and Procedures.

Item 10. Update on National HIV/AIDS Strategy for 2022-2025

Matilde Gonzalez-Flores provided an update on the National HIV/AIDS Strategy for 2022-25.

Item 11. Overview of Council Committees

Mindy He provided an overview of all the sub-committees of the Council and their responsibilities.

Item 12. CPG Update:

Matilde Gonzalez-Flores provided an overview of the January CPG meetings.

Item 13. State Office of AIDS Update:

Jessica Castellon provided an overview of the OA Voice February Newsletter.

Item 14. Grant Recipient Reports:

A. HIV Planning and Coordination: Matilde Gonzalez-Flores shared the following:

Ending the HIV Epidemic (EHE) Initiative

- Two solicitations have been released as part of Orange County's EHE initiative work. The solicitation documents can be accessed via BidSync/Periscope.
 - EHE HIV Outpatient/Ambulatory Health Services (North County) – The Request for Proposals (RFP) was re-released and will close on February 18, 2022.
 - EHE HIV/STD Mobile Unit Services and PrEP Navigation Services – The RFP will be released this week and will close on March 14, 2022.

Form 700 and Code of Ethics

- Members have received communication via email that the Form 700 is due April 1, 2022. The Code of Ethics is also due this year. If members have any questions contact Martha Garcia, Planning Council Support.

Constant Contact

- The transition to Constant Contact (email notification system) occurred this month. If members have any issues accessing any related information contact Martha Garcia, Planning Council Support.

Health HIV Planning Assessment

- Feedback is still needed for the Council assessment. There have been very few responses to date. Members are encouraged to complete the survey as soon as possible so that the assessment can be completed.

FY22 HIV Care Services Reimbursement

- The reimbursement model for HIV Care Services will be transitioned from Fee-for-Service to actual cost to facilitate the process for meeting HRSA/HAB requirements. The actual cost reimbursement model will be effective March 1, 2022.

Item 15. Matters from the Chair:

John Paquette informed members the following was included in their packet

- Planning Council and Grant Recipient Responsibilities
- Master Calendar of Council and Committee Activities

Item 16. Member's Privilege/Announcements:

- Dr. Gupta shared with members that as a member of the Ryan White Planning Council, she represents the Pacific AIDS Education and Training Centers (PAETC), which is also funded through Ryan White from HRSA. Dr. Gupta requested that all Council members register with PAETC. Martha Garcia will email the registration link to all Council members.
- Dr. Ried acknowledged Tamarra Jones for her dedication, intelligence, and leadership with the County.

Item 17. Adjournment until March 9, 2022:

John Paquette adjourned the meeting at 7:13 pm.