



HIV PLANNING COUNCIL
www.ochealthinfo.com/hivcouncil
Wednesday, February 5, 2020
Public Health Services Training Center (1729E)
1725 W. 17th Street, Santa Ana, CA 92706



MINUTES

Para solicitar una copia de estos minutos en español por favor contacte a Martha Garcia al (714) 834-8399 o MGarcia@ochca.com.

Chair: John Paquette

Recorder: Martha Garcia

Members Present: Homero Beltran, Sandra Boodman, Mike Carson, Mark Coleman, John Conrad, Heather Enciso, Michelle Gallardo, Narciso Guevara, Dr. Geeta Gupta, Kean Kirk, Steven Madrid, Fernando Martinez, Dr. Thomas Nakatsuchi, Darby Osnaya, John Paquette, and Dr. Christopher Ried

Affiliate Members Present: None

Members Absent: Liz Hall

Affiliate Members Absent: None

Staff: Janlus Chou, Martha Garcia, Matilde Gonzalez-Flores, and Mindy He

Staff Members Absent: None

Guests: Ignacio Alvarez, Adelmo Chan, Edwin Cockrell, Albert Cruz, Daniel Jimenez, Madeline Magazine, and Jeanine Mumford

Item 1. Call to Order: John Paquette called the meeting to order at 6:07 pm.

Item 2. Welcome and Introductions:

John Paquette welcomed all in attendance. John provided an overview of the agenda, the purpose of public comment, and how the meeting will be facilitated. The Pledge of Allegiance was conducted. A moment of remembrance was held. Members and guests introduced themselves.

Item 3. Approval of Agenda:

Michelle Gallardo put forward a motion to approve the agenda. The Chair repeated the motion. John Conrad seconded the motion. Prior to approval Mike Carson indicated that there were two number Item 11's. Item numbers will be changed from that point on. Michelle Gallardo amended her motion with the change. John Conrad amended his motion with the change. There was no further discussion or public comment. The motion passed by consensus.

Item 4. Approval of January 8, 2020 Minutes:

John Conrad put forward a motion to approve the January 8, 2020 minutes. Chair repeated the motion. Narciso Guevara seconded the motion. There was no discussion or public comment. The motion passed by consensus.

Item 5. Public Comment:

Edwin Cockrell, community co-chair, from the California Planning Group (CPG) informed members that he is attending various Council meetings across the state. Sandra Boodman is Council's nominated member on the CPG. Edwin and Sandra support the work of the Council.

Item 6. Our Working Council:

There were no comment cards for review. Fernando Martinez reminded members to complete the suggestion cards.

Item 7. Member Acknowledgement:

Fernando Martinez acknowledged Dr. Crits.

Item 8. Nominations and Election of Executive Committee At-Large Members:

Martha Garcia provided an overview of the Executive Committee At-Large Membership Seats. The Chair opened the floor for nominations as follows:

- Steven Madrid self-nominated (accepted)
- John Paquette nominated John Conrad (accepted)
- Fernando Martinez nominated Dr. Ried (respectfully declined)
- Mark Coleman nominated Heather Enciso (respectfully declined)

The Chair closed nominations. A ballot vote was taken and the votes were read aloud as follows:

- Steven Madrid: Sandra Boodman, Mike Carson, Mark Coleman, John Conrad, Heather Enciso, Dr. Gupta, Kean Kirk, Steven Madrid, Dr. Nakatsuchi, Darby Osnaya, John Paquette, Dr. Ried, and Michelle Gallardo.
 - John Conrad: Sandra Boodman, Mike Carson, Mark Coleman, John Conrad, Heather Enciso, Narciso Guevara, Dr. Gupta, Kean Kirk, Steven Madrid, Dr. Nakatsuchi, Darby Osnaya, John Paquette, and Dr. Ried
- Steven Madrid and John Conrad were elected Executive Committee At-Large Members.

Item 9. Overview of Council Committees and Responsibilities:

Matilde Gonzalez-Flores provided an overview of all the sub-committees of the Council and their responsibilities.

Item 10. Approval of Affiliate Membership:

Martha Garcia provided an overview of the renewal for Adelmo Chan. Kean Kirk put forward a motion to approve the renewal of Adelmo Chan. The Chair repeated the motion. John Conrad seconded the motion. There was no discussion or public comment. The Chair asked for the members in favor say yay. The Chair then asked for any nay votes. The yay votes were unanimous and the motion carried to recommend the renewal of Adelmo Chan's Affiliate Membership for the Health Care Agency designee approval.

Item 11. Updates: (Report made available in members packet)

A. State Office of AIDS (SOA): Matilde Gonzalez-Flores provided the update.

- The State report is available at: www.ochealthinfo.com/hivcouncil

B. California Planning Group (CPG):

Sandra Boodman informed members that she is part of the Women's subcommittee that will be meeting on February 14th and the next CPG meeting was scheduled for March in Sacramento.

Item 12. Break:

A break was held.

Item 13. Committee Reports: (Report made available in members packet)

A. Executive Committee: John Paquette provided the update.

- **Approval of Reallocations for FY20-21:**

Mindy He provided an overview of the FY 2020-21 Reallocations. She explained that the Ryan White Part A award had not been received. It is anticipated there will be a reduction in Ryan White Part B for FY 2020 of \$300,000. Prior to discussion Kean Kirk and Darby Osnaya recused themselves and left the room. The committee approved the following reallocations:

- Outpatient Ambulatory Health Services: Increase of \$16,777 for a total of \$1,182,677
- Specialty Medical Care: Increase of \$5,702 for a total of \$200,702.
- Medical Retention Services: Increase of \$44,804 for a total of \$651,773.
- Medical Retention Services (MAI): Increase of \$54,393 for a total of \$131,737.
- Linkage to Care: Increase of \$101,469 for a total of \$335,727.
- Linkage to Care (MAI): Increase of \$68,915 for a total of \$252,558.
- Mental Health: Increase of \$14,032 for a total of \$57,332.
- Oral Health Care: Decrease by \$194,000 for a total of \$517,506.
- Client Support Services: Increase of \$50,222 for a total of \$367,847.
- Client Support Services (MAI): Decrease of \$121,308 for a total of \$0.
- Client Advocacy: Increase of \$72,683 for a total of \$269,516.
- Client Advocacy (MAI): Decrease of \$2,000 for a total of \$0
- Eligibility: Increase of \$90,391 for a total of \$269,516.
- Medical Transportation Services: Decrease of \$93,862 for a total of \$177,153
- Outreach Services: Decrease of \$9,981 for a total of \$40,019
- Grant Recipient Administration: Decrease of \$38,862 for a total of \$533,618
- Quality Management: Decrease of \$58,775 for a total of \$232,085

Narciso Guevara put forward a motion to approve the Reallocations for FY20-21. The Chair repeated the motion. Dr. Gupta seconded the motion. There was no discussion or public comment. The Chair asked for the members in favor say yay. The Chair then asked for any nay votes. The yay votes were unanimous and the motion carried to approve the Reallocations for FY20-21.

- **Approval of PSAP Membership:**

Martha Garcia Provided an overview of the PSAP members up for renewal. Dr. Gupta put forward a motion to approve the PSAP Members as a slate. The Chair repeated the motion. Kean Kirk seconded the motion.

There was no discussion or public comment. The Chair asked for the members in favor say yay. The Chair then asked for any nay votes. The yay votes were unanimous and the motion carried to approve the PSAP Members as a slate.

B. Priority Setting, Allocations, and Planning (PSAP) Committee: Mike Carson provided the update.

C. Integrated Plan Committee: Darby Osnaya provided the update.

D. HIV Client Advocacy Committee: Committee was dark in January

Item 14. Grant Recipient Reports:

A. HIV Planning and Coordination: Matilde Gonzalez-Flores reported the following:

- **CPG Membership:**

Applications are available for CPG Membership. Although the recruitment period has ended, interested applicants may still submit their application.

- **EHE Survey:**

At the November Council meeting representatives from the State Office of AIDS and Facente Consulting Group provided an overview of the Ending the HIV Epidemic Accelerated Planning Process. The survey that was discussed as part of their overview is available online through May 15, 2020 in English and Spanish. Hard copies of the survey are also available.

B. Ryan White Quality Management (QM): Kean Kirk provided the update

Item 15. Matters from the Chair:

John Paquette informed members that the following was in their packets:

- Executive Committee Policies and Procedures
- PSAP Committee Policies and Procedures

Item 16. Member's Privilege/Announcements:

There were no matters from the members.

Item 17. Adjournment until April 8, 2020:

John Paquette adjourned the meeting at 7:30 pm.