



HIV PLANNING COUNCIL
www.ochealthinfo.com/hivcouncil
Wednesday, March 11, 2020
Public Health Services Training Center (1729E)
1725 W. 17th Street, Santa Ana, CA 92706



MINUTES

Para solicitar una copia de estos minutos en español por favor contacte a Martha Garcia al (714) 834-8399 o MGarcia@ochca.com.

Chair: John Paquette

Recorder: Martha Garcia

Members Present: Homero Beltran, Mike Carson, Mark Coleman, John Conrad, Heather Enciso, Narciso Guevara, Liz Hall (On Phone), Kean Kirk, Fernando Martinez, Dr. Thomas Nakatsuchi, Darby Osnaya, John Paquette, and Dr. Christopher Ried

Affiliate Members Present: Adelmo Chan sat in as the voting member for Steven Madrid

Members Absent: Sandra Boodman (LOA), Michelle Gallardo (LOA), Dr. Geeta Gupta (LOA), and Steven Madrid (Notification Received)

Affiliate Members Absent: None

Staff: Janlus Chou, Martha Garcia, Matilde Gonzalez-Flores, Mindy He, and Helen Nguyen

Staff Members Absent: None

Guests: Ignacio Alvarez, Andrea Avalos, Ysabelle Balomadres, Brian Chate, Adjei Gabrelina, Nicole Gracey (On Phone), Samantha Grady, Shawn Grinnell, Maria Holguin-Moody, Daniel Jimenez, Sharon Kaur, Jennie Le, Cristy Miranda, Izzy Mwas, Dr. Austin Nation, Angelica Roxas, and Shawn Marie Whittemore,

Item 1. Call to Order: John Paquette called the meeting to order at 6:04 pm.

Item 2. Welcome and Introductions:

John Paquette welcomed all in attendance. John provided an overview of the agenda, the purpose of public comment, and how the meeting will be facilitated. The Pledge of Allegiance was conducted. A moment of remembrance was held. Members and guests introduced themselves. Adelmo Chan sat in as the voting member for Steven Madrid.

Item 3. Approval of Agenda:

Dr. Ried put forward a motion to approve the agenda. The Chair repeated the motion. John Conrad seconded the motion. There was no discussion or public comment. The motion passed by consensus.

Item 4. Approval of February 5, 2020 Minutes:

Dr. Ried put forward a motion to approve the February 5, 2020 minutes. Chair repeated the motion. Narciso Guevara seconded the motion. There was no discussion or public comment. The motion passed by consensus.

Item 5. Public Comment:

There was no public comment.

Item 6. Our Working Council:

There were no comment cards for review. Fernando Martinez reminded members to complete the suggestion cards.

Item 7. Member Acknowledgement:

Fernando Martinez acknowledged Dr. Gupta

Item 8. Discussion of AIDS Walk Activities:

Helen Nguyen informed members that AIDS Walk is on May 30th at the Huntington Beach Boardwalk. A signup sheet was available for members to volunteer to work the booth for Council member recruitment.

Item 9. Code of Ethics Training:

Mindy He gave an overview presentation of the Code of Ethics Training. Members were asked to complete the Code of Ethics training by August 31, 2020. Members participated in a quiz.

Item 10. Updates: (Report made available in members packet)

A. State Office of AIDS (SOA): Liz Hall provided the update.

- The State report is available at: www.ochealthinfo.com/hivcouncil

B. California Planning Group (CPG): Matilde Gonzalez-Flores provided the update.

Item 11. Break:

A break was held.

Item 12. Committee Reports: (Report made available in members packet)

A. Executive Committee: John Paquette provided the update.

- **Approval of Compensation Policies and Procedures and Compensation Memo:**

Matilde Gonzalez-Flores provided an overview of the Compensation Policies and Procedures and Compensation Memo with the proposed changes. Kean Kirk put forward a motion to approve the Compensation Policies and Procedures and Compensation Memo. The Chair repeated the motion. John Conrad seconded the motion. There was no discussion or public comment. The Chair asked for the members in favor say yay. The Chair then asked for any nay votes. The yay votes were unanimous and the motion carried to approve the Compensation Policies and Procedures and Compensation Memo.

B. Priority Setting, Allocations, and Planning (PSAP) Committee: Mike Carson provided the update.

C. Integrated Plan Committee: Darby Osnaya provided the update.

- Matilde Gonzalez-Flores provided an overview of self-collected STI testing data from February to December of 2019. The goal of community based self-collected testing is to identify and treat individuals who test positive for Chlamydia and Gonorrhea. The report will be revised to address a data error identified by members and shared with Integrated Plan Committee and Council as an FYI.

D. HIV Client Advocacy Committee: Committee was dark in February.

Item 13. Grant Recipient Reports:

A. HIV Planning and Coordination: Matilde Gonzalez-Flores reported the following:

- **Health Resources and Services Administration (HRSA) Ending the HIV Epidemic Grant Update:**

HIV Planning and Coordination received the notice of award for the Ending the HIV Epidemic Grant from HRSA. The grant application was submitted in October 2019. The award is \$850,000 a year for the next five years. The Integrated Plan Committee (IPC) provided input into the proposed activities included in the grant proposal.

- **Centers for Disease Control and Prevention (CDC) Ending the HIV Epidemic Grant:**

The State will apply on behalf of Orange County for Ending the HIV Epidemic funding through the CDC. IPC also provided input into the proposed activities included in the proposal.

- Hard copies of the Our+Care Newsletter winter edition were available during the meeting. The topic for this edition was HIV Prevention. The newsletter is available in English and Spanish and is available online.
 - The 33rd Annual AIDS on The Front Line Conference is scheduled for April 15th. Flyers were available during the meeting.
 - Planning Council Recruitment is conducted year-round. Anyone interested can contact Planning Council Support for an application. Applications are also online.
- B. Ryan White Quality Management (QM):** Kean Kirk provided the update
- Matilde Gonzalez-Flores provided an overview of the 2019 Client Needs Survey Results. The survey was conducted October through December 2019. Approximately 643 paper surveys were distributed. In total, there were 85 surveys completed: 50 English (including seven (7) surveys completed online) and 35 Spanish representing a response rate of 13.2%.

Item 14. Matters from the Chair:

John Paquette informed members that the following was in their packets:

- Council Roster
- Conflict of Interest Roster

Item 15. Member's Privilege/Announcements:

There were no matters from the members.

Item 16. Adjournment until April 8, 2020:

John Paquette adjourned the meeting at 7:45 pm.