



HIV PLANNING COUNCIL
www.ochalthinfo.com/hivcouncil
Wednesday, August 12, 2020
Public Health Services Training Center
1725 West 17th Street, Santa Ana
and
Webinar Meeting



MINUTES

Para solicitar una copia de estos minutos en español por favor contacte a Martha Garcia al (714) 834-8399 o MGarcia@ochca.com.

Chair: John Paquette

Recorder: Martha Garcia

Members Present (via Webinar): Sandra Boodman, Mike Carson, Heather Enciso, Michelle Gallardo, Kean Kirk (joined after start of meeting), and Dr. Christopher Ried

Members Present (In office): Narciso Guevara, Fernando Martinez, Steven Madrid, and John Paquette

Affiliate Members Present (In Office): Adelmo Chan

Members Absent: Homero Beltran (LOA), Mark Coleman (LOA), John Conrad (LOA), Dr. Geeta Gupta, and Liz Hall, (LOA)

Affiliate Members Absent: None

Staff: Martha Garcia, Matilde Gonzalez-Flores, MindyHe, Giovan Hernandez, and Alexa Viramontes

Staff Members Absent: None

Guests: Jeanine Mumford

Item 1. Call to Order: John Paquette called the meeting to order at 6:05 pm.

Item 2. Welcome and Introductions:

John Paquette welcomed all in attendance. John provided an overview of the agenda, the purpose of public comment, and how the meeting will be facilitated. The meeting was held in office and also as a webinar due to special circumstances. A roll call for attendance was taken. Martha Garcia announced that Adelmo Chan would be voting for Homero Beltran. A quorum was established.

Item 3. Approval of Agenda:

Dr. Ried put forward a motion to approve the agenda. The Chair repeated the motion. Sandra Boodman seconded the motion. There was no discussion or public comment. The motion passed by consensus.

Item 4. Approval of July 8, 2020 Minutes:

Mike Carson put forward a motion to approve the July 8, 2020 minutes. The Chair repeated the motion. Dr. Ried seconded the motion. There was no discussion or public comment. The motion passed by consensus.

Item 5. Public Comment:

There was no public comment.

Item 6. Our Working Council Discussion:

There were no comment cards for review. John Paquette reminded members that comment cards can be submitted to Planning Council Support via email.

Item 7. Review Q1 Expenditure Report:

MindyHe provided an overview of the Q1 Expenditure Report. The report covered the first quarter, March 1, 2020 to May 31, 2020.

Item 8. Approval of Council Letters of Support for Part A Application:

Matilde Gonzalez-Flores provided an overview of the Council Letters of Support for the Part A application and Part A Core Medical Services Waiver. Kean Kirk put forward a motion to approve the Council Letters of Support as a slate. The Chair repeated the motion. Michelle Gallardo seconded the motion. There was no discussion or public comment. The Chair asked for the members in favor say yay. The Chair then asked for any nay votes. A roll call vote was taken. The yay votes were unanimous and the motion carried to approve the Council Letters of Support for the Part A application and Part A Core Medical Services Waiver as a slate.

- Item 9. PSAP Process Presentation:**
MindyHe gave a presentation on the Priority Setting, Allocations, and Planning (PSAP) Process and responsibilities of the committee.
- Item 10. Approval of HIV Client Advocacy Committee Policies and Procedures:**
Giovan Hernandez provided an overview of the HIV Client Advocacy Committee (HCAC) Policies and Procedures with the proposed changes. Dr. Ried put forward a motion to approve the HCAC Policies and Procedures with the proposed changes. The Chair repeated the motion. Michelle Gallardo seconded the motion. There was no discussion or public comment. The Chair asked for the members in favor say yay. The Chair then asked for any nay votes. A roll call vote was taken. The yay votes were unanimous and the motion carried to approve the HCAC Policies and Procedures with the proposed changes.
- Item 11. Overview of FY20 Grant Funding by Service Category:**
MindyHe provided an overview of the FY20 Grant Funding by Service Category.
- Item 12. Grant Recipient Reports:**
- A. HIV Planning and Coordination:** Matilde Gonzalez-Flores provided the following updates:
- **HRSA Site Visit:**
HRSA will be waiving the annual site visit requirement for this fiscal year due to COVID-19. However, all monitoring and reporting activities will continue as planned.
 - **Ryan White Conference:**
The Ryan White Conference started this week and will run through August 14th.
 - **Ryan White Part A Application:**
The Part A application process will be changing in 2022 to submit a full application every three years, with an update in between applications.
 - **Staffing Updates:**
Alexa Viramontes, has joined the HIVPAC team. She will support the work of the Ending the HIV Epidemic Initiative. She will be attending IPC meetings.
 - **Ending the HIV Epidemic:**
The State has received the notice of award in the amount of \$8,421,484 from the CDC. The award will be divided between six Phase 1 local health jurisdictions.
- B. Ryan White Quality Management (QM):** Matilde Gonzalez-Flores shared the following:
- Quality Improvement training will be made available to providers on 8/13 after the quarterly All Provider Meeting
- Item 13. Matters from the Chair:**
John Paquette informed members that the following was in their packets:
- PC Letter of Endorsement for FY20 Priorities and Allocations
 - FY 2021-22 Service Category Priorities
 - FY19-20 Final Expenditures and Carryover
 - Concurrence on Orange County's Ending the HIV Epidemic Plan
 - Outpatient/Ambulatory Health Services Standards of Care
- Item 14. Member's Privilege/Announcements:**
There were no matters from the members.
- Item 15. Adjournment until September 9, 2020:**
John Paquette adjourned the meeting at 7:36 pm.