



HIV PLANNING COUNCIL
www.ochealthinfo.com/hivcouncil
Wednesday, December 9, 2020

Orange County Health Care Agency (Room 110 and 111D)
1725 West 17th Street, Santa Ana
and
Webinar Meeting



MINUTES

Para solicitar una copia de estos minutos en español por favor contacte a Martha Garcia al (714) 834-8399 o MGarcia@ochca.com.

Chair: John Paquette

Recorder: Martha Garcia

Members Present (via Webinar): Mark Coleman, John Conrad, Dr. Geeta Gupta, Kean Kirk, Fernando Martinez, and Dr. Christopher Ried

Members Present (In office): Narciso Guevara, Steven Madrid, and John Paquette

Affiliate Members Present (In Office): Adelmo Chan

Members Absent: Homero Beltran (LOA), Sandra Boodman (LOA), and Michelle Gallardo (LOA)

Affiliate Members Absent: None

Staff: Martha Garcia, Matilde Gonzalez-Flores, Mindy He, Karen Leland, Alice Tsou, and Marlon Velasco

Staff Members Absent: None

Guests: Jolene Bastas, Cinthya Espinosa, Jeanine Mumford, Rachel Pozos, Khloe Rios-Wyatt, and Lydia Tran

Item 1. Call to Order: John Paquette called the meeting to order at 6:02 pm.

Item 2. Welcome and Introductions:

John Paquette welcomed all in attendance. John provided an overview of the agenda, the purpose of public comment, and how the meeting will be facilitated. The meeting was held in office and as a webinar due to special circumstances. A roll call for attendance was taken. Martha Garcia announced that Adelmo Chan would be voting for Homero Beltran. A quorum was established.

Item 3. Approval of Agenda:

Mark Coleman put forward a motion to approve the agenda. The Chair repeated the motion. Kean Kirk seconded the motion. There was no discussion or public comment. The motion passed by consensus.

Item 4. Approval of November 4, 2020 Minutes:

John Conrad put forward a motion to approve the November 4, 2020 minutes. The Chair repeated the motion. Narciso Guevara seconded the motion. There was no discussion or public comment. The motion passed by consensus.

Item 5. Public Comment:

Steven Madrid asked about the timeline for receiving the COVID-19 vaccine. Dr. Ried explained that front line health care workers, nursing homes, and other health care workers will receive the vaccine and then people with chronic health conditions or persons of a certain age. The Federal Government has indicated that the general public will be vaccinated by summer or fall.

Item 6. Our Working Council Discussion:

There were no comment cards for review. John Paquette reminded members that comment cards can be submitted to Planning Council Support via email.

Item 7. Election of Council Officers:

Martha Garcia provided an overview of those nominated at the November 4, 2020 meeting as follows:

Chair:

- Fernando Martinez nominated Steven Madrid (respectfully declined)
- John Conrad nominated Fernando Martinez (accepted)

The Chair opened the floor for additional Chair nominations:

- Dr. Ried nominated John Paquette (accepted)
- Kean Kirk nominated John Paquette (accepted)

The Chair closed nominations. A ballot vote was taken and the votes were read aloud as follows:

- Fernando Martinez: John Conrad and Narciso Guevara
- John Paquette: Adelmo Chan, Mark Coleman, Dr. Gupta, Kean Kirk, Steven Madrid, Fernando Martinez, John Paquette, and Dr. Ried

John Paquette was elected Chair.

Vice-Chair:

- Fernando Martinez nominated Mark Coleman (respectfully declined)
- Kean Kirk self-nominated
- Dr. Ried nominated John Paquette (accepted)

The Chair opened the floor for additional Chair nominations:

- Dr. Ried nominated Fernando Martinez (accepted)
- Kean Kirk nominated Fernando Martinez (accepted)
- John Paquette nominated Michelle Gallardo (Not present at the meeting)

The Chair closed nominations. A ballot vote was taken and the votes were read aloud as follows:

- Fernando Martinez: Adelmo Chan, Mark Coleman, John Conrad, Narciso Guevara, Dr. Gupta, Kean Kirk, Steven Madrid, Fernando Martinez, and Christopher Ried
- Kean Kirk: Adelmo Chan, Mark Coleman, John Conrad, Dr. Gupta, Kean Kirk, Steven Madrid, Fernando Martinez, John Paquette, and Christopher Ried

Kean Kirk and Fernando Martinez were elected Vice Chairs.

Item 8. Approval of FY 2020-21 Estimated Carryover Request:

Mindy He provided an overview of the FY 2020-21 Estimated Carryover Request. One of the Ryan White Part A grant requirements is the submission of an estimated carryover request that must be submitted annually before December 31st of each year. It is likely that there will be unexpended funds at the end of FY2020-2021. The estimated unexpended funds will be allocated to Oral Health Care Services and Housing Services for FY2021 based on need and current trends in utilization. John Paquette asked if bus passes could be purchased in advance and if they expired. Matilde will be looking into John's inquiry. Dr. Gupta put forward a motion to approve the FY 2020-21 Estimated Carryover Request. The Chair repeated the motion. Kean Kirk seconded the motion. There was no discussion or public comment. The Chair asked for the members in favor say yay. The Chair then asked for any nay votes. A roll call vote was taken. The yay votes were unanimous and the motion carried to approve the FY 2020-21.

Item 9. Grant Recipient Reports:

A. HIV Planning and Coordination: Matilde Gonzalez-Flores provided the following updates:

- **2021 Council and Committee Calendar:**
Meetings will continue via webinar for 2021. Council and HCAC members will continue to have the option to participate in person. The Executive Committee will continue to be dark.
- **Ending the HIV Epidemic (EHE) Update:**
HIVPAC received feedback on Orange County's draft EHE Plan and is currently working on draft #4 of the plan. Once this draft is completed it will be submitted to the State Office of AIDS and then to the CDC for their review and feedback. It is anticipated that the plan will be available for distribution to the community after review. Khloe Rios-Wyatt from Alianza Translatinx asked if the plan included any activities focusing on the transgender population and about the limited availability of data for this population. Matilde provided an overview of the activities included in the EHE Plan including a health summit and capacity building/training for staff to deliver culturally competent and trauma informed care to the transgender population.
- **Staff Updates:**
Giovan Hernandez is no longer with HIV Planning and Coordination.
- **FY 2020 Q2 Expenditure Report:**
Mindy He provided an overview of the Q2 Expenditure Report that covered the timeframe from March 1, 2020 to August 31, 2020.

B. Quality Management:

- **Approval of the Legal Services Standards of Care:**
 - Marlon Velasco provided an overview of the Legal Services Standards of Care with the proposed changes. Dr. Ried put forward a motion to approve the Legal Services Standards of Care. The Chair repeated the motion. John Conrad seconded the motion. There was no further discussion or public comment. The Chair

asked for the members in favor say yay. The Chair then asked for any nay votes. A roll call vote was taken. The yay votes were unanimous and the motion carried to approve the Legal Services Standard of Care.

- **Approval of the Mental Health Services Standards of Care:**

- Marlon Velasco provided an overview of the Mental Health Services Standards of Care with the proposed changes. Adelmo Chan put forward a motion to approve the Mental Health Services Standards of Care. The Chair repeated the motion. Dr. Gupta seconded the motion. There was no further discussion or public comment. The Chair asked for the members in favor say yay. The Chair then asked for any nay votes. A roll call vote was taken. The yay votes were unanimous and the motion carried to approve the Mental Health Services Standard of Care.

Item 10. Matters from the Chair: John Paquette shared the following:

- Thanked our guests from Alianza Translatinx for joining the meeting.
- Informed members that the Rules of Respectful Engagement Policies and Procedures was in their packet.

Item 11. Member's Privilege/Announcements:
There were no matters from the members.

Item 12. Adjournment until January 13, 2021:
John Paquette adjourned the meeting at 7:26 pm.