



Wednesday, January 13, 2021  
Webinar Meeting



**MINUTES**

Para solicitar una copia de estos minutos en español por favor contacte a Martha Garcia al (714) 834-8399 o [MGarcia@ochca.com](mailto:MGarcia@ochca.com).

**Chair:** Dr. Ried & Kean Kirk

**Recorder:** Martha Garcia

**Members Present (via Webinar):** Mark Coleman, Michelle Gallardo, Dr. Geeta Gupta, Dr. Scott Huffman, Kean Kirk, Dr. Christopher Ried, and Lydia Tran

**Members Present (In office):** None

**Affiliate Members Present (In Office):** None

**Members Absent:** Homero Beltran (LOA), Sandra Boodman (LOA), John Conrad (LOA), Narciso Guevara (LOA), Steven Madrid (LOA), Fernando Martinez (LOA), and John Paquette (LOA)

**Affiliate Members Absent:** Adelmo Chan (LOA)

**Staff:** Martha Garcia, Matilde Gonzalez-Flores, Mindy He, Karen Leland, and Marlon Velasco

**Staff Members Absent:** None

**Guests:** Ignacio Alvarez, Jolene Bastas, Sofie Batshoun, Cinthya Espinoza, Tamarra Jones, Jeanine Mumford, Jacqueline Nazarian, Rachel Pozos, Khloe Rios-Wyatt, and Natalie Silva

**Item 1. Call to Order:** Dr. Ried called the meeting to order at 6:11 pm.

**Item 2. Welcome and Introductions:**

Dr. Ried welcomed all in attendance. Dr. Ried provided an overview of the agenda, the purpose of public comment, and how the meeting will be facilitated. The meeting was held in office and as a webinar due to special circumstances. A roll call for attendance was taken.

**Item 3. Approval of Agenda:**

Michelle Gallardo put forward a motion to approve the agenda. The Chair repeated the motion. Dr. Gupta seconded the motion. There was no discussion or public comment. The motion passed by consensus.

**Item 4. Approval of December 9, 2020 Minutes:**

Dr. Ried put forward a motion to approve the December 9, 2020 minutes. The Chair repeated the motion. Dr. Huffman seconded the motion. There was no discussion or public comment. The motion passed by consensus.

**Item 5. Public Comment:**

Jeanine Mumford informed members that AltaMed will holding a summit on March 26<sup>th</sup>. More information to follow.

**Item 6. Our Working Council Discussion:**

There were no comment cards for review. Kean Kirk reminded members that comment cards can be submitted to Planning Council Support via email.

**Item 7. Review Q3 Expenditure Report:**

Mindy He provided an overview of the Q3 Expenditure Report that covered the timeframe from March 1, 2020 to November 30, 2020.

**Item 8. Approval of FY 2020-21 Reallocations:**

Mindy He provided an overview of the FY 2020-21 Reallocations. The Priority Setting, Allocations, and Planning Committee was dark in December and did not review the recommended reallocations. The proposed reallocations are based on service utilization and anticipated needs.

**Part A Funding Reallocations:**

- Outpatient Ambulatory Health Services (Service Category 1.1): Increase of \$11,300 to \$1,193,977
- Medical Retention Services (Service Category 2.1): Decrease of \$77,856 to \$877,140
- Linkage to Care (Service Category 2.2): Decrease of \$5,000 to \$377,775
- Mental Health Services (Service Category 6): Decrease of \$3,262 to \$54,070

- Oral Health Care (Service Category 7): Increase of \$234,705 to \$737,211
- Home Delivered Meals (Service Category 12.3): Increase of \$2,000 to \$12,000
- Nutritional Supplements (Service Category 12.4): Increase of \$2,000 to \$60,000
- Home Health / Specialized Care / Professional (Service Category 13.1): Reduction of \$1,011 to \$0
- Home Health / Para-Professional Care (Service Category 13.2): Decrease of \$4,000 to \$120,101
- Client Support Services (Service Category 2.3): Decrease of \$114,440 to \$260,207
- Client Advocacy (Service Category 3.1): Decrease of \$28,046 to \$217,486
- Eligibility Screening (Service Category 3.2): Increase of \$73,856 to \$434,116
- Short-Term Support Housing (Service Category 5.3): Increase of \$22,477 to \$247,397
- Medical Transportation Services (Service Category 10): Decrease of \$46,802 to \$42,701
- Outreach Services (Service Category 11): Decrease of \$2,300 to \$27,719
- Food Bank – Support (Service Category 12.2): Decrease of \$63,621 to \$115,784

**Part A COVID-19 Response:** This funding is dedicated to services to prepare for, prevent, and respond to the needs of individuals living with HIV.

- Medical Retention Services (Service Category 2.1): Decrease of \$30,510 to \$0
- Linkage to Care (Service Category 2.2): Decrease of \$18,490 to \$4,040
- Emergency Financial Assistance for Rent (Service Category 5.1): Increase of \$22,388 to \$112,461
- Short Term Supportive Housing (Service Category 5.3): Increase of \$51,877 to \$51,877

In addition to the proposed reallocations, the Grant Recipient requested the approval to reallocate funds in excess of \$20,000 to Oral Health at the end of the fiscal year without returning to Planning Council for approval. This is in response to the anticipated expenses that will be claimed by the end of the year.

Prior to discussion Kean Kirk recused himself by muting his phone. Dr. Gupta put forward a motion to approve the FY2020 Part A Reallocations, FY2020 Part A COVID Reallocations and the ability for the Grant Recipient to reallocate funds in excess of \$20,000 to Oral Health at the end of the fiscal year without returning to Planning Council for approval to ensure the Part A grant is maximized and needs are met. The Chair repeated the motion. Dr. Huffman seconded the motion. There was no further discussion or public comment. The Chair asked for the members in favor say yay. The Chair then asked for any nay votes. A roll call vote was taken. The yay votes were unanimous and the motion carried to approve the FY2020 Part A Reallocations, FY2020 Part A COVID Reallocations and the ability for the Grant Recipient to reallocate funds in excess of \$20,000 to Oral Health at the end of the fiscal year without returning to Planning Council for approval to ensure grant is maximized and needs are met.

**Item 9. Approval of Dental Cost Containment Strategies:**

Matilde Gonzalez-Flores provided an overview of the Need for Dental Services and Cost Containment Strategies. Due to time constraints Matilde proposed that this item be presented to PSAP for review and brought back to Council next month with PSAP's recommendations. Dr. Gupta put forward a motion to approve the postponement of Dental Cost Containment Strategies to give PSAP an opportunity to review and provide recommendations. The Chair repeated the motion. Michelle Gallardo seconded the motion. There was no further discussion or public comment. The Chair asked for the members in favor say yay. The Chair then asked for any nay votes. A roll call vote was taken. The yay votes were unanimous and the motion carried to approve the postponement of Dental Cost Containment Strategies to give PSAP an opportunity to review and provide recommendations.

**Item 10. Approval of Tentative Master Calendar of Council and Committee Activities:**

Due to time constraints Matilde Gonzalez-Flores proposed that items 9 through 12 be postponed until next month. Dr. Gupta put forward a motion to approve the postponement of items 9 through 12 until next month. The Chair repeated the motion. Michelle Gallardo seconded the motion. There was no further discussion or public comment. The Chair asked for the members in favor say yay. The Chair then asked for any nay votes. A roll call vote was taken. The yay votes were unanimous and the motion carried to approve the postponement of items 9 through 12 until next month.

**Item 11. Approval of Planning Council and Grant Recipient Responsibilities:**

Postponed until next meeting.

**Item 12. Approval of Housing Directives:**

Postponed until next meeting.

**Item 13. Grant Recipient Reports:**

**A. HIV Planning and Coordination:** Matilde Gonzalez-Flores provided the following updates:

- **2021 Planning Council Binder:**

Reminder that the survey was sent out for the Planning Council Binder.

- **HIV Planning Council Bylaws:**

The Bylaws were approved by the Board of Supervisors on December 8<sup>th</sup>. A copy of the approved Bylaws was provided to members. Not all proposed revisions were approved. The language around reassignment of a current council member to an available vacant seat providing the member meets the qualifications was not approved.

**Item 14. Matters from the Chair:** Kean Kirk shared the following:

Kean Kirk informed members that the following was in their packets:

- FY 2020-21 Estimated Carryover Request
- Legal Services Standards of Care
- Mental Health Services Standards of Care

**Item 15. Member's Privilege/Announcements:**

There were no matters from the members.

**Item 16. Adjournment until February 10, 2021:**

Kean Kirk adjourned the meeting at 8:02 pm.