

# OCEMS Licensing System Service Application Initiation



OCEMS Licensure Webpage

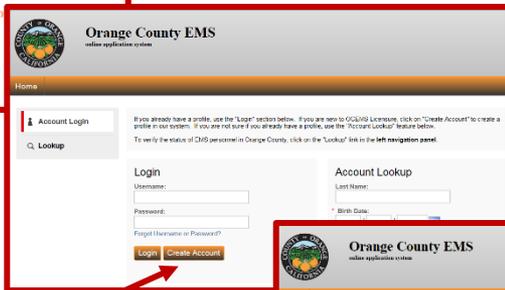
[www.oc-meds.org/licensure/public/orangecounty/](http://www.oc-meds.org/licensure/public/orangecounty/)

Existing Users

New User

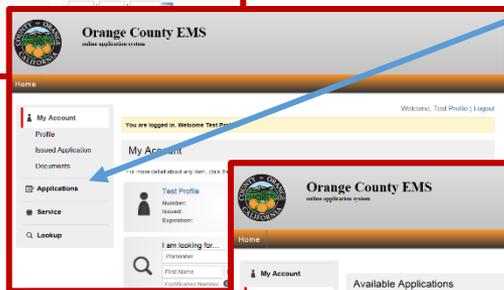
If you need to create an account you must contact [oc-meds@ochca.com](mailto:oc-meds@ochca.com) to link your new account to your service/agency.

Once you initiate a Service Application, you will be the only person at your organization with access to view and edit the application. Do not initiate a Service Application if you want someone else in your organization to complete the application.

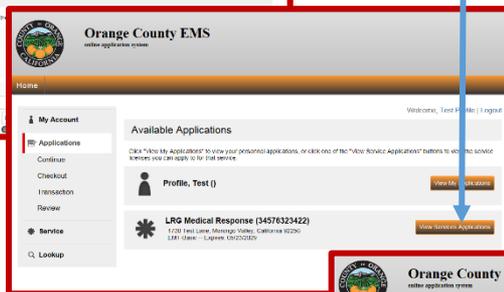


OCEMS Online Application System

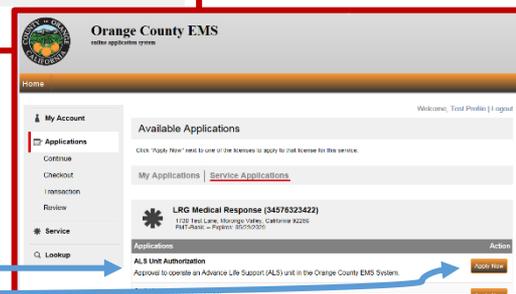
Enter your username and password.



Select "Applications"

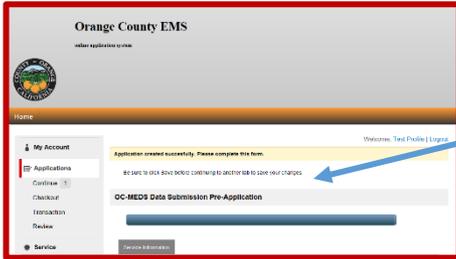


Select "View Service Applications"

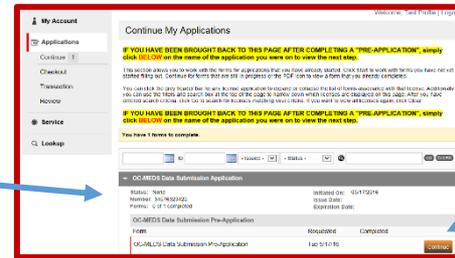


Select the application you want and "Apply Now"

# OCEMS Licensing System Service Application Completion

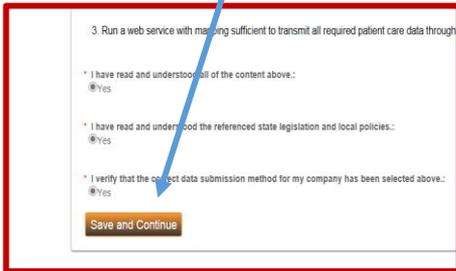


You may be taken directly to the application form, or a menu of options



Choose the correct application form and "Continue"

When you are finished with the form or a section of a form select "Save and Continue"

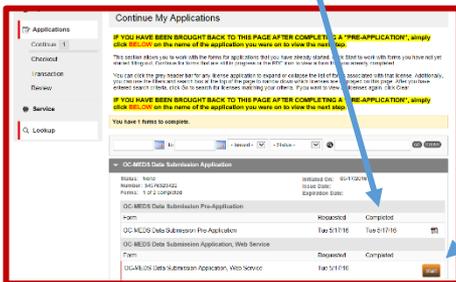


Note that any information you enter will NOT save until you have completed the whole section. For forms that include only one section you must complete the whole form. You may simply log out and/or close the tab/window to exit, however you will lose any information that you have entered.

Multiple Sections



Verify that your application form has been completed



If the application contains multiple forms you will find them here, select "Start"

To continue after logging back in, select "Applications", then "Continue", then open the appropriate application.

To exit, simply logout

