OCEMS Licensing System Service Application Initiation



OCEMS Licensing System Service Application Completion



You may be taken directly to the application form, or a menu of options



Choose the correct application form and "Continue"

When you are finished with the form or a section of a form select "Save and Continue"



Verify that your application form has been completed



Note that any information you enter will NOT save until you have completed the whole section. For forms that include only one section you must complete the whole form. You may simply log out and/or close the tab/window to exit, however you will loose any information that you have entered.

If the application contains multiple forms you will find them here, select "Start" To continue after logging back in, select "Applications", then "Continue", then open the appropriate application.

Multiple Sections



To exit, simply logout

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Transition	Checkout	This section allows you to work with the forms for applications that you have already started. Click Start to work with forms you have not you started filling out, Continue for forms that are still in progress or the POP icon to view a form that you already completed.
Review R	Transaction	You can click the grey header bar for any license application to expand or collapse the list of forms associated with that license. Additionally,
Service Processervice	Review	entered search criteria, click Go to search for licenses matching your offeria. If you want to view all licenses again, click Clear.
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