



**COUNTY OF ORANGE  
HEALTH CARE AGENCY  
MENTAL HEALTH BOARD**

Michael Rose, LCSW,  
Chair

Gregory Swift,  
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**Annual Retreat Planning Meeting Notes**

**Tuesday, Tuesday, January 10, 2017**

**Hoag Center for Healthy Living**  
307 Placentia Ave., Suite 203  
Newport Beach, CA 92663  
9:00 a.m. – 12:00 p.m.

**Members Present:** Alisa Chatprapachai, Karyl Dupee, Sandra Finestone, Matthew Holzmman, Brian Jacobs, Judith Lewis, Karyn Mendoza, Carolyn Nguyen, Michael Rose, Fasi Siddiqui, Gregory Swift, Joy Torres, Diane Truong

**Members Absent:** Supervisor Andrew Do

**I. Welcome & Introduction: Michael Rose**

- Meeting began at 9:08 a.m. Each member and guest introduced themselves and their respective affiliation.

**II. Data Notebook 2016 for Local Mental Health Boards and Commissions Request: Michael Rose**

- Dr. Horner described the process and origin of the Data Notebook. He discussed the type of information that will need to be provided by Behavioral Health Services (BHS) and provided example questions that will need to be answered by the MHB members. Karyl Dupee expressed she would like the report to not only focus on children and youth, but also focus on the Older Adult population. Dr. Horner agreed to provide information on that specific age group so that the Board can review that data as well.
- An ad hoc committee was formed to address the Data Notebook request and will be meeting several times prior to its deadline of March 31, 2017. Karyn Mendoza volunteered to take the lead in the ad hoc committee, and Alisa Chatprapachai, Fasi Siddiqui, and Matthew Holzmman agreed to be a part of the ad hoc.

**III. Review of Welfare and Institutions Code (WIC): Gregory Swift**

- Greg reviewed the WIC and highlighted special roles of the MHB along with the review of the MHB bylaws and Robert's Rules of Orders. In addition, all members were provided with handouts of the WIC and an informational sheet explaining what is the role of mental health board member.

**IV. Review of 2017 Goals and Objectives: Michael Rose**

- Michael led the discussion to review prior year and current goals and objectives. Michael acknowledged the board for their work during the year of 2016 and welcomed new members and their ideas to the board.

- The board has decided to carry over some goals from 2016 into 2017. In addition, they plan to focus on housing issues and homelessness initiatives.

#### **V. 2017 Goals; Brainstorm and Prioritize: Gregory Swift**

- The following goals and objectives were established for 2017
  - 1) Increase Board of Supervisor Participation
  - 2) Increase community participation in MHB Meetings
  - 3) Conduct (2) Site Visits
  - 4) Increase knowledge about BHS related to:
    - Outreach for consumers and families
    - Mental health and housing issues
  - 5) Find opportunities for collaboration with other County departments

#### **VI. Update Committees, MHB Presentations, Site Visits**

- The MHB Committees and Liaisons were updated. Two new committees have been established; Data Notebook and Management of Public Comments. Additionally, Fasi Siddiqui and Matthew Holzmann will be liaisons to attend the Alcohol and Drug Advisory Board. Furthermore, Joy Torres was added as a liaison for the following committees; California Association of Local Behavioral Health Boards and Commission, Consumer Advisory Groups and the Community Quality Improvement Committee. The board also added new members to the Mental Health Services Act Steering Committee for three positions; Primary members- Matthew Holzmann, Fasi Siddiqui, and Sandra Finestone, Alternates- Karyn Mendoza, Brian Jacobs, and Karyl Dupee. Finally, Karyl Dupee will Chair the Older Adult Services Committee. The updated 2017 Committee list will be distributed to the board.
- The MHB's focus areas for 2017 Presentations and Site Visits were tabled to be discussed at the following Study Committee meeting in February.

#### **VII. Public Comment**

- None

#### **VIII. Adjournment**

- Meeting ended at 12:00 p.m.