



# Health Care Coalition of Orange County

## Advisory Committee

### Outpatient - Clinics & Surgery Centers

Thursday, December 12, 2019 – 1:00 p.m. to 2:00 p.m.

**Location:**

Health Care Agency Operations Center  
2228 Ritchey Street  
Santa Ana, CA 92705

## MINUTES

### I. CALL TO ORDER

- The meeting was called to order by Alison Kellman at 1:03 p.m.

### II. INTRODUCTIONS/ANNOUNCEMENTS

- Introductions were made

### III. APPROVAL OF MINUTES

- September 19, 2019 meeting minutes were approved

### IV. EMS/HEM REPORT

- **Health Emergency Management (HEM) Program**
  - **Website** – Sign up for our announcements [www.healthdisasteroc.org/EMS](http://www.healthdisasteroc.org/EMS) to get EMS bulletins
  - **Membership Agreement** – if you complete a membership agreement, you will be added to Gov. Delivery
  - **MRC** – is on hold
  - **Recruitment** – We are currently recruiting for three positions and we will provide updates when those become available
  - **Upcoming exercises** – OA Countywide Functional (Earthquake), January 30, 2020 & OA Jurisdictional Exercise, March 31, 2020

### V. UNFINISHED BUSINESS

- None

### VI. Old BUSINESS

- **New Chair** – Adriana Nieto Sayegh
- **ReddiNet** – All HCCOC members notified Jan. 2020 regarding trainings and next steps

### VII. NEW BUSINESS

- **Election – Executive Committee Rep.** – Don Hoa – still consistent
- **Communication Directory** – first quarter 2020 all HCCOC directory; aggregation of data necessary first
- **Sit Reps** – add form to coalition website requested
- **Advisory Committees Report** –
  - **Hospital** – 30% of the hospitals have attended at least 80% of the time
  - **EMS** – CHOC conducted a pediatric surge table top to identify gaps within the County

- **Outpatient – 50% of clinics and surgery centers will participate in the two county wide drills; 50% of dialysis and surgery centers will test the Facility/MHOAC Situation Status form in both the May and November exercises; survey monkey was sent out to choose a Chair for clinics/surgery centers**
- **SNF/LTC – 50% of SNF/LTC will conduct an evacuation drill; communication phone tree will be created**
- **Home Health/Hospice – Develop EOP templates specific to home health and hospice; develop a communication plan; conduct a tabletop exercise specifically for home health and hospice**

**VIII. OTHER BUSINESS**

- Some individuals are not receiving notifications \*see sign in sheet for details\*

**IX. NEXT MEETING**

- March 12, 2020 1:00 – 2:00 p.m., Health Care Agency Operations Center (AOC), 2228 Ritchey St., Santa Ana, CA 92705

**X. ADJOURNMENT**

- The meeting was adjourned at 1:46 p.m.