



HIV PLANNING COUNCIL
www.ochca.org/hivcouncil
August 10, 2022

Public Health Services Training Center (1729E)
1725 W. 17th Street, Santa Ana, CA 92706
and
Webinar Meeting



MINUTES

Para solicitar una copia de estos minutos en español por favor contacte a Martha Garcia al (714) 834-8399 o MGarcia@ochca.com.

Chair: John Paquette

Recorder: Martha Garcia

Members Present (via Webinar): Jessica Castellon, Michelle Gallardo, Dr. Scott Huffman, Kristen Kowalczyk, Wendy Lords, Khloe Rios-Wyatt, Lydia Tran, and Ricardo Velasco

Members Present (In office): Homero Beltran, Adelmo Chan, Fernando Martinez and John Paquette

Affiliate Members Present (In Office): None

Members Absent: Dr. Geeta Gupta A(N) and Dr. Christopher Ried (LOA)

Affiliate Members Absent: None

Staff: Martha Garcia, Matilde Gonzalez-Flores, Mindy He, and Karen Leland

Staff Members Absent: Marlon Velasco

Guests: Ignacio Alvarez

Item 1. Call to Order: John Paquette called the meeting to order at 6:07 pm.

Item 2. Welcome and Introductions:

John Paquette welcomed all in attendance. John provided an overview of the agenda, the purpose of public comment, and how the meeting will be facilitated. The meeting was held in office and also as a webinar due to special circumstances. A roll call for attendance was taken. A quorum was established.

Item 3. Approval of Agenda:

Prior to approval, Mindy He proposed that agenda Item 10, PSAP Process Presentation be moved before Item 7 (Approval of the FY 2023-24 Service Category Priorities). Michelle Gallardo put forward a motion to approve the agenda with the change. The Chair repeated the motion. Fernando Martinez seconded the motion. There was no discussion or public comment. The motion passed by consensus.

Item 4. Approval of July 13, 2022 Minutes:

Fernando Martinez put forward a motion to approve the July 13, 2022 minutes. The Chair repeated the motion. Khloe Rios-Wyatt seconded the motion. There was no discussion or public comment. The motion passed by consensus.

Item 5. Public Comment:

There was no public comment.

Item 6. Our Working Council Discussion:

There were no comment cards for review. John Paquette reminded members that comment cards can be submitted to Planning Council Support via email.

Item 7. PSAP Process Presentation:

Mindy He gave a presentation on the Priority Setting, Allocations, and Planning (PSAP) Process and responsibilities of the committee.

Item 8. Approval of the FY 2023-24 Service Category Priorities:

Matilde Gonzalez-Flores informed members that the Health Resources and Services Administration (HRSA) HIV/AIDS Bureau has provided clarification regarding the Priority Setting and Resource Allocation process and now requires that all allowable Ryan White HIV/AIDS Program service categories are prioritized annually. The two (2) service categories not previously prioritized are Child Care Services and Linguistic Services. All committees participated in priority setting, and the Executive Committee reviewed the service categories recommended by PSAP prior to be guidance being shared.

Council decided not to repeat the service priority activity with all committees and to prioritize the two (2) service categories not previously prioritized taking into consideration the PSAP recommended priorities at the meeting as follows:

1. Outpatient / Ambulatory Health Services
2. Medical (MCM) / Non-Medical Case Management (Non-MCM) Services
3. Referral for Health Care and Supportive Services
4. Emergency Financial Assistance (EFA) – Medications / Health Insurance Premium (HIPP) & Cost Sharing Assistance*/ AIDS Drug Assistance Program (ADAP)
5. Nutrition Services (Medical Nutrition Therapy Nutritional Counseling / Food Bank / Home Delivered Meals / Nutritional Supplements)
6. Mental Health Services
7. Oral Health Care
8. Early Intervention Services (EIS) [formerly categorized as HIV Counseling and Testing]
9. Substance Abuse Outpatient Care (Narcotic Replacement Program / Detox / Counseling) / Substance Abuse Services Residential
10. Medical Transportation Services
11. Outreach Services
12. Housing – EFA for Housing / Housing Coordination / Transitional Housing: General Population/ Transitional Housing: Substance Users
13. Linguistic Services
14. Home Health Care / Home and Community–Based Health Services (HCBHS)/ Hospice / Rehabilitation
15. Other Professional Services including Legal Services
16. Independent Living Skills [HRSA Category Health Education / Risk Reduction]
17. Prevention with Positives including Education and Prevention for HIV positive individuals [HRSA Category Health Education/Risk Reduction]
18. Psychosocial Support Services
19. Child Care Services

Fernando Martinez put forward a motion to approve the FY 2023-24 Service Category Priorities including the additional two (2) service categories (Child Care Services and Linguistic Services). The Chair repeated the motion. Homero Beltran seconded the motion. There was no discussion or public comment. The Chair asked for the members in favor say yay. The Chair then asked for any nay votes. The yay votes were unanimous and the motion carried to approve the FY 2023-24 Service Category Priorities including the additional two (2) service categories.

Item 9. Approval of Council Letter of Support for Part A Application:

Mindy He provided an overview of the Council Letter of Support for the Part A application. HRSA has implemented a new process, which now requires that a full application be submitted every three (3) years and a Non-Competing Continuation (NCC) Progress Report to be submitted on those years a full application is not submitted. This year only a NCC Progress Report will be submitted. Michelle Gallardo put forward a motion to approve the Council Letter of Support for the Part A application. The Chair repeated the motion. Ricardo Velasco seconded the motion. There was no discussion or public comment. The Chair asked for the members in favor say yay. The Chair then asked for any nay votes. The yay votes were unanimous and the motion carried to approve the Council Letter of Support for the Part A application.

Item 10. EHE Quarterly Update:

Matilde Gonzalez-Flores provided an update on Orange County's Ending the HIV Epidemic Plan including ongoing and planned community engagement activities, programs, and services

Item 11. CPG Update:

Matilde Gonzalez-Flores provided an overview of the July CPG meetings.

Item 12. State Office of AIDS Update:

Jessica Castellon provided an overview of the OA Voice August Newsletter.

Item 13. Grant Recipient Reports:

A. HIV Planning and Coordination: Matilde Gonzalez-Flores shared the following:

AIDS Walk Activities

- The AIDS Walk will take place on October 22, 2022 at Mile Square Park in Fountain Valley. The Executive Committee agreed to participate in the event. Sign-up sheets will be shared with all committees for volunteers to participate in the event. More information forthcoming.

HIV Planning Council Bylaws

- The Bylaws were approved by the Board of Supervisors on July 26, 2022 with the proposed changes. The final document is in member's packet

Council Renewals and Recruitment

- Martha Garcia provided an overview of the council membership and current vacant seats that need to be filled. Applications are currently being accepted and are due to Martha Garcia no later than August 31, 2022. New and renewing member applications will be reviewed by the Board of Supervisors in December.

Item 14. Matters from the Chair:

The Chair informed members the following was in their packet

- FY21 Final Part A Expenditure and Carryover
- FY22-23 Part A allocations Based on Award
- PC Letter of Endorsement for FY22 Priorities and allocations
- Comment Card Policies and Procedures
- Jail Case Management Standards of Care

The Chair acknowledged Lydia Tran for her contributions to the Council and committees.

Item 15. Member's Privilege/Announcements:

There were no matters from the members.

Item 16. Adjournment until August 10, 2022:

John Paquette adjourned the meeting at 7:40 pm.