



HIV PLANNING COUNCIL  
[www.ochalthinfo.com/hivcouncil](http://www.ochalthinfo.com/hivcouncil)  
September 14, 2022

Public Health Services Training Center (1729E)  
1725 W. 17th Street, Santa Ana, CA 92706  
and  
Webinar Meeting



MINUTES

Para solicitar una copia de estos minutos en español por favor contacte a Martha Garcia al (714) 834-8399 o [MGarcia@ochca.com](mailto:MGarcia@ochca.com).

**Chair:** John Paquette

**Recorder:** Martha Garcia

**Members Present (via Webinar):** Jessica Castellon, Michelle Gallardo, Dr. Scott Huffman, Kristen Kowalczyk, Wendy Lords, Dr. Christopher Ried, Khloe Rios-Wyatt, Ricardo Velasco, and Dr. Jeffrey Vu

**Members Present (In office):** Homero Beltran, Adelmo Chan, Fernando Martinez, and John Paquette

**Affiliate Members Present (In Office):** None

**Members Absent:** Dr. Geeta Gupta A(N)

**Affiliate Members Absent:** None

**Staff:** Martha Garcia, Matilde Gonzalez-Flores, Mindy He, Karen Leland, and Marlon Velasco

**Staff Members Absent:** None

**Guests:** Ignacio Alvarez, Elizabeth Gianini, Itamar Harari, and April Orozco

**Item 1. Call to Order:** John Paquette called the meeting to order at 6:03 pm.

**Item 2. Welcome and Introductions:**

John Paquette welcomed all in attendance. John provided an overview of the agenda, the purpose of public comment, and how the meeting will be facilitated. The meeting was held in office and also as a webinar due to special circumstances. A roll call for attendance was taken. A quorum was established.

**Item 3. Approval of Agenda:**

Fernando Martinez put forward a motion to approve the agenda. The Chair repeated the motion. Michelle Gallardo seconded the motion. There was no discussion or public comment. The motion passed by consensus.

**Item 4. Approval of August 10, 2022 Minutes:**

Fernando Martinez put forward a motion to approve the August 10, 2022 minutes. The Chair repeated the motion. Dr. Ried seconded the motion. There was no discussion or public comment. The motion passed by consensus.

**Item 5. Public Comment:**

There was no public comment.

**Item 7. Approval of Council Application Revisions:**

Martha Garcia provided an overview of revisions to the Planning Council (Council) application to reflect the amended Council Bylaws approved by the Board of Supervisors on July 26, 2022. Kristen Kowalczyk put forward a motion to approve the Council application revisions. The Chair repeated the motion. Wendy Lords seconded the motion. There was no discussion or public comment. The Chair asked for the members in favor say yay. The Chair then asked for any nay votes. The yay votes were unanimous and the motion carried to approve the Planning Council application revisions.

**Item 8. Approval of Planning Council New and Renewing Members:**

Martha Garcia provided an overview of new and renewing Planning Council applicants. Wendy Lords put forward a motion to approve new and renewing Planning Council applicants. The Chair repeated the motion. Michelle Gallardo seconded the motion. There was no further discussion or public comment. The Chair asked for the members in favor say yay. The Chair then asked for any nay votes. A roll call vote was taken. The yay votes were unanimous and the motion carried to approve the new and renewing Planning Council applicants.

**Item 9. Overview of Grants Funding By Service Category:**

Mindy He provided an overview of the FY22 Grant and other Community Funding by Service Category.

- Item 10. Approval of FY 2023-24 Application (Increase) Funding Scenario Allocations and Staging:**  
Mindy He provided an overview of the FY 2023-24 Part A and Minority AIDS Initiative (MAI) Application (Increase) Funding Scenario Allocations and Staging document. On August 24, 2022 the Priority Setting, Allocations, and Planning (PSAP) Committee approved the increase funding scenario and recommended staging in the following order:

**Part A**

1. Short-Term Supportive Housing: Proposed increase of \$13,788 to \$391,939
2. Linkage to Care: Proposed increase of \$9,400 to \$283,765
3. Client Advocacy: Proposed increase of \$79,035 to \$332,672
4. Emergency Financial Assistance for Medications: Proposed increase of \$17,160 to \$28,160
5. Medical Transportation: Proposed increase of \$103,425 to \$335,816
6. Outreach Services: Proposed increase of \$6,320 to \$24,985
7. Home Delivered Meals: Proposed increase of \$2,625 to \$35,601
8. Nutritional Supplements: Proposed increase of \$16,500 to \$86,775
9. Home Health/ Para-Professional Care: Proposed increase of \$23,875 to \$318,112
10. Grant Administration: Proposed increase of \$39,266 to \$494,825

**Minority AIDS Initiative (MAI)**

Medical Retention Services: Proposed increase of \$24,317 to \$371,827

Fernando Martinez put forward a motion to approve the FY 2023-24 Application (Increase) Funding Scenario Allocations and Staging. The Chair repeated the motion. Dr. Ried seconded the motion. There was no further discussion or public comment. The Chair asked for the members in favor say yay. The Chair then asked for any nay votes. The yay votes were unanimous and the motion carried to approve the FY 2023-24 Application (Increase) Funding Scenario Allocations and Staging.

- Item 11. Approval of Core Medical Service Waiver Request:**  
Mindy He provided an overview of the Core Medical Services Waiver requirements and changes to the waiver request process. Ricardo Velasco put forward a motion to approve the Core Medical Services Waiver Request. The Chair repeated the motion. Michelle Gallardo seconded the motion. There was no discussion or public comment. The Chair asked for the members in favor say yay. The Chair then asked for any nay votes. The yay votes were unanimous to approve the Core Medical Services Waiver Request.

- Item 12. Approval of Integrated Plan Committee Policies and Procedures:**  
Marlon Velasco provided an overview of the Integrated Plan Committee Policies and Procedures. Kristen Kowalczyk put forward a motion to approve the Integrated Plan Committee Policies and Procedures. The Chair repeated the motion. Wendy Lords seconded the motion. There was no discussion or public comment. The Chair asked for the members in favor say yay. The Chair then asked for any nay votes. The yay votes were unanimous to approve the Integrated Plan Committee Policies and Procedures.

- Item 13. CPG Update:**  
Matilde Gonzalez-Flores provided an overview of the August CPG meetings.

- Item 14. State Office of AIDS Update:**  
Jessica Castellon provided an overview of the OA Voice September Newsletter.

- Item 15. Grant Recipient Reports:**  
**A. HIV Planning and Coordination:** Matilde Gonzalez-Flores shared the following:

**AIDS Walk Activities**

- AIDS Walk will take place on October 22, 2022 at Mile Square Park in Fountain Valley. A survey will be sent out to Council and committee members to identify volunteers for the event to promote the work of the Council and recruit new Council members.

**Ending the HIV Epidemic (EHE)**

- A solicitation (Request for Proposals/RFP) for HIV/STD Testing, Care, and Referral Services was released as part of Orange County's Ending the HIV Epidemic initiative work on September 6, 2022. The solicitation documents can be accessed via BidSync/Periscope. The RFP will close on October 12, 2022.

**HIV Housing Directive**

- The Housing Directives that were revised in 2020 in response to COVID-19 allowed for Emergency Financial Assistance (EFA) Services due to the increase need for housing for Ryan White clients. The provisions also applied

to local, state, or national/emergency crisis. Monkeypox has been designated a public health emergency and the provisions will be reinstated for the length of time necessary based on client need and as funding allows.

**Procurement and Contract Services Update**

- Procurement and Contract Services will be providing relevant updates under Grant Recipient reports moving forward. Karen Leland, Contract Administrator, introduced herself and provided an overview of her responsibilities.

**Item 16. Matters from the Chair:**

The Chair informed members the following was in their packet:

- FY 2023-24 Service Category Priorities
- Council Letter of Support for Part A Application

**Item 17. Member's Privilege/Announcements:**

There were no matters from the members.

**Item 18. Adjournment until October 5, 2022:**

John Paquette adjourned the meeting at 7:40 pm.