



HIV PLANNING COUNCIL
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November 9 2022

Public Health Services Training Center (1729E)
1725 W. 17th Street, Santa Ana, CA 92706
and
Webinar Meeting



MINUTES

Para solicitar una copia de estos minutos en español por favor contacte a Martha Garcia al (714) 834-8399 o MGarcia@ochca.com.

Chair: John Paquette

Recorder: Martha Garcia

Members Present (via Webinar): Michelle Gallardo, Dr. Geeta Gupta, Dr. Scott Huffman, Kristen Kowalczyk, Wendy Lords, Dr. Christopher Ried, Khloe Rios-Wyatt, Ricardo Velasco, and Dr. Jeffrey Vu

Members Present (In office): Adelmo Chan, Fernando Martinez, and John Paquette

Affiliate Members Present (In Office): None

Members Absent: Homero Beltran (Notification Received) and Jessica Castellon (Notification Received)

Affiliate Members Absent: None

Staff: Martha Garcia, Matilde Gonzalez-Flores, Mindy He, Karen Leland, and Marlon Velasco

Staff Members Absent: None

Guests: Narciso Guevara, Itamar Harari, Jorge Miranda, and April Orozco

Item 1. Call to Order: John Paquette called the meeting to order at 6:05 pm.

Item 2. Welcome and Introductions:

John Paquette welcomed all in attendance. John provided an overview of the agenda, the purpose of public comment, and how the meeting will be facilitated. The meeting was held in office and also as a webinar due to special circumstances. A roll call for attendance was taken. A quorum was established.

Item 3. Approval of Agenda:

Prior to approval, Matilde Gonzalez-Flores proposed that agenda item 11, Ending the HIV Epidemic (EHE) Quarterly Update and item 12, FY22 Estimated Carryover be postponed until next month to ensure there is ample time to discuss item 17, HIV Planning Council Findings Pursuant to Government Code 54953(e)(3). Dr. Ried put forward a motion to approve the agenda with the change. The Chair repeated the motion. Adelmo Chan seconded the motion. There was no discussion or public comment. The motion passed by consensus.

Item 4. Approval of October 12, 2022 Minutes:

Fernando Martinez put forward a motion to approve the October 12, 2022 minutes. The Chair repeated the motion. Adelmo Chan seconded the motion. There was no discussion or public comment. The motion passed by consensus.

Item 5. Public Comment:

There was no public comment.

Item 6. Our Working Council Discussion:

There were no comment cards for review. John Paquette reminded members that comment cards can be submitted to Planning Council Support via email.

Item 7. Member Acknowledgement:

John Paquette acknowledged Homero Beltran, Lauren Dahl, Kristen Kowalczyk, Fernando Martinez, Wendy Lords and Ricardo Velasco for their participation at AIDS Walk.

Item 8. Approval of the 2022-2026 HIV Integrated Prevention and Care Plan and Letter of Concurrence:

Marlon Velasco provided an overview of the 2022-2026 HIV Integrated Prevention and Care Plan and Letter of Concurrence for. Wendy Lords put forward a motion to approve the Letter of Concurrence for 2022-2026 HIV Integrated Prevention and Care Plan. The Chair repeated the motion. Fernando Martinez seconded the motion. There was no discussion or public comment. The Chair asked for members in favor say yay. The Chair then asked for any nay votes.

The yay votes were unanimous to approve the Letter of Concurrence for 2022-2026 HIV Integrated Prevention and Care Plan.

Item 9. Approval of FY 2022-23 Reallocations:

Mindy He provided an overview of the FY 2022-23 Reallocations. The Priority Setting, Allocations, and Planning Committee (PSAP) met on October 26, 2022 to review and recommend reallocations for Council approval. Since PSAP met, the Grant Recipient revised the recommended reallocations for certain categories based on provider feedback. The Grant Recipient recommends that the Council approve the work of the committee and the Grant recipient to approve the FY Part A/MAI 2022 Reallocations as follows:

Part A Funding Reallocations:

- Medical Retention Services (Service Category 2.1): Decrease of \$42,560 to \$594,814.
- Linkage to Care (Service Category 2.2): Decrease of \$25,000 to \$249,365. An additional \$153,328 in Part B and Part C funds have been allocated to this service. The total allocation is \$427,693.
- Mental Health (Service Category 6): Decrease of \$19,000 for a total allocation of \$20,851.
- Medical Nutrition Therapy (Service Category 12.1): Decrease of \$10,000 to \$126,031. An additional \$12,180 in Part B has been allocated to this service. The total allocation is \$138,211.
- Food Bank – Core (Service Category 12.2): Increase of \$15,000 to \$56,650. An additional \$129,300 in HOPWA has been allocated to this service. The total allocation is \$185,950.
- Nutritional Supplements (Service Category 12.4): Increase of \$10,000 to a total allocation of \$80,275.
- Home Health/Para-Professional Care (Service Category 13.2): Increase of \$45,000 to a total allocation of \$339,237.
- Client Support Services (Service Category 2.3): Decrease of \$18,720 to \$319,008. An additional \$108,161 in Part B and Part C funds have been allocated to this service. The total allocation is \$427,169.
- Client Advocacy (Service Category 3.1): Increase of \$65,000 to \$318,637. An additional \$84,068 in Part B and Part C funds have been allocated to this service. The total allocation is \$402,705.
- Eligibility Screening (Service Category 3.2): Decrease of \$94,720 to \$257,541. An additional \$193,377 in Part B and Part C funds have been allocated to this service. The total allocation is \$450,918.
- EFA – Medications (Service Category 4.2): Increase of \$15,000 to a total allocation of \$26,000.
- Medical Transportation Services (Service Category 10): Increase of \$60,000 to a total allocation of \$292,391.

Minority AIDS Initiative (MAI) Reallocations:

- Medical Retention Services (Service Category 2.1): Increase of \$10,000 to a total allocation of \$357,510. An additional \$148,367 in HOPWA funds have been allocated to this service. The total allocation is \$505,877.
- Linkage to Care (Service Category 2.2): Decrease of \$10,000 to a total allocation of \$323,908.

Prior to discussion, Kristen Kowalczyk and Wendy Lords were recused by being placed in a virtual breakout room. Adelmo Chan put forward a motion to approve the FY 2022-23 Reallocations. The Chair repeated the motion. Michelle Gallardo seconded the motion. There was no discussion or public comment. The Chair asked for the members in favor say yay. The Chair then asked for any nay votes. The yay votes were unanimous and the motion carried to approve the FY 2022-23 Reallocations.

Item 10. Nomination of Officers:

Martha Garcia reviewed the Planning Council Officer responsibilities and duties with the members. The Chair opened the floor for nominations as follows:

Chair:

- Ricardo Velasco nominated Michelle Gallardo (respectfully declined)
- Michelle Gallardo nominated Fernando Martinez (respectfully declined)
- Wendy Lords nominated Ricardo Velasco (respectfully declined)
- Ricardo Velasco nominated Dr. Gupta (respectfully declined)
- Ricardo Velasco nominated Khloe Rios-Wyatt (respectfully declined)

Vice-Chair:

- Wendy Lords nominated Homero Beltran (pending)
- Fernando Martinez nominated Michelle Gallardo (respectfully declined)
- Michelle Gallardo nominated Dr. Huffman (respectfully declined)
- Dr. Huffman nominated John Paquette (pending)

Nominations will remain open until December 14, 2022.

Item 11. Ending the HIV Epidemic (EHE) Quarterly Update:

Postponed until next month.

Item 12. Approval of FY22 Estimated Carryover:

Postponed until next month.

Item 13. Approval of Rules of Respectful Engagement Policies and Procedures:

Marlon Velasco provided an overview of the Rules of Respectful Engagement Policies and Procedures. Wendy Lords put forward a motion to approve the Rules of Respectful Engagement with the proposed changes. The Chair repeated the motion. Ricardo Velasco seconded the motion. There was no discussion or public comment. The Chair asked for the members in favor say yay. The Chair then asked for any nay votes. The yay votes were unanimous to approve the Rules of Respectful Engagement Policies and Procedures with the proposed changes.

Item 14. CPG Update:

Matilde Gonzalez-Flores provided an overview of the Fall Virtual CPG meeting.

Item 15. State Office of AIDS Update:

Martha Garcia informed members that Jessica Castellon was not in attendance for tonight's meeting. An update would be provided next month.

Item 16. Grant Recipient Reports:

A. HIV Planning and Coordination: Matilde Gonzalez-Flores shared the following:

AB 1234 Ethics Training

- Martha Garcia informed members that the AB 1234 Ethics Training is due December 31, 2022. For those members who have not completed the training an email reminder and letter was sent by Jasmine Mo. If training is not completed by the due date members will be removed from Council.

Item 17. Approval of HIV Planning Council Findings Pursuant to Government Code 54953, as Amended by AB 361:

Matilde Gonzalez-Flores provided an update on the Brown Act as it pertains to meeting virtually.

The Council took a roll call vote and approved by majority vote:

- The following findings under Government Code Section 54953(e)(3): (1) The HIV Planning Council has reconsidered the circumstances of the state of emergency currently in effect, (2) The state of emergency continues to directly impact the ability of the members to meet safely in person.
- A special meeting of the HIV Planning Council for December 9, 2022, to make findings pursuant to Government Code Section 54953(e)(3).

Votes were as follows:

- Yay: Michelle Gallardo, Dr. Huffman, Kristen Kowalczyk, Wendy Lords, Fernando Martinez, Khloe Rios-Wyatt, and Ricardo Velasco
- Nay: Dr. Ried

Item 18. Matters from the Chair:

The Chair informed members the following was in their packet:

- National HIV/AIDS Strategy (NHAS) Goals
- FY 2023-24 Level Funding Scenario Allocations
- FY 2023-24 Decrease Funding and Staging Scenario Allocations

Item 19. Member's Privilege/Announcements:

There were no items from the members.

Item 20. Adjournment until December 14, 2022:

Fernando Martinez adjourned the meeting at 7:51 pm.