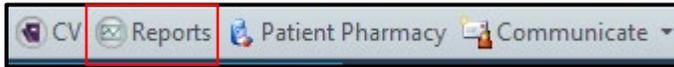


# CALOMS ERROR DETAIL REPORT (CEDR)

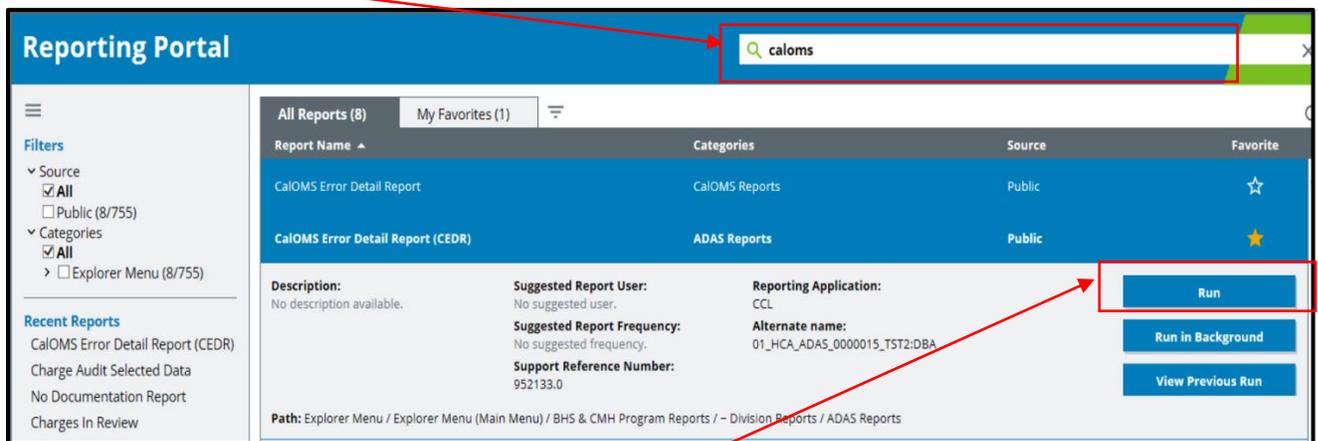
## Report Description:

This report can be run for one or more facilities. It will display a list of all CalOMS errors within the report date range parameters. It will result one row for every field an error has occurred under a FIN.

1. Open Reporting Portal from toolbar



2. Type the name of the report in the Search Bar

A screenshot of the Reporting Portal interface. At the top, a search bar contains the text 'caloms'. Below the search bar, there are two tabs: 'All Reports (8)' and 'My Favorites (1)'. A table lists reports with columns for 'Report Name', 'Categories', 'Source', and 'Favorite'. The second row is highlighted: 'CalOMS Error Detail Report (CEDR)', 'ADAS Reports', 'Public', and a star icon. Below the table, there are three columns of metadata: 'Description', 'Suggested Report User', 'Suggested Report Frequency', 'Support Reference Number', 'Reporting Application', and 'Alternate name'. To the right of this metadata, there are three buttons: 'Run', 'Run in Background', and 'View Previous Run'. The 'Run' button is highlighted with a red box. A red arrow points from the search bar to the 'Run' button.

3. Select the report to open Menu
4. Select Run

**Note:** If you want to add this report to your 'My Favorites' menu, select the star icon under the Favorite column



Report Name	Categories	Source	Favorite
CalOMS Error Detail Report (CEDR)	ADAS Reports	Public	<input checked="" type="checkbox"/>

## CALOMS ERROR DETAIL REPORT (CEDR)

The report menu will appear as shown below.

Note: Use the mouse or “Tab” key to move from field to field. **If you press “Enter” or “Execute” before all data parameters have been input, the report will result with no data.**

The screenshot shows a dialog box titled "Discern Prompt: 01\_HCA\_ADAS\_0000015\_TST2:DBA". It contains the following elements:

- Output to File/Printer/MINE:** A dropdown menu set to "MINE". A callout bubble points to it with the text "Leave this alone".
- Selection:** Radio buttons for "County" (selected) and "Contract". A callout bubble points to these with the text "Select County or Contract".
- Select Provider:** A section with a "Any Provider" button and a list of providers with checkboxes:
  - ADAS SUD Aliso Viejo
  - ADAS SUD Anaheim
  - ADAS SUD MAT Santa Ana
  - ADAS SUD Santa Ana
  - ADAS SUD WestminsterA callout bubble points to the checked items with the text "Select one or more facilities".
- Buttons:** "Execute" and "Cancel" buttons. A callout bubble points to the "Execute" button with the text "Click Execute".
- Checkbox:** "Return to prompts on close of output" (unchecked). A red arrow points to this checkbox from the text below.
- Status:** "Ready" at the bottom left.

**Optional:** Select 'Return to prompts on close of output' if you need to run this report more than one time. This option will bring you back to this query when exiting the current report results instead of closing the Reports Portal.

### **Special Notes:**

If your program location is not displayed under **Select Provider**, it means there are no errors for that location. Please remember to run the report no less than 2 hours after the form was entered.

The report can be saved into a shared folder as a csv.doc. then opened as an excel.doc to filter and sort as desired.

Due to HIPAA regulations, the report should **ONLY** be saved in a secure network folder/ or a Facility's secure Shared folder. Do not save reports with Patient Health Information (PHI) on a computer's hard drive, Desktop, "My Documents" or personal network folder, e.g., "T-Drive." If you do not have a share folder mapped in your "T Drive", please contact IT to map a share folder shortcut.

## CALOMS ERROR DETAIL REPORT (CEDR)

### The Report Results:

PROVIDER#	PROVIDERNAME	FIN	ADMITDATE	REGDATE	ENC_TYPE	BUILDING
303025	ADAS SUD Santa Ana	PHI Removed	01/12/2022	01/12/2022	CalOMS Encounter	SUD SA ODF
303025	ADAS SUD Santa Ana		01/12/2022	01/12/2022	CalOMS Encounter	SUD SA ODF
303025	ADAS SUD Santa Ana		04/15/2022	04/15/2022	CalOMS Encounter	SUD SA ODF
303025	ADAS SUD Santa Ana		05/04/2022	05/04/2022	CalOMS Encounter	SUD SA ODF
303025	ADAS SUD Santa Ana		05/04/2022	05/04/2022	CalOMS Encounter	SUD SA ODF
303025	ADAS SUD Santa Ana		06/13/2022	06/13/2022	CalOMS Encounter	SUD SA ODF
303025	ADAS SUD Santa Ana		06/13/2022	06/13/2022	CalOMS Encounter	SUD SA ODF
303025	ADAS SUD Santa Ana		06/16/2022	06/16/2022	CalOMS Encounter	SUD SA ODF

PROG_SPEC	EMPLOYEE NAME	FORMTYPE	FIELDID	ERRORDescription	TRANSACTIONDATE
Not Applic	Linares LMFT, Maria	DISCHARGE	CID12	Must answer CID12	08/02/2022 15:24
Not Applic	Linares LMFT, Maria	DISCHARGE	CID7	SSN not provided in Registration. If admission-pu	08/02/2022 15:24
Not Applic	Elliott LCSW, Wendy	DISCHARGE	ADM1	ADM1 (CalOMS Admission Date) does not match Regist	05/12/2022 13:52
Not Applic	Sanchez ASW, Esteban	DISCHARGE	DIS1	Discharge Date not provided in specified format MM	07/28/2022 15:22
Not Applic	Sanchez ASW, Esteban	DISCHARGE	DIS2	Must provide answer to	07/28/2022 15:22
Not Applic	Sanchez ASW, Esteban	ADMISSION	CID10	Birth First Name invalid, check registration and b	06/13/2022 09:50
Not Applic	Sanchez ASW, Esteban	ADMISSION	CID9	Birth First Name invalid, check registration and b	06/13/2022 09:50
Not Applic	Carmona SUD LCSW, Ni	ADMISSION	SOC1	Must provide answer to SOC1 (Social Support)	06/16/2022 15:41

### Description of Column Headings:

**PROVIDER#:** The State issued CalOMS number for the County of Orange

**PROVIDERNAME:** The name of the Facility location under which the CalOMS was entered

**FIN:** Financial Identification Number a unique identifier for the encounter

**ADMITDATE:** Date of the EOC's 1st Encounter for the client

**REGDATE:** Date the encounter was created in the Registration conversation

**ENC\_TYPE:** The encounter type of the FIN – should be “CalOMS Encounter”

**BUILDING:** The specific program at the facility location which the CalOMS was entered

**PROG\_SPEC:** Not currently use by SUD; can be pulled from the last FIN in Registration, what was selected in the program specialty field in the Access Log, or the Program Specialty at the location where the service is provided

**EMPLOYEE NAME:** Name of Employee who entered the CalOMS

**FORMTYPE:** Identifies the CalOMS form completed (Admission, Annual, or Discharge)

**FIELDID:** Identifies the field in which the error occurred

**ERRORDescription:** Description of the error

**TRANSACTIONDATE:** The date the clinician last saved (made an edit) the CalOMS