



HIV PLANNING COUNCIL
www.ochealthinfo.com/hivcouncil
January 11, 2023

Public Health Services Training Center (1729E)
1725 W. 17th Street, Santa Ana, CA 92706
and
Webinar Meeting



MINUTES

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Chair: Dr. Ried

Recorder: Martha Garcia

Members Present (via Webinar): Jessica Castellon, Itamar Harari, Dr. Scott Huffman, Kristen Kowalczyk, Wendy Lords, Dr. Christopher Ried, Khloe Rios-Wyatt, Ricardo Velasco, and Dr. Jeffrey Vu

Members Present (In office): Homero Beltran

Affiliate Members Present (In Office): None

Members Absent: Adelmo Chan, Michelle Gallardo, Dr. Geeta Gupta, Fernando Martinez, and John Paquette

Affiliate Members Absent: None

Staff: Martha Garcia, Matilde Gonzalez-Flores, Mindy He, Karen Leland, and Marlon Velasco

Staff Members Absent: None

Guests: None

Item 1. Call to Order: Dr. Ried called the meeting to order at 6:06 pm.

Item 2. Welcome and Introductions:

Dr. Ried welcomed all in attendance. Dr. Ried provided an overview of the agenda, the purpose of public comment, and how the meeting will be facilitated. The meeting was held in office and also as a webinar due to special circumstances. A roll call for attendance was taken. A quorum was established.

Item 3. Approval of Agenda:

Wendy Lords put forward a motion to approve the agenda. The Chair repeated the motion. Homero Beltran seconded the motion. There was no discussion or public comment. The motion passed by consensus.

Item 4. Approval of December 14, 2022 Minutes:

Kristen Kowalczyk put forward a motion to approve the December 14, 2022 minutes. The Chair repeated the motion. Ricardo Velasco seconded the motion. There was no discussion or public comment. The motion passed by consensus.

Item 5. Public Comment:

There was no public comment.

Item 6. Our Working Council Discussion:

There were no comment cards for review. Martha Garcia reminded members that comment cards can be submitted to Planning Council Support via email.

Item 7. Approval of Planning Council and Grant Recipient Responsibilities:

Matilde Gonzalez-Flores provided an overview of the Planning Council and Grant Recipient Responsibilities. Wendy Lords put forward a motion to approve the Planning Council and Grant Recipient Responsibilities. The Chair repeated the motion. Ricardo Velasco seconded the motion. There was no discussion or public comment. The yay votes were unanimous to approve the Planning Council and Grant Recipient Responsibilities.

Item 8. Approval of the Tentative Master Calendar of Council and Committee Activities:

Marlon Velasco provided an overview of the Tentative Master Calendar of Council and Committee Activities. Dr. Huffman put forward a motion to approve the Tentative Master Calendar of Council and Committee Activities. The Chair repeated the motion. Khloe Rios-Wyatt seconded the motion. There was no discussion or public comment. The yay votes were unanimous to approve the Tentative Master Calendar of Council and Committee Activities.

Item 9. Approval of Council Affiliate Program Policies and Procedures:

Martha Garcia provided an overview of the Council Affiliate Program Policies and Procedures. Khloe Rios-Wyatt put forward a motion to approve the Council Affiliate Program Policies and Procedures. The Chair repeated the motion. Ricardo Velasco seconded the motion. There was no discussion or public comment. The yay votes were unanimous to approve the Council Affiliate Program Policies and Procedures.

Item 10. CPG Update:

Matilde Gonzalez-Flores informed members that CPG did not meet in December. The next CPG meeting is scheduled on January 12, 2023, and will focus on priority setting.

Item 11. State Office of AIDS Update:

Jessica Castellon informed members that the OA Voice Newsletter for January has not been distributed. She provided updates from the December newsletter.

Item 12. Grant Recipient Reports:

A. HIV Planning and Coordination: Matilde Gonzalez-Flores shared the following:
Special Meeting Update and In-Person Meeting Reminder

- Council members were reminded that Council meetings are anticipated to resume in person in March due to the anticipated end of the State of Emergency.

B. Quality Management (QM) Committee:

Marlon Velasco informed members that the 2022 Client Satisfaction Survey has been distributed to all providers to share with clients. Online and paper surveys will be accepted through January 23, 2023.

Item 13. Matters from the Chair:

The Chair informed members the following was in their packet:

- FY21 Reallocations and Carryover
- FY22 Estimated Carryover
- Medical Transportation Standards of Care

Item 14. Member's Privilege/Announcements:

There were no items from the members.

Item 15. Adjournment until February 8, 2023:

Dr. Ried adjourned the meeting at 6:51 pm.