



HIV PLANNING COUNCIL
www.ocalthinfo.com/hivcouncil
February 8, 2023

Public Health Services Training Center (1729E)
1725 W. 17th Street, Santa Ana, CA 92706
and
Webinar Meeting



MINUTES

Para solicitar una copia de estos minutos en español por fav or contacte a Martha Garcia al (714) 834-8399 o [L](mailto:martha.garcia@ocalthinfo.com).

Chair: Fernando Martínez

Recorder: Martha Garcia

Members Present (via Webinar): Jessica Castellon, Michelle Gallardo, Itamar Harari, Dr. Scott Huffman, Kristen Kowalczyk, Wendy Lords, Khloe Rios-Wyatt, Ricardo Velasco, and Dr. Jeffrey Vu

Members Present (In office): Homero Beltran, Adelmo Chan, and Fernando Martínez

Affiliate Members Present (In Office): None

Members Absent: Dr. Geeta Gupta, John Paquette, and Dr. Christopher Ried (Notification Received)

Affiliate Members Absent: None

Staff: Martha Garcia, Matilde Gonzalez-Flores, Mindy He, Karen Leland, and Marlon Velasco

Staff Members Absent: None

Guests: Heather Pettit

Item 1. Call to Order: Fernando Martínez called the meeting to order at 6:19 pm.

Item 2. Welcome and Introductions:

Fernando Martínez welcomed all in attendance. Fernando provided an overview of the agenda, the purpose of public comment, and how the meeting will be facilitated. The meeting was held in office and also as a webinar due to special circumstances. A roll call for attendance was taken. A quorum was established.

Item 3. Approval of Agenda:

Prior to approval, Mindy He proposed that agenda Item 10, Review of FY22 Q3 Expenditure Report be postponed until next month to allow gathering of additional data needed to prepare the report. Michelle Gallardo put forward a motion to approve the agenda with the change. The Chair repeated the motion. Adelmo Chan seconded the motion. There was no discussion or public comment. The motion passed by consensus.

Item 4. Approval of January 11, 2023 Minutes:

Wendy Lords put forward a motion to approve the January 11, 2023 minutes. The Chair repeated the motion. Homero Beltran seconded the motion. There was no discussion or public comment. The motion passed by consensus.

Item 5. Public Comment:

There was no public comment.

Item 6. Our Working Council Discussion:

There were no comment cards for review. Martha Garcia reminded members that comment cards can be submitted to Planning Council Support via email.

Item 7. Approval of IPC and PSAP Members:

Martha Garcia provided an overview of the renewing and new IPC and PSAP members. Itamar Harari put forward a motion to approve the renewing and new IPC and PSAP members. The Chair repeated the motion. Wendy Lords seconded the motion. There was no further discussion or public comment. The Chair asked for the members in favor say yay. The Chair then asked for any nay votes. The yay votes were unanimous and the motion carried to approve the renewing and new IPC and PSAP members.

Item 8. Approval of Mentoring Guidelines Policies and Procedures:

Marlon Velasco provided an overview of the Mentoring Guidelines Policies and Procedures. Michelle Gallardo put forward a motion to approve the Mentoring Guidelines Policies and Procedures. The Chair repeated the motion. Ricardo Velasco

seconded the motion. There was no discussion or public comment. The yav votes were unanimous to approve the Mentoring Guidelines Policies and Procedures.

Item 9. Overview of Council Committees:

Matilde Gonzalez-Flores provided an overview of the Council Committees and their responsibilities.

Item 10. Review FY22 Q3 Expenditure Report:

Postponed until next month.

Item 11. CPG Update:

Matilde Gonzalez-Flores provided an overview of the January CPG meetings.

Item 12. State Office of AIDS Update:

Jessica Castellon provided an overview of the OA Voice February Newsletter.

Item 13. Grant Recipient Reports:

A. HIV Planning and Coordination: Matilde Gonzalez-Flores shared the following:

March In-Person Meeting Reminder

- Members were reminded that Council and Committee meetings are anticipated to resume in person in March due to the anticipated end of the State of Emergency.

NHAS Infographic

- Matilde Gonzalez-Flores provided an overview of Orange County's HIV/AIDS Strategy infographic for 2022-2025 to achieve NHAS goals.

Integrated Plan Submission and Next Steps

- The Integrated Plan was submitted to HRSA in December 2022. A summary document to highlight key components of the Integrated Plan is in development. The complete plan is also available on the HIVPAC website. The contributions of the Council, IPC, and HIVPAC team were acknowledged.

Dental Cap Update

- Matilde Gonzalez-Flores provided an update regarding the annual spending cap for Ryan White dental services. For FY23-24 the annual spending cap amount will be increased to \$1,800 to align with the current Medi-Cal spending cap amount.

B. Procurement and Contract Services:

HIV Contract Solicitations

- The HIV/STD Testing, Care, and Referral Services RFP process is in progress. Contract negotiation meetings will be scheduled and Letters of Award will be submitted to move forward with Contract development and Board approval. These services, if approved, will be funded utilizing Ending the HIV Epidemic (EHE) funding.
- Proposed Board date for approval of sole source contract with Health Equity & Impact Solutions for HIV Community Engagement and Needs Assessment Services is April 11, 2023. These services, if approved will be funded utilizing EHE funding.
- Health Equity and Health Impact Solutions has been finalized. The contract development stage with this provider for the provision of Community Engagement and Needs Assessment Services is in process. The proposed Board date for approval is April 11, 2023.

Item 14. Matters from the Chair:

The Chair informed members the following was in their packet

- Planning Council and Grant Recipient Responsibilities
- Master Calendar of Council and Committee Activities
- Affiliate Program Policies and Procedures

Item 15. Member's Privilege/Announcements:

There were no items from the members.

Item 16. Adjournment until March 8, 2023:

Fernando Martinez adjourned the meeting at 7:08 pm.