



HIV PLANNING COUNCIL
www.ochealthinfo.com/hivcouncil
November 8, 2023

Orange County Health Care Agency – Main Building
1725 W. 17th Street, Santa Ana, CA 92706
Family Health Clinic Lobby



MINUTES

Para solicitar una copia de estos minutos en español por favor contacte a Martha Garcia al (714) 834-8399 o MGarcia@ochca.com

Chair: Dr. Ried

Recorder: Martha Garcia

Members Present: Jazmina Castillo, Adelmo Chan, Michelle Gallardo, Dr. Geeta Gupta, Kristen Kowalczyk, Josie Lopez, Wendy Lords, Dr. Christopher Ried, Khloe Rios-Wyatt, Kming Rosenthal, Ricardo Velasco, and Dr. Jeffrey Vu

Affiliate Members Present: None

Members Absent: Homero Beltran, Dr. Itamar Harari (Notification Received), and Fernando Martinez (Notification Received)

Affiliate Members Absent: None

Staff: Annmarie Calderon, Martha Garcia, Matilde Gonzalez-Flores, Mindy He, Karen Leland, and Marlon Velasco

Staff Members Absent: None

Guests: Jonathan Chang and Ivan Salgado

Item 1. Call to Order: Dr. Ried called the meeting to order at 6:14 pm.

Item 2. Welcome and Introductions:

Dr. Ried welcomed all in attendance. Dr. Ried provided an overview of the agenda, the purpose of public comment, and how the meeting will be facilitated. The Pledge of Allegiance was conducted. The moment of remembrance was held. Members and guests introduced themselves. A quorum was established.

Item 3. Approval of Agenda:

Prior to approval of the agenda, Mindy He proposed that Item 7 and Item 12 be postponed allowing additional time to compile information. Michelle Gallardo put forward a motion to approve the agenda with the changes. The Chair repeated the motion. Dr. Gupta seconded the motion. There was no discussion or public comment. The motion passed by consensus.

Item 4. Approval of October 11, 2023 Minutes:

Khloe Rios-Wyatt put forward a motion to approve the October 11, 2023 minutes. The Chair repeated the motion. Ricardo Velasco seconded the motion. There was no discussion or public comment. The motion passed by consensus.

Item 5. Public Comment:

There was no public comment.

Item 6. Our Working Council Discussion:

There were no comment cards for review. Dr. Ried reminded members that comment cards can be submitted to Planning Council support via email or dropped into the Suggestion Box at the back of the room.

Item 7. Review of FY 23-2024 Q2 Expenditure Report:

Item postponed until next month.

Item 8. Approval of FY 23-2024 Reallocations:

Mindy He provided an overview of the FY 2023-24 Reallocations. The reallocations include additional funds based on HRSA's approval of FY22 carryover funds. The Priority Setting, Allocations, and Planning Committee (PSAP) met on October 25, 2023 to review and recommend reallocations for Council approval. Since the PSAP meeting, the Grant Recipient revised allocations for certain service categories based on provider feedback. The changes were reviewed with Executive Committee on November 1, 2023. In reviewing the document, Planning Council members identified a discrepancy under the FY23 Q1 Expenditures column and FY23 Estimated Full Year Expenses column. Mindy He will provide an updated document with the discrepancy resolved at the next meeting. The Grant Recipient recommends that

the Council approve the work of the committee and the Grant recipient to approve the FY Part A/MAI 2023 Reallocations as follows:

Part A Funding Reallocations:

- Outpatient Ambulatory Health Services (Service Category 1.1): Decrease of \$30,000 to \$1,062,768.
- Medical Retention Services (Service Category 2.1): Increase of \$263,965 to \$799,089.
- Linkage to Care (Service Category 2.2): Decrease of \$60,000 to \$207,365.
- Health Insurance Premium (Service Category 4.1): Increase by \$15,250 to \$87,000.
- Mental Health (Service Category 6): Decrease of -\$23,519 for a total allocation of \$14,000.
- Medical Nutrition Therapy (Service Category 12.1): Decrease of -\$10,500 to \$125,531.
- Food Bank – Core (Service Category 12.2): Increase of \$48,000 to \$119,650.
- Nutritional Supplements (Service Category 12.4): Increase of \$21,000 to a total allocation of \$114,275.
- Home Health/Para-Professional Care (Service Category 14.2): Increase of \$15,000 to a total allocation of \$384,237.
- Client Support Services (Service Category 2.3): Increase of \$20,000 to \$372,008.
- Client Advocacy (Service Category 3.1): Decrease of \$18,443 to \$320,194.
- Eligibility Screening (Service Category 3.2): Increase of \$10,000 to \$298,541.
- EFA – Medications (Service Category 4.2): Increase of \$11,000 to a total allocation of \$22,000.
- Short Term Supportive Housing (Service Category 5.3): Increase of \$122,785 to a total of \$500,936.
- Medical Transportation Services (Service Category 10): Decrease of \$2,000 to a total allocation of \$289,131.
- Outreach (Service Category 11): Increase of \$10,000 to \$28,665.
- Food Bank – Core (Service Category 12.2): Increase of \$90,000 to \$203,905

Minority AIDS Initiative (MAI) Reallocations:

- Medical Retention Services (Service Category 2.1): Increase of \$43,578 to a total allocation of \$404,088.

Prior to discussion, Jazmina Castillo, Kristen Kowalczyk and Wendy Lords recused themselves and left the room. Kming Rosenthal put forward a motion to approve the FY 2023-24 Reallocations. The Chair repeated the motion. Adelmo Chan seconded the motion. There was no discussion or public comment. The Chair asked for the members in favor say yay. The Chair then asked for any nay votes. The yay votes were unanimous and the motion carried to approve the FY 2023-24 Reallocations.

Item 9. Approval of National HIV/AIDS Strategy (NHAS) Goals:

Matilde Gonzalez-Flores provided an overview of the National HIV/AIDS Strategy (NHAS) proposed goals and objectives for 2025 for Orange County which included the recommendations from Integrated Plan Committee (IPC) and the Priority Setting, Allocations, and Planning (PSAP) Committee.

Kristin Kowalczyk put forward a motion to approve the NHAS 2025 goals with the change. The Chair repeated the motion. Wendy Lords seconded the motion. There was no discussion or public comment. The Chair asked for the members in favor say yay. The Chair then asked for any nay votes. The yay votes were unanimous and the motion carried to approve the NHAS 2025.

Item 10. Nomination of Officers:

Martha Garcia reviewed the Planning Council Officer responsibilities and duties with the members. The Chair opened the floor for nominations as follows:

Chair:

- Ricardo Velasco nominated Michelle Gallardo (respectfully declined)
- Dr. Ried nominated Fernando Martinez (pending)
- Jazmina Castillo nominated Dr. Gupta (respectfully declined)
- Kristen Kowalczyk nominated Kming Rosenthal (respectfully declined)

Vice-Chair:

- Kming Rosenthal and Jazmina Castillo nominated Josie Lopez (accepted)
- Dr. Gupta nominated Ricardo Velasco (respectfully declined)
- Ricardo Velasco nominated Jazmina Castillo (pending)
- Adelmo Chan nominated Fernando Martinez (pending)
- Dr. Gupta and Josie Lopez nominated Dr. Harari (pending)

Nominations will remain open until December 13, 2023.

- Item 11. HIV Planning Council Recruitment Update and Approval of Letter of Support for State Medicaid Agency Seat:**
Due to time constraints, Matilde Gonzalez-Flores proposed that Item 11 be postponed until next month. The motion passed by consensus
- Item 12. Review Unmet Need Data:**
Item postponed until next month.
- Item 13. California Planning Group (CPG) Update**
Fernando Martinez will provide an update on the CPG Fall Meeting that was scheduled in November in Sacramento at the December 13, 2023 Council meeting.
- Item 14. Grant Recipient Reports:**
- A. HIV Planning and Coordination:** Matilde Gonzalez-Flores shared the following:
December Meeting Location
- The December 13, 2023 Council meeting will be held in the Learning Center.
- B. Quality Management (QM) Committee:**
- **Approval of Housing Standards of Care**
Marlon Velasco provided an overview of the Housing Standards of Care. Dr. Vu put forward a motion to approve the Housing Standards of Care with the changes. The Chair repeated the motion. Wendy Lords seconded the motion. There was no discussion or public comment. The Chair asked for the members in favor say yay. The Chair then asked for any nay votes. The yay votes were unanimous and the motion carried to approve the Housing Standards of Care.
- C. Contract Services:**
No Updates
- Item 15. Matters from the Chair:**
The following are in member's packet:
- FY 2024-25 Level Funding Scenario Allocations
 - FY 2024-25 Decrease Funding and Staging Scenario Allocations
 - Previously Approved PC documents Policies and Procedures
 - Non-Discrimination Policies and Policies
- Item 16. Member's Privilege/Announcements:**
- Dr. Gupta thanked everyone for their participation in the AIDS On the Frontline Conference.
 - Josie Lopez shared with members that Families Together will be hosting a toy drive at the Convention Center on December 10, 2023. Planning Council Support will share event information with members.
 - Khloe Rios-Wyatt informed members that Alianza Translatinx is conducting a Trans Housing survey. Those that complete the survey will receive a \$25 gift card. Planning Council Support will share survey information with members.
 - Jazmina Castillo informed members that the current Public Law Center office is being remodeled. The new location is located next to the current office at 615 Civic Center Drive. Once the remodel is complete both offices will be open temporarily.
- Item 17. Adjournment until December 13, 2023:**
Dr. Ried adjourned the meeting at 8:02 pm.