



HIV PLANNING COUNCIL
www.ochealthinfo.com/hivcouncil
May 13, 2026

Public Health Services Training Center (1729E)
1725 W. 17th Street, Santa Ana, CA 92706



MINUTES

Para solicitar una copia de estos minutos en español por favor contacte a Martha Garcia al (714) 834-8399 o MGarcia@ochca.com

Chair: Kristen Kowalczyk in lieu of Homero Beltran

Recorder: Martha Garcia

Members Present: Everardo Alvizo, Martin Becerra, Homero Beltran, Dr. Geeta Gupta, Kristen Kowalczyk, Linda Ly, Dr. Christopher Ried, Khloe Rios-Wyatt, Ricardo Velasco, and Dr. Jeffrey Vu

Affiliate Members Present: None

Members Absent: Dr. Sean Arayasirikul (LOA), LeRoy Blea (LOA), Jazmina Castillo (Notification Received), Dr. Roberta Cone, and Fernando Martinez (Notification Received)

Affiliate Members Absent: None

Staff Members Present: Tara Buehring, Martha Garcia, Mindy He, Karen Leland, Sierra Myers, Marlon Velasco, and Mary Young

Staff Members Absent: None

Guests: Dolores Borja, Jessica Diaz, Analey Garcia, Eddy Guillen, Jorge Miranda, Rachel Pozos, and Wendy Lords

Item 1. Call to Order: Kristen Kowalczyk called the meeting to order at 11:50am

Item 2. Welcome and Introductions:

Kristen Kowalczyk welcomed all in attendance. Kristen Kowalczyk provided an overview of the agenda, the purpose of public comment, and how the meeting will be facilitated. The Pledge of Allegiance was conducted. The moment of remembrance was held. Members and guests introduced themselves. A quorum was established.

Item 3. Approval of Agenda:

Dr. Gupta put forward a motion to approve the agenda with the change. The Chair repeated the motion. Homero Beltran seconded the motion. There was no discussion or public comment. The motion passed by consensus.

Item 4. Approval of April 8, 2026 Minutes:

Khloe Rios-Wyatt put forward a motion to approve April 8, 2026, minutes. The Chair repeated the motion. Ricardo Velasco seconded the motion. There was no discussion or public comment. The motion passed by consensus.

Item 5. Public Comment:

There was no public comment.

Item 6. Our Working Council Discussion:

There were no comment cards for review. Kristen Kowalczyk reminded members that comment cards can be submitted to Planning Council support via email or dropped into the Suggestion Box at the back of the room.

Item 7. Overview of Council and Committees:

Martha Garcia provided an overview of all the sub-committees of the Council and their responsibilities.

Item 8. Review 2025 Client Needs Survey Results:

Marlon Velasco provided an overview of the 2025 Client Needs Survey Results. The survey was conducted October 2025 through January 2026. Approximately 386 paper surveys were distributed. In total, there were 128 surveys completed: 74 English (62 print and 12 online) and 54 Spanish (48 print and 6 online) representing a response rate of 33%. A detailed report is available upon request.

Item 9. Review Records for the FY 2025-26 Assessment of the Administrative Mechanism:

Karen Leland and Mindy He provided an overview of the FY 2025-26 Assessment of the Administrative Mechanism and reviewed FY 2025-26 provider reimbursement and contracting process data.

- Item 10. EHE Quarterly Update:**
Tara Buehring provided an update on Orange County's Ending the HIV Epidemic (EHE) Work Plan which included a review of current and planned activities as well as progress made for each activity.
- Item 11. Nomination and Approval of Executive Committee At-Large Members:**
Martha Garcia presented an overview of the Executive Committee At-Large Membership. There were no nominations and as such, the Council did not vote on or approve any At-Large Members
- Item 12. CPG Update**
There were no updates. Fernando Martinez was attending the CPG meeting.
- Item 13. State Office of AIDS (OA) Update:**
There were no updates. The OA report is available at: <https://ohealthinfo.com/about-hca/public-health-services/health-promotion-community-planning/hiv-planning-and-0>. Leroy Bleu was attending the CPG meeting.
- Item 14. Grant Recipient Reports:**
- A. Contract Services:**
- Karen Leland shared with members that Procurement and Contract Services (PCS) has scheduled the Site Visits with the providers through the first week of June.
- B. Quality Management (QM) Committee:**
- **Approval of Outpatient/Ambulatory Health Services Standards of Care:**
Marlon Velasco provided an overview of the Outpatient /Ambulatory Health Services Standards of Care (SOC) with the proposed change. Dr. Vu put forward a motion to approve the Outpatient/Ambulatory Health Services SOC. The Chair repeated the motion. Homero Beltran seconded the motion. There was no discussion or public comment. The Chair asked for the members in favor say yay. The Chair then asked for any nay votes. The yay votes were unanimous and the motion carried to approve the Outpatient/Ambulatory Health Services SOC.
 - **Approval of Referral for Health Care and Support Services Standards of Care:**
Marlon Velasco provided an overview of the Referral for Health Care and Support Services Standards of Care (SOC) with the proposed change. Homero Beltran put forward a motion to approve the Health Care and Support Services SOC. The Chair repeated the motion. Dr. Vu seconded the motion. There was no discussion or public comment. The Chair asked for the members in favor say yay. The Chair then asked for any nay votes. The yay votes were unanimous and the motion carried to approve the Health Care and Support Services SOC.
- C. HIV Planning and Coordination:**
- There were no updates
- Item 15. Matters from the Chair:**
There were no matters from the Chair.
- Item 16. Member's Privilege/Announcements:**
Linda Ly informed members that HOPWA made their funding recommendations. They will be presented to the Commission on June 3rd and City Council on July 14th. All agreements will be retroactive to July 1st.

Mindy He thanked members and their guests for attending the meeting. All guests were invited to attend any or all of Councils subcommittees.
- Item 17. Adjournment until June 10, 2026:**
Kristen Kowalczyk adjourned the meeting at 1:02 pm.