HIV PLANNING COUNCIL
www.ochealthinfo.com/hivcouncil
June 10, 2026

Public Health Services Training Center (1729E)
1725 W. 17th Street, Santa Ana, CA 92706

MINUTES

Para solicitar una copia de estos minutos en español por favor contacte a Martha Garcia al (714) 834-8399 o MGarcia@ochca.com

Chair: Kristen Kowalczyk in lieu of Homero Beltran **Recorder:** Martha Garcia

Members Present: Everardo Alvizo, Homero Beltran, LeRoy Blea, Jazmina Castillo (Arrived during Item 2), Dr. Geeta Gupta (Arrived during Item 7), Kristen Kowalczyk, Linda Ly, Fernando Martinez, Dr. Christopher Ried, Khloe Rios-Wyatt, Ricardo Velasco (Arrived during Item 7), and Dr. Jeffrey Vu

Affiliate Members Present: None

Members Absent: Dr. Sean Arayasirikul (LOA) and Martin Becerra (LOA)

Affiliate Members Absent: None

Staff Members Present: Tara Buehring, Martha Garcia, Mindy He, Karen Leland, Sierra Myers, Marlon Velasco, and Mary Young

Staff Members Absent: None

Guests: Susan Calen, Danielle Nagao, Jorge Miranda, and Jadie Suarez

Item 1. **Call to Order:** Kristen Kowalczyk called the meeting to order at 11:37am

Item 2. **Welcome and Introductions:**
Kristen Kowalczyk welcomed all in attendance. Kristen Kowalczyk provided an overview of the agenda, the purpose of public comment, and how the meeting will be facilitated. The Pledge of Allegiance was conducted. The moment of remembrance was held. Members and guests introduced themselves. A quorum was established.

Item 3. **Approval of Agenda:**
Prior to the approval of the agenda Mindy He informed members that Item 12 was not an action item. Homer Beltran put forward a motion to approve the agenda with the change. The Chair repeated the motion. Dr. Vu seconded the motion. There was no discussion or public comment. The motion passed by consensus.

Item 4. **Approval of May 13, 2026 Minutes:**
Fernando Martinez put forward a motion to approve May 13, 2026, minutes. The Chair repeated the motion. Jazmina Castillo seconded the motion. There was no discussion or public comment. The motion passed by consensus.

Item 5. **Public Comment:**
There was no public comment.

Item 6. **Our Working Council Discussion:**
There were no comment cards for review. Kristen Kowalczyk reminded members that comment cards can be submitted to Planning Council support via email or dropped into the Suggestion Box at the back of the room.

Item 7. **Approval of New Planning Council Applications:**
Martha Garcia provided an overview of the new Planning Council applicants. Homero Beltran put forward a motion to approve the new Planning Council applicants. The Chair repeated the motion. Jazmina Castillo seconded the motion. There was no discussion or public comment. The Chair asked for members in favor say yay. The Chair then asked for any nay votes. The yay votes were unanimous, and the motion carried to approve the new Planning Council applicants.

Item 8. **Approval of HIV Integrated Prevention and Care Plan:**
Mindy He provided an overview of the Integrated HIV Prevention and Care Plan (Integrated Plan) for calendar year 2027-2031. The Integrated Pan Committee (IPC) is responsible for the development and monitoring of the Integrated Plan. The IPC met in June and finalized the Integrated Plan. The IPC Co-Vice Chairs have signed the Letter of Concurrence, which will be submitted with the Integrated Plan. Homero Beltran put forward a motion to approve the Integrated HIV Prevention and Care Plan for calendar year 2027-2031. The Chair repeated the motion. Dr. Gupta seconded the motion. There was no discussion or public comment. The Chair asked for members in favor say yay. The Chair then asked for any nay votes.

The yay votes were unanimous, and the motion carried to approve the Integrated HIV Prevention and Care Plan for calendar year 2027-2031.

Item 9. Approval of FY 2025-26 Final Expenditures, Reallocations, & Carryover Request:

Mary Young provided an overview of the FY 2025-26 Final Expenditures, Reallocations, and Carryover. Year-end adjustments and reallocations are done at the end of the year to ensure funds are being allocated to areas of need and funds are not unobligated (unexpended) at the end of the year. Year-end adjustments and reallocations are based on the final invoices or expenses that have been claimed or are pending payment. The Planning Council (Council) Directives to the Grant Recipient allows reallocations of up to $50,000 without Council approval at year's end. Any amount that exceeds $50,000 per subservice category requires Council approval. The Priority Setting, Allocations, and Planning (PSAP) Committee agreed on the following Part A reallocations that exceeded $50,000:

- **Food Bank Core:** Decrease of $55,821 to $144,179.
- **Food Bank Support**: Decrease of $57,834 to $142,166.
- **Oral Health Care**: Decrease of $56,750 to $373,523.

As part of the annual grant reporting process to the Health Resources Services Administration (HRSA), Ryan White Recipients may submit a Final Carryover Request if there are unobligated (UOB) funds from the previous fiscal year (FY 2025-26) to be utilized in the current fiscal year (FY 2026-27). Additionally, the UOB of the Part A formula funds must be less than five percent (5%) of the formula award or penalties will be imposed, reducing future FY's award.

Based on the FY 2025-26 final expenditures and reallocations, carryover is calculated at $72,867.60.

Funding	Award	Final Expenditures	Carryover
RW A	$6,212,559	$6,202,313.55	$10,245.45
RW MAI	$493,357	$430,734.85	$62,622.15
Total RW A & MAI	$6,705,916	$6,633,048.40	$72,867.60

If the Final Carryover Request is approved, the planned services will be allocated as follows:

- **Medical Case Management $10,245:** Due to a staffing vacancy in the Jail Case Manager position in FY 2025-26 there was a reduction in expenditures. This position is now filled so carryover funds will help support these activities in FY 2026-27.
- **Minority AIDS Initiative (MAI) Case Management $62,622:** There was a one-time availability of other funding sources to support the program and MAI funds were utilized as payor of last resort, therefore a reduction in expenditures occurred. That one-time funding will not be available for FY 2026-27 so carryover funds will support these activities.

Prior to discussion, Jazmina Castillo and Kristen Kowalczyk recused themselves from the voting. Homero Beltran put forward a motion to approve the FY 2025-26 Final Expenditures and Reallocations. The Chair repeated the motion. Fernando Martinez seconded the motion. There was no discussion or public comment. The Chair asked for the members in favor say yay. The Chair then asked for any nay votes. The yay votes were unanimous and the motion carried to approve the FY 2025-26 Final Expenditures and Reallocations.
Dr. Gupta put forward a motion to approve the FY 2025-26 Carryover. The Chair repeated the motion. Ricardo Velasco seconded the motion. There was no discussion or public comment. The Chair asked for the members in favor say yay. The Chair then asked for any nay votes. The yay votes were unanimous and the motion carried to approve the FY 2025-26 Carryover.

Item 10. Approval of Recommendations for the Delivery of Housing Services:

Marlon Velasco provided an overview of the HIV Housing Services:

- Effective July 1, 2026, OC Health Care Agency (HCA) will no longer receive Housing Opportunities for Persons with AIDS (HOPWA) funding from the City of Anaheim (CoA). Instead, CoA will provide direct oversight of the grant funds and subcontract directly with organizations.
- It is anticipated that Orange County will receive a decrease in Ryan White Part A funding for future fiscal years.

Based on these changes PSAP proposed the following revision:

- Section 2.1.3 (STSH) – Revise language to reflect changing the services duration for a client from "240 days in a 24-month period" to "120 days in a 24-month period."

The 120 days in a 24-month period applies when utilizing Ryan White Part A or Ending the HIV Epidemic funding; additional days available through HOPWA-funded subcontractors do not count towards the 120 days.
The PSAP committee recommended that the changes take effect July 1, 2026, and that they apply only to new clients seeking STSH on or after that date. Existing clients would be "grandfathered" and may continue to use up to 240 days within a 24-month period. Council members clarified that existing clients currently enrolled in STSH can be

"grandfathered" and continue to use up to 240 days that are remaining for them, if appropriate, within their 24-month period. Once existing clients either deplete their currently allotted 240 days and/or exit the program and re-enroll, the length of stay will follow the revised guidance of 120 days within the 24-month period. Homero Beltran put forward a motion to approve the recommendations for the Delivery of Housing Services. The Chair repeated the motion. Dr. Vu seconded the motion. There was no discussion or public comment. The Chair asked for members in favor say yay. The Chair then asked for any nay votes. The yay votes were unanimous, and the motion carried to approve the recommendations for the Delivery of Housing Services.

Item 11. Approval of Directives to the Grant Recipient:

Sierra Meyers provided an overview of the Home and Community Based Health Services:

- There was a substantive increase in Ryan White Part A expenditures for HCBHS in FY25-26.
- It is anticipated that Orange County will receive a decrease in Ryan White Part A funding for future fiscal years.

Based on this information, PSAP proposed the following change to the Directives to the Grant Recipient as a cost containment measure:

- Section 14.2: Personal care or home health aide services should be limited to no more than 30 hours per month. Clients should be screened for and assisted in completing applications for In-Home Support Services (IHSS), CalAIM, or other programs prior to utilizing Ryan White program for Home and Community-Based Health Services.

Fernando Martinez put forward a motion to approve the changes to the Directives to the Grant Recipient with notification to the clients in July the effective date of August 1, 2026. The Chair repeated the motion. Homero Beltran seconded the motion. There was no discussion or public comment. The Chair asked for members in favor say yay. The Chair then asked for any nay votes. The yay votes were unanimous, and the motion carried to approve the changes to the Directives to the Grant Recipient.

Item 12. CPG Update

Due to time constraints an email will be sent to members with an overview of CPG roles and responsibilities. Council will nominate a new member to represent Council at CPG at the July Council meeting. Interested members were asked to submit their intent to apply, along with a brief statement explaining why they would like to join CPG, to Planning Council support by July 1, 2026.

Item 13. State Office of AIDS (OA) Update: Leroy Blea shared the following:

The OA report is available at: https://ochealthinfo.com/about-hca/public-health-services/health-promotion-community-planning/hiv-planning-and-0.

Medicare Enrollment and Coverage for RWHAP Clients: June 16, 2026, 2:00–3:30 pm ET

- Best practices to support RWHAP clients to enroll in Medicare
- Common enrollment challenges
- Sources of financial assistance for Medicare costs
- How the RWHAP, including the RWHAP Part B AIDS Drug Assistance Program, can support Medicare-eligible people with HIV

Medicare-Medicaid Dual Eligibility for RWHAP Clients: June 23, 2026, 2:00–3:30 pm ET

- Eligibility criteria for Medicare and Medicaid
- Health coverage considerations for RWHAP clients who are dually eligible
- Best practices for helping dually eligible clients enroll in health coverage
- Financial assistance options
- Sources of enrollment support for RWHAP case managers and program administrators

Register for one or all of the webinars

Join the ACE TA Center for our three-part webinar series on Medicare and Medicare-Medicaid dual eligibility. Each session will incorporate polls and knowledge checks to reinforce key concepts.

Item 14. Grant Recipient Reports:

A. Contract Services:

- There were no updates.

B. Quality Management (QM) Committee:

- There were no updates.

C. HIV Planning and Coordination:

- Mary Young informed members that the Ryan White Part A full award has been received and it was a 4% decrease from last year.

Item 15. Matters from the Chair:
There were no matters from the Chair.

Item 16. Member's Privilege/Announcements:
There were no matters from the members.

Item 17. Adjournment until July 8, 2026:
Kristen Kowalczyk adjourned the meeting at 1:36 pm.